

MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office

October 17, 1917.

11 o'clock A. M.

Present, President Kedzie, Messrs. Woodman, Wallace, Doherty and Beaumont.

The minutes of the previous meeting having been in the hands of the members, were approved without reading.

A committee of the Alumni consisting of Judge Carpenter, Mr. Henry Haigh and Mr. J. R. McCall of Detroit, and Mr. Frank Rogers of Lansing, appeared before the Board and on motion of Mr. Beaumont, were heard upon the subject of the preservation and restoration of College Hall.

Alumni Committee heard concerning restoration & preservation of College Hall.

On motion of Mr. Doherty, Mr. Jesse Stutsman was appointed County Agricultural Agent for Saginaw County to succeed Mr. E. P. Robinson at a salary of \$1800 per annum divided as follows: College \$600; Department of Agriculture \$600; County of Saginaw \$600.

Jesse Stutsman, Co. Agt for Sag. Co.

On motion of Mr. Woodman, the resignation of Mr. Geo. E. Piper as County Agent for Wexford County, was accepted.

Piper's resigns as Co. Agt. Wexford.

On motion of Mr. Wallace, the recommendation of Director Baldwin that Mr. O. E. Robey's salary be increased to \$1800 beginning November 1st, was approved.

Robey's salary increase

On motion of Mr. Doherty, the Secretary was authorized to adjust the salary of Prof. Wood of the Chemical Department so that during the time of his engagement at Ann Arbor, he shall be paid at the rate of \$55.00 per month by the College, it being understood that this arrangement shall begin October 1st.

Prof. Wood's salary during A.A. engagement.

On motion of Mr. Woodman, the title of Dr. H. E. Johnson of the Department of Anatomy, was made Assistant Professor of Anatomy instead of Assistant in Anatomy.

Dr. Johnson's title made Asst. Prof. of Anatomy.

On motion of Mr. Beaumont, the following appointments of Instructors for the English Department, were approved: Miss Ellen Creek, Miss Ruth Hellekson and Mrs. R. P. Hibbard.

English Instructors appointed.

On motion of Mr. Woodman, Mr. E. C. Volz was appointed Instructor in Horticulture for three months beginning October 1st, at a salary of \$1200 per annum.

E.C. Volz temporary inst. in Hort.

On motion of Mr. Doherty, Dr. C. H. Hayes was employed jointly by the College and the Live Stock Sanitary Commission at a salary of \$1800 to be equally divided between the two; his services to the College to be as Assistant in the general work of the Department of Animal Pathology and the arrangement to date from October 1st.

Dr. C.H. Hayes Asst. in Animal Pathology

Wheeting,
Inst.in Soils

On motion of Mr. Woodman, Mr. L. C. Wheeting was appointed Instructor in Soils at a salary of \$1200 beginning October 10th.

McKibbin's
request for
budget.

On motion of Mr. Doherty, the request of Mr. McKibbin for a budget for the Alumni office, was referred to the President and Secretary with power to act.

Kindig per-
mitted to
attend class
es.

On motion of Mr. Woodman, Mr. B. F. Kindig was permitted to attend classes during the fall term and secure credit for the work done.

Reece's re-
signs, Math.
Dept.

On motion of Mr. Wallace, the resignation of Mr. Reece of the Mathematics Department was accepted to take effect October 1st.

In re.Spauld-
ing's sal.

On motion of Mr. Woodman, the communication from Mr. Spaulding in reference to his salary, was referred to the President and Secretary for report at the next meeting of the Board.

Louise
Clemens ad-
vanced.

On motion of Mr. Wallace, the recommendation of Dean White that Miss Louise I. Clemens be advanced to fill the vacancy caused by the transfer of Miss Clara King Morris to the Extension Division with a salary of \$900 and room, was approved, and also the appointment of Miss Ruth Kellogg as Instructor in Domestic Science to take the place of Miss Clemens, at a salary of \$800 and room.

Ruth Kel-
log em-
ployed.

Dean White's
letter in
reference to
hospitals

The President presented a communication from Dean White in reference to the detention hospitals which, on motion of Mr. Wallace, was referred to the President and Secretary with power to act.

On motion of Mr. Beaumont, the following recommendations of Dean White were approved:

Mrs.Porter,
Mrs.Mur-
dock em-
ployed as
Matrons.

1. That Mrs. Frank Porter be appointed House Mother for Howard Terrace at a salary of \$500 and rooms.

2. That Mrs. H. E. Murdock be appointed Matron of College Cottage at a salary of \$250 and room.

3. That room in one of the College buildings shall be considered as the equivalent of \$100 and when one of the teachers leaves the dormitory to live outside, \$100 shall be added to her salary as equivalent to room.

4. That the appointment of Miss Mable Williams and Miss Florence Stoll made at the last meeting of the Board, shall be regarded as beginning September 1st instead of October 1st.

Ruling con-
cerning
amt.of sal.
equivalent
to room
rent in
dormitories

Misses Wil-
liams &
Stoll, 9/1

Mr.Waid's
letter re-
ferred to
Baldwin.

On motion of Mr. Woodman, a communication from Mr. C. W. Waid and accompanying letters relating to the grading and marketing of potatoes etc., was referred to Mr. Baldwin with the request that he call it to the attention of Market Director McBride and that notice be given that the College cannot pay any part of the salary of the Secretary of the Vegetable Growers Association.

Housholders
salary in-
creased

On motion of Mr. Doherty, the salary of Mr. Burton W. Housholder was upon recommendation of Dean Shaw, increased from \$1500 to \$1800 per annum beginning September 1st.

Letter frm.
Vedder.

The Secretary presented a communication from Prof. Vedder in relation to his services to the Public Securities Commission, which on motion of Mr. Woodman, was received and placed on file.

The President presented the following request from the War Preparedness Board:

"Lansing, Mich., October 10th, 1917.

From: Michigan War Preparedness Board.
To F. S. Kedzie, Pres., Michigan Agricultural College.
Subject: Extension on water main.

"In furtherance of conversation had with you some days ago regarding the proposition of extending your water main to that portion of your grounds that is now being used by our organization as a camp site, wish to submit the following proposal:

"Desiring a 2" water main on our camp site,-

"We will furnish, excavate for, and lay all the necessary piping to put in a main to extend from hydrant at the west end of your new gymnasium building to our camp site, by most direct route. Said main to be of 2" galvanized pipe, laid below frost line, and to be put in under supervision of your Superintendent.

"We will maintain this pipe line while in use by our organization.

"There will be no time at which we will have to exceed 225 men in camp here, and the greater portion of the time this number will be greatly diminished, but estimating on the maximum number being present, and on the basis of 40 gals. of water per day, per man, which should be a safe estimate, the greatest number of gallons we should require at any time would not be to exceed 9000 gals. per day.

"Trusting that you will give this matter consideration at your earliest convenience, advising us of your action on same, and thanking you, we are,

Respectfully,

(Signed) Roy C. Vandercook."

On motion of Mr. Wallace, the request was granted on condition that the service shall be discontinued or limited if the College water supply is insufficient, that the water shall be metered and paid for at the rate of 10¢ per thousand gallons, that all expense of making the connections shall be borne by the War Preparedness Board, and the pipe laid along such route and in such manner as to be satisfactory to the College.

On motion of Mr. Doherty, a letter which the President had prepared to send to the Cleveland Cliffs Iron Company in relation to furnishing electric current to the Upper Peninsula Experiment Station at Chatham, was approved.

On motion of Mr. Doherty, Prof. Anderson, Mr. Burnett, and Mr. Wyant were authorized to attend the National Dairy Show at Columbus, Ohio, October 18th to 28th with transportation expenses paid.

On motion of Mr. Doherty, the transportation expenses of Mr. Waid in attending the meeting of the Vegetable Growers Association of America at Springfield, Mass., were authorized to be paid.

On motion of Mr. Doherty, the Secretary was authorized to represent the Board of Agriculture at the meeting of the American Association of Agricultural Colleges and Experiment Stations to be held at Washington November 13th, provided his expenses are paid by the Board of State Auditors.

On motion of Mr. Beaumont, the following persons were authorized to attend the meeting of the American Association of Agricultural Colleges and Experiment Stations at Washington, with transportation expenses paid: President Kedzie, Dean Shaw, Dean Bissell, Prof. French, Mr. Spragg, Dr. McCool, Dean White and Director Baldwin.

Request of War Preparedness Board for extension of water to camp site.

Request granted subject to certain conditions

In re. letter to Cleveland Cliffs Iron Co.

Anderson Burnett & Wyant to attend Dairy Show.

Waid's expenses to Springfield allowed.

Authorizations to attend Am. Asso. of Agr'l. Col. & Exp. Sta.

Johnson
leave of
absence

Orphics re-
quest use
of Eunom-
ian rooms.

On motion of Mr. Doherty, Mr. M. F. Johnson was given leave of absence on full pay during the fall term, it being understood that Mr. Johnson will teach during the summer school without extra remuneration.

On motion of Mr. Wallace, the request of the Orphic Literary Society for the use of the Eunomian rooms in Williams Hall was referred to the President with power to act.

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.

Alfred Brown
Secretary.

MEETING OF THE STATE BOARD OF AGRICULTURE

November 21, 1917.

11 o'clock A. M.

Present, President Kedzie, Messrs. Waterbury, Beaumont, Graham and Woodman.

The minutes of the previous meeting, having been in the hands of the members, were approved without reading.

On motion of Mr. Woodman, Mr. Simon Harkema was appointed county agent in Newaygo County to succeed Mr. H. B. Blandford, at a salary of two thousand dollars per annum, six hundred dollars to be paid from the Smith-Lever fund, to begin October 22.

On motion of Mr. Graham, the request of Director Baldwin that badges be provided for boys and girls who have completed their work in the clubs was approved, the limit of expense being fixed at four hundred dollars.

On motion of Mr. Graham, Mr. H. G. Smith, county agent of Kent County, was authorized to attend the National Conference of the United States Boys' Working Reserve at Chicago, December 7 and 8, as a representative of the College.

On motion of Mr. Waterbury, the traveling expenses of Dr. Mumford while attending a conference of County Agent Leaders at Chicago, November 19 - 20 were approved.

On motion of Mr. Graham, the expenses of Mr. J. Wade Weston in attending the potato show at Madison, Wisconsin, were allowed.

On motion of Mr. Graham, the Secretary was authorized to pay the salary of Miss Morris on the Extension Smith-Lever pay-roll for the months of September and October, at one thousand dollars per annum, after which her salary will be taken over and paid out of the Federal Emergency fund.

On motion of Mr. Waterbury, Miss Coral Havens was appointed to succeed Miss Morris, at a salary of twelve hundred dollars per annum, beginning Nov. 1.

S.Harkema
Co. Agt.

Boys & Girls
to have
badges.

H.G.Smith to
attend meet-
ing.

Dr.Mumford's
expenses pd.

J.W.Weston's
expenses pd.

In reference
to Miss Mor-
ris' salary.

Coral Havens
employed.