

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
August 25, 1944

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, McPherson; Miss Jones; President Hannah; Treasurer Wilkins; and Secretary McDonel.

Absent: Dr. Elliott

The meeting was called to order at 11:10 A.M.

The minutes of the last meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Katherine Harris as stenographer in the Central Stenographic Office, effective May 31, 1944.
2. Resignation of Donna Nicholls as stenographer in Journalism, effective June 21, 1944.
3. Resignation of Mrs. Madeline Kain Pease as clerk in Stores, effective June 17, 1944.
4. Resignation of Mrs. Rachel Noll as Assistant in the Office of the Dean of Women, effective June 30, 1944.
5. Resignation of Alyce Folks as stenographer at the Health Service, effective August 7, 1944.
6. Resignation of Mrs. Martha Knickerbocker as military stenographer at the Health Service, effective July 16, 1944.
7. Resignation of Fern Fleetham as stenographer in the Dean of Men's Office, effective July 15, 1944.
8. Resignation of Hazel King as clerk in Physics, effective July 22, 1944. Miss King has enlisted in the WAC.
9. Report that Mrs. Gwenneth Brown did not accept the position as stenographer in Animal Pathology which was to have been effective on June 1, 1944.
10. Resignation of Eva Jeane Kiplinger as stenographer in Journalism, effective July 15, 1944. She has accepted a teaching position in the East Lansing schools.
11. Resignation of Eleanore Steve as stenographer in the Police Office, effective July 15, 1944. Miss Steve has been married and will join her husband who is in the Army.
12. Resignation of Lucille Marvin as stenographer in the Chemistry Experiment Station, effective August 7, 1944. Miss Marvin has accepted a position in Detroit.
13. Resignation of Lloyd S. Euler as Bookkeeper at the Creamery, effective August 15, 1944. Mr. Euler has accepted a position in Warren, Ohio.
14. Resignation of Bernard Ellison half -time graduate assistant in Botany, effective June 24, 1944.
15. Resignation of Vivian Harris as graduate fellow in Bacteriology, effective June 30, 1944.
16. Resignation of Hans Gyorgy as half-time graduate assistant in Chemistry, effective as of May 31, 1944. Mr. Gyorgy was called to military service.
17. Resignation of Leone Kraus as general duty nurse at the Health Service, effective August 16, 1944. Miss Kraus expects to enlist in the Navy.
18. Termination of the employment of Arthur C. Betz, effective June 30, 1944. Mr. Betz has been teaching in Army Air Forces C.A.A. classes.
19. Resignation of Dr. Leonard M. Folkers as Assistant Physician at the Health Service, effective August 15, 1944. Dr. Folkers has accepted a position as Director of the Health Service at Stephens College.
20. Resignation of E. Sheldon Markle as Assistant County Agricultural Agent in Sanilac County, effective July 16, 1944. Mr. Markle is accepting a position with the State Tax Commission.
21. Resignation of Leona Fisher as District Home Demonstration Agent in Missaukee, Roscommon, and Kalkaska Counties, effective June 15, 1944. This position is to be discontinued.

PRESIDENT'S REPORT, continuedResignations, continued

## Resignations

22. Resignation of Mariam Eads as Extension Specialist in Nutrition, effective July 31, 1944. Miss Eads has accepted a position with the War Food Administration in Chicago.
23. Resignation of James M. Jackson as part-time teaching assistant in Electrical Engineering, effective June 10, 1944.
24. Resignation of Bernice Bollinger as Assistant in Research in Foods and Nutrition, effective July 31, 1944. Miss Bollinger plans to be married.
25. Resignation of C. O. Egner as Instructor in Economics, effective August 31, 1944. Mr. Egner will work with the OPA in Saginaw.
26. Resignation of Lawrence D. Childs as Instructor in Mathematics, effective August 31, 1944. Mr. Childs has accepted a position with the State Highway Department.
27. Resignation of Edward A. Nordhaus as Assistant Professor of Mathematics, effective August 31, 1944. Mr. Nordhaus will accept a position with the Boeing Aircraft Company of Seattle. It is understood that this resignation is accepted without prejudice, and at the conclusion of the war we may wish to rehire Mr. Nordhaus.
28. Termination of the employment of Mrs. Velda Samppala as Instructor in Mathematics, effective June 30, 1944. Mrs. Samppala was employed on a temporary basis to teach in the Air Forces program.
29. Resignation of Herbert Ohmen as Instructor in Chemistry, effective August 31, 1944. Mr. Ohmen has accepted a position with the State Department of Agriculture.
30. Resignation of Mary Mason as Instructor in History, effective August 31, 1944. Miss Mason has accepted a position at Vassar College.
31. Resignation of John F. Schlueter as Instructor in Physical Education for Men, effective June 30, 1944. Mr. Schlueter, who was appointed on a temporary basis, has been called in the draft.
32. Resignation of G. Kenneth Hawk as Instructor in Physical Education for Men, effective June 30, 1944. Mr. Hawk was employed on a temporary basis. He has accepted a position with Ohio Wesleyan University.
33. Termination of the employment of C. J. Everett as Instructor in Physics, effective June 30, 1944. Mr. Everett was employed on a temporary basis to teach in the Air Forces program.
34. Resignation of H. B. Gough as Instructor in Speech and Dramatics, effective August 31, 1944. Mr. Gough was employed on a temporary basis.

Leaves

## Leaves

1. Leave of absence without pay for Mrs. Fern DeCamp X-ray Technician at the Health Service, for the period from August 15-28, 1944.
2. Leave of absence without pay for the months of July and August for H. L. Womochel, Assistant Professor and Research Assistant in Mechanical Engineering. Mr. Womochel will be employed at the Olds Motor Works during this time.
3. Leave of absence with full pay for Harold Skamser, Assistant Professor of Drawing and Design, from August 1 to September 15, 1944, for health reasons.
4. Leave of absence with full pay for Miss Elisabeth Conrad, Counselor for Women, for three months beginning October 1, 1944.
5. Leave of absence without pay for M. M. Williams, Instructor in Drawing and Design, for the months of July and August 1944. Mr. Williams will work with the Warren S. Holmes Company, Architects, of Lansing.
6. Leave of absence without pay for John W. Zimmer, Assistant Professor of Mathematics, from September 1, 1944 to June 30, 1945. Mr. Zimmer will accept a position with the Goodyear Aircraft Company of Akron.
7. Leave of absence without pay for Jacob Hieble, Assistant Professor of Foreign Languages, from August 1, 1944 to June 30, 1945. Mr. Hieble has accepted an appointment with the Office of War Information for foreign service.
8. The following leaves for military service were granted, to be effective through June 30, 1945:
  - a. Gordon Reavely, Manager of the Auditorium, effective July 15, 1944. Mr. Reavely has been commissioned in the Navy.
  - b. Starr H. Keesler, Instructor in Short Courses, effective July 1, 1944. Mr. Keesler has been commissioned in the Navy.
  - c. Raymond Teschler, Club Agent for Oakland and Macomb Counties, effective July 15, 1944. Mr. Teschler has been drafted.

PRESIDENT'S REPORT, continuedAppointments

## Appointments

1. Appointment of Donna J. Beardsley as stenographer in Landscape Architecture at a salary of \$1320 per year, effective June 15, 1944, and paid one-half from Extension and one-half from College funds. Miss Beardsley will replace Evelyn Slater who has resigned.
2. Transfer of Katherine Sebring from stenographer in Vocational Education to stenographer in Education at the same salary of \$1440 per year and paid from College funds, effective July 1, 1944. Miss Sebring will replace Mrs. Sheehan who has been transferred.
3. Appointment of Rosemary Lehman as stenographer in Education at a salary of \$1320 per year, effective July 1, 1944. The College will be reimbursed for her salary by the State Board of Control for Vocational Education. She will replace Katherine Sebring.
4. Appointment of Eva Jean Kiplinger as stenographer in Journalism at a salary of \$660 per year for half-time work, effective June 22, 1944. Miss Kiplinger will replace Donna Nicholls.
5. Appointment of Margaret Ann Johnson as stenographer in Animal Husbandry at a salary of \$1320 per year, effective June 12, 1944, and paid one-half from Experiment Station and one-half from College funds. Miss Johnson will replace Dolores O'Brien who has resigned.
6. Appointment of Elizabeth Robbins as stenographer in Home Economics at a salary of \$1320 per year, effective July 10, 1944. Miss Robbins will replace Freda Nusbaum.
7. Appointment of Ruth Lois Barnum as stenographer in Poultry at a salary of \$1440 per year, effective July 1, 1944, and paid one-half from Experiment Station and one-half from college funds. Miss Barnum will replace Mrs. Helen Young.
8. Appointment of Jean Bortree as stenographer in Foreign Languages at a salary of \$1320 per year, effective as of June 16, 1944. Miss Bortree replaces Gloria Bishop.
9. Appointment of Dorothy Jean Phillips as stenographer in Farm Crops at a salary of \$1500 per year, effective July 1, 1944; and paid one-half from Experiment Station and one-half from College funds. Miss Phillips will replace Marguerite Grabow who has been transferred.
10. Appointment of Madeline Anderson as stenographer in Soil Science at a salary of \$1320 per year, effective July 16, 1944, and paid one-half from Experiment Station and one-half from College funds. Miss Anderson will replace Glenadine Vanderberg who has resigned.
11. Appointment of Barbara Towner as stenographer in Mechanical Engineering at a salary of \$1320 per year, effective July 15, 1944. Miss Towner will replace Mary Welch who has resigned.
12. Appointment of Jacquelin Fay as stenographer one-half time in Drawing and Design and one-half time in Civil Engineering at a salary of \$1320 per year, effective July 15, 1944. This is a half-time replacement for Marie Stewart and a half-time new position.
13. Appointment of Mrs. Isabelle Gonon as Assistant Counselor for Women at a salary of \$4000 per year, effective August 15, 1944. This is a new position.
14. Reinstatement of James Kline as cook in the women's dormitories, effective July 1, 1944. Mr. Kline has been on military leave since February 15, 1942, and has been honorably discharged from the Army.
15. Reappointment of Mrs. Eunice Pardee as Emergency Extension Supervisor at the same salary of \$3000 per year, effective for one year only beginning July 1, 1944, and paid from War Food Administration funds.
16. Temporary transfer of James A. Porter from Extension Assistant in Soil Science to work with the State Youth Farm Labor Committee at the same salary of \$3700 per year, effective from July 1 to October 31, 1944, and to be paid from Emergency Farm Labor funds.
17. Appointment of Harold R. Clark as Assistant County Agricultural Agent in Sanilac County at a salary of \$2500 per year, effective July 15, 1944. Mr. Clark will replace E. Sheldon Markle who has resigned.
18. Appointment of Edmund A. Crawford as County Club Agent in Gogebic County at a salary rate of \$2000 per year, effective for the period from June 12 to August 31, 1944. Mr. Crawford will replace Patricia J. Sibley who has resigned.
19. Appointment of Beatrice Frangquist as a regular Home Demonstration Agent in Lenawee County at the same salary of \$2200 per year, effective July 1, 1944, and from funds released by the discontinuance of the position now held by Miss Leona Fisher. Miss Frangquist is now being paid from War Emergency Extension funds.
20. Appointment of W. Lowell Treaster as Extension Editor and Extension Assistant in Publications at a salary of \$3600 per year, effective August 1, 1944. Mr. Treaster will replace E. B. Swingle (salary \$3200) who has resigned.
21. Appointment of Dena Cederquist as Research Assistant in Foods and Nutrition at a salary of \$3200 per year, effective September 15, 1944, and paid from Experiment Station funds. Miss Cederquist will replace Bernice Bollinger and one-half time of the position formerly held by Marion Wharton.

PRESIDENT'S REPORT, continuedAppointments, continued

Appointments

22. Appointment of Ruth McNeilly as Assistant in Home Management and Child Development at a salary of \$1800 per year, effective for one year only beginning September 1, 1944. This is a new position.
23. Reinstatement of Ann Kuehl as Assistant Professor of Physical Education, Health, and Recreation for Women at a salary of \$3000 per year, effective September 1, 1944. Miss Kuehl has been on leave during the past year.
24. Appointment of Wayne Beery as Itinerant Trainer in Adult Counseling at a salary of \$4100.00 per year, effective July 1, 1944. The College will be reimbursed for three-fourths of the salary by the State Board of Control for Vocational Education.
25. Rescinding of the Board action accepting the resignation of Naomi Vollmar and authorization for the continuation of Miss Vollmar as Instructor in Mathematics and approval of a salary adjustment from \$1800 to \$2100 per year, effective July 1, 1944. Miss Vollmar will replace L. D. Childs who has resigned.
26. Appointment of Marian H. Michmerhuizen as Instructor in Mathematics at a salary of \$2200 per year for one year only, effective July 1, 1944. Miss Michmerhuizen will replace E. A. Nordhaus. She has been employed during the past year on a month to month basis.
27. Appointment of Mrs. Dorothy D. Frimodig as Instructor in Mathematics at a salary of \$200 per month on a temporary basis from July 8, 1944, for as long as her services are necessary. Mrs. Frimodig will teach ASTR courses.
28. Appointment of Jacob Olthoff as Instructor in Physics at a salary of \$250 per month, effective July 11, 1944, for as long as his services are needed. Mr. Olthoff will teach in the Air Force Reserve program.
29. Appointment of J. Malcolm Gobel as Instructor in Physics on a temporary basis at a salary of \$250 per month, effective July 11, 1944, for as long as his services are necessary. Mr. Gobel will teach in the ASTR program.
30. Appointment of Charles P. Loomis as Professor and Head of the Department of Sociology at a salary of \$5500 per year, effective September 1, 1944. Mr. Loomis will replace Dr. Harper who has been transferred to Social Service.
31. Reappointment of Lincoln P. Hedeman as Instructor in Surgery and Medicine at a salary of \$2700 per year, effective for one year only beginning July 1, 1944.
32. Reappointment of Elden Kline as part-time assistant in Bacteriology at a salary of \$1500 per year for one year only, effective July 1, 1944.
33. Appointment of Juana Maria Solano Rodriguez as undergraduate assistant in Foreign Languages at a salary of \$600 per year, to be paid in ten equal installments, effective September 1, 1944. Miss Rodriguez will assist in the teaching of Spanish.
34. Appointment of Carmen Reina Garcia as undergraduate assistant in Foreign Languages at a salary of \$600 per year, to be paid in ten equal installments, effective September 1, 1944. Miss Garcia will assist in the teaching of Spanish.
35. Appointment of Therese Fisse as undergraduate assistant in Foreign Languages at a salary of \$600 per year to be paid in ten equal installments, effective September 1, 1944. Miss Fisse will assist in the teaching of French.
36. Approval of the following graduate assistantship appointments for the year 1944-45:
 

Bacteriology	- Arthur David Jones, quarter-time to replace William Hartnell
Chemistry	- Reappointment of: Charles O. Bostwick Mrs. Ruth Sears Brink Mrs. Lorraine Guile Aubrey Larsen Deborah Morgan Manly J. Powell
Dairy	- Reappointment of Thomas Reid and Izaac I. Peters
Farm Crops	- Appointment of Kenneth Frey, half-time
Foods and Nutrition	- Appointment of Marguerite Stella Jackson, half-time to replace Blanche Erkel and paid from War Emergency Research funds.
Speech	- Appointment of Pauline Sitter, half-time

Travel

1. Full expenses for Dean L. C. Emmons to go to Chicago and two or three other cities if necessary, in search of a man to head the Chemistry Department.



PRESIDENT'S REPORT, continuedTravel, continued

Travel

2. Maintenance expenses for George Amundson to attend the meetings of the American Society of Agricultural Engineers in Milwaukee on June 18-21; expenses to be paid from Extension funds.
3. First-class railway fare only for E. G. McKibben to attend the meetings of the Society for the Promotion of Engineering Education in Cincinnati on June 24.
4. Full expenses for R. J. Baldwin to attend a conference of State A. A. A. Committees for the North Central Region at St. Paul, Minnesota, on June 27-28.
5. Full expenses for C. M. Harrison to accompany Dr. B. B. Robinson of the U. S. Department of Agriculture to Ontario, Canada, sometime in July to inspect milkweed plantings; expenses to be paid from Experiment Station funds of the Farm Crops Department.
6. Full expenses for Don Stark to attend a meeting of the committee on cooperative packing plants in Ithaca, New York, on July 10-12; expenses to be paid from Extension funds.
7. Full expenses for J. E. Towne to attend the Seventh Annual Reading Conference at the University of Chicago on July 10-14; expenses to be paid from Library funds.
8. Full expenses for Paul D. Bagwell, C. C. Hamilton, Paul Geisenhof, and Bariss Mills to attend the Seventh Annual Reading Conference at the University of Chicago on July 10-14; expenses to be paid from Basic College funds.
9. Full expenses for Dean Marie Dye to attend the meeting of the Committee on Agricultural Postwar Policy of the Land-Grant College Association in Chicago on July 12-15.
10. Full expenses for C. H. Jefferson to attend the meeting of the North Central Farm Structures Committee in Chicago on July 13 and 14, with expenses paid from Experiment Station funds.
11. Full expenses for C. O. Wilkins to confer with Army and Navy Board in Washington, D. C. on July 20-22.
12. Full expenses for I. F. Huddleson to meet with a group of Research workers in Chicago in August, with expenses paid from the Central Brucella fund.
13. Full expenses for J. J. Garrison to go to Philadelphia and New York to select slides and films for use in the Basic College and in the Art Department. Expenses are to be charged \$60 to the Basic College and the remainder to the School of Science and Arts.
14. Full expenses for Glen Stewart to attend a conference of the Big Ten Alumni Secretaries at Lake Lawn, Wisconsin, on August 6-8.
15. Full expenses for E. L. Anthony to attend a conference on programs and problems of postwar agriculture in Milwaukee on July 24. If it is not possible for Dean Anthony to attend, he will send a representative.
16. Maintenance expenses for a representative from the Soil Science Department to tour the experimental plots in Indiana and Ohio during the week of August 7.
17. First-class railway fare only for Paul Krone to attend the meeting of the Society of American Florists in Chicago on August 7 and 8.
18. First-class railway fare only for J. S. Frame to attend the meetings of the American Mathematical Society in Wellesley, Massachusetts, on August 12-14.
19. Full expenses for E. L. Benton and Harry Moxley to attend a conference of Animal Husbandry Extension Specialists in Chicago on August 14 and 15; expenses to be paid from Extension funds.
20. Full expenses for Tom H. King to attend the International Association of Chiefs of Police meeting in Cleveland on August 14-17.
21. Expenses not to exceed \$40 for Harold Byram to attend a meeting of teacher trainers in agriculture in Chicago on August 14-16. The College will be reimbursed for these expenses by the State Board of Control for Vocational Education.
22. Maintenance expenses for J. O. Veatch to accompany representatives of the U. S. Soil Survey on a trip to northern Michigan, Minnesota and Wisconsin during the week of August 14.
23. Full expenses for W. H. McMillen to attend the National Duroc Congress at Austin, Minnesota, on August 17-19.
24. Full expenses for R. J. Baldwin to attend a meeting of the State Soil Conservation Advisory Committee in Chicago on August 18 and 19.
25. Full expenses for V. R. Gardner to attend a meeting of the members of the State Soil Conservation Advisory Committees in Chicago on August 18 and 19; expenses to be paid from Station Director's funds.

PRESIDENT'S REPORT, continuedTravel, continued

## Travel

26. Full expenses for C. L. Brody, Dean Dye, E. B. Hill, and Dean Anthony to attend the meeting of the Postwar Agricultural Committee in Chicago on August 29-31.
27. Full expenses for H. C. Moore and Harry Bailey to travel by car from the Upper Peninsula to Minnesota and North Dakota from August 28 to September 5 to study the potato situation in these states. Expenses are to be paid from Michigan Crop Improvement Association funds.
28. First-class railway fare only for Karl Dressel to attend the meetings of the National Shade Tree Conference in Pittsburgh on August 30 to September 1.

MiscellaneousExtra pay for  
salaried em-  
ployees

1. Approval of the payment of the following amounts to salaried employees for work at the College Auditorium during the month of June:

Margaret Burleigh	\$ 3.00	J. M. Kutt	\$23.00
Warren Burt	15.00	George Sawdy	12.00
L. E. Chapman	15.00	Dorothy Scott	15.00
L. Cudworth	6.00	Lawrence Searl	9.00
Helen Evans	15.00	Vernon Severance	18.00
Eleanor Gilmore	4.00	Norma Taschner	3.00
Gerald Knapp	9.00	R. Whiting	26.00

2. Approval of the payment of the following amounts to salaried employees for additional work during the month of June:

W. D. Baten	\$320.00 ESMWT	J. M. Kutt	3.00
George Bubolz	40.00	C. A. Miller	72.00 ESMWT
Warren Burt	3.00	L. G. Miller	30.00 ESMWT
J. W. Cunkelman	145.00 Clinic	C. H. Pesterfield	135.00 ESMWT
Eleanor Gilmore	1.00	B. H. Pringle	27.50
Elizabeth Gruginskis	4.50	S. Radford	72.00 ESMWT
Christina Gunn	20.00	Kenneth Richards	99.00
Robert Herron	136.50	B. M. Robinson	27.50
J. P. Hutton	2.00	J. A. Strelzoff	120.00 ESMWT
Leo Klever	15.00	H. L. Womochel	30.00 ESMWT

## Payment \$200

Dr. Carl  
Morrison

3. Payment of \$200 to Dr. Carl V. Morrison for his work in teaching special courses in Sociology during the spring term of 1944.

Increase in  
salariesRussell Kleis  
and Donald  
Shepard.

4. Increase in salaries of Russell Kleis and Donald Shepard, Instructor in Short Courses: Mr. Kleis from \$2700 to \$2900 and Mr. Shepard from \$3000 to \$3200 per year, effective July 1, 1944; all of the new salaries to be paid from funds furnished by the Kellogg Foundation and the State Board of Control for Vocational Education.

Inc. salary  
Dorothy Greey

5. Increase in salary for Miss Dorothy Greey, Instructor in Home Management and Child Development, from \$2600 to \$2800 per year, effective July 1, 1944.

Also Mary  
Jeanne Miller

6. Increase in salary for Mary Jeanne Miller, stenographer in the Placement Office, from \$1320 to \$1440 per year, effective July 1, 1944.

Also Lloyd  
Geil

7. Increase in salary for L. H. Geil, Head of Publications, from \$4500 to \$5500 per year, effective July 1, 1944.

Inc. salary  
Jessie Finley

8. Increase in salary for Miss Jessie Finley, Assistant in Research in Foods and Nutrition, from \$2200 to \$2400 per year, effective July 1, 1944.

Inc. salary  
E. J. Benne

9. Increase in salary for E. J. Benne, Research Associate in Agricultural Chemistry, from \$3500 to \$3800 per year, effective July 1, 1944.

Inc. salary  
C. W. Duncan

10. Increase in salary for C. W. Duncan, Research Associate in Agricultural Chemistry, from \$3300 to \$3500 per year, effective July 1, 1944.

Inc. Salary  
Elmer C.  
Rossman

11. Increase in salary for Elmer C. Rossman, Field Agent for the Michigan Crop Improvement Association, from \$2000 to \$2200 per year, effective July 1, 1944, and paid from Michigan Crop Improvement Association funds.

Inc. salary  
C. Guinn Barr

12. Increase in salary for C. Guinn Barr, Research Associate in Botany, from \$3700 to \$4000 per year, effective August 1, 1944.

Miss Conrad  
to be paid  
\$50 per mo.  
for 2 mos.  
additionally

13. Miss Elisabeth Conrad is moving out of her house on the campus. For the months of July and August she is to be paid additionally \$50 per month in lieu of house rent.

14. The following title corrections are reported for Board record:

Rodney Whiting, Accountant  
E. N. Hubby, College Photographer  
Ruth McKinley, Library Assistant  
A. J. Bell, Extension Assistant in Agricultural Engineering  
L. C. Meyer, Instructor in Agricultural Engineering  
G. A. Brown, Professor and Head of Animal Husbandry

Title correc-  
tions  
approved.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

## 14. Title corrections, continued:

P. M. Barrett, Extension Associate in Conservation  
 L. A. Wolfanger, Associate Professor, Research Associate and Extension Associate in Conservation  
 M. D. Pirnie, Associate Professor and Director of the W. K. Kellogg Bird Sanctuary  
 C. F. Huffman, Research Professor of Dairy  
 P. S. Lucas, Associate Professor and Research Associate of Dairy  
 H. C. Moore, Extension Associate and Associate Professor of Farm Crops  
 A. H. Haist, Extension Assistant in Farm Management  
 G. D. Hurrell, Extension Assistant in Conservation  
 P. W. Robbins, Associate Professor of Forestry  
 Perry Bowser, Extension Assistant and Research Assistant in Horticulture  
 R. H. Kelty, Extension Assistant, Research Assistant, and Assistant Professor of Horticulture  
 J. C. Kremer, Assistant in Research in Horticulture  
 T. A. Merrill, Extension Associate and Research Associate in Horticulture  
 E. J. Rasmussen, Associate Professor and Research Associate in Horticulture  
 C. E. Russell, Extension Associate and Research Associate in Horticulture  
 C. G. Card, Professor and Head of Poultry  
 C. E. Millar, Professor and Head of Soil Science  
 S. B. Mead, Assistant Professor of Business Administration  
 C. R. Upham, Assistant Professor of Business Administration  
 Wilda Bollex, Assistant Professor of Social Service  
 C. L. Allen, Professor and Head of Civil Engineering  
 Marie Dye, Dean of Home Economics  
 Mary Lewis, Assistant Professor of Foods and Nutrition  
 W. L. Mallman, Professor and Research Professor of Bacteriology  
 H. J. Stafseth, Professor and Research Professor of Bacteriology  
 Ray Nelson, Research Professor of Botany  
 Miriam Strong, Research Assistant in Botany  
 H. L. R. Chapman, Gardener  
 B. B. Roseboom, Professor and Head of Physiology and Pharmacology  
 Merle D. Byers, Associate Professor of Education  
 Ruth Mack, Instructor in Music  
 Ben Euwema, Professor and Head of the Department of Literature and Fine Arts in the Basic College, and Acting Director of the Division of Language and Literature and Professor and Acting Head of the English Department in the School of Science and arts  
 H. C. Barnett, Assistant Professor of Foreign Languages  
 Helen Philp, Instructor in Foreign Languages  
 G. P. Steinmetz, Instructor in Foreign Languages  
 O. W. Wilson, Instructor in Foreign Languages  
 A. J. Clark, Professor and Head of Chemistry  
 D. T. Ewing, Professor of Chemistry  
 S. G. Bergquist, Professor and Head of Geology and Geography  
 Donald Stark, Extension Assistant in Economics  
 Ward Giltner, Dean of Veterinary Medicine, Director of the Division of Biological Science, Professor of Bacteriology  
 E. S. Feenstra, Research Assistant in Animal Pathology  
 Robert Langham, Assistant Professor and Research Assistant in Animal Pathology  
 Hans Ruhland, Part-time Research Assistant in Animal Pathology

Title corrections approved.

## 15. The following title changes were approved, effective July 1, 1944:

Elisabeth W. Conrad, from Dean of Women to Counselor for Women  
 Fred T. Mitchell, from Dean of Men to Counselor for Men and Director of Servicemen's Institute.

Title changes Miss Conrad and Dr. Mitchell

## 16. Appointment of Orion Ulrey for one year only to cooperate with the State Department of Public Instruction in the development of Michigan State College participation in the state program of adult education at a salary of \$4200, effective as of July 1, 1944. Mr. Ulrey is to be considered as on leave from his position in Agricultural Economics for this year.

Orion Ulrey assigned to Adult Education program

## 17. Report on College cooperation with the State Civil Service Commission in providing instructional facilities to cover five or more select courses in their In-Service Training Institute. Professor W. H. Combs has been designated to act as liaison officer to represent the College in making all official contacts.

Report on college cooperation with Civil Service re: In-Service Training Inst.

## 18. Approval of the recommendation of the Administrative Group that for the cooperative counseling program with Chrysler-Hudson, etc. for which we give 6 hours of credit there be a fee of \$2.50 per credit hour as usual for instate students and an additional fee of \$10 for out-of-state students for the eight weeks course since 6 credits only are involved.

App. cooperative counseling program with Chrysler Hudson, etc.

## 19. Approval of the recommendation that a charge of \$350 be made to organizations who wish to use the College baseball field for paid baseball games, the fee to be paid to the Treasurer before the game is played. This fee does not include any of the game expenses such as: erecting bleachers, tickets, ticket sellers, gate men, policing, parking, preparation of field, and cleaning of premises after the game is over.

Charge \$350 to be made for use college baseball field outside organizations

PRESIDENT'S REPORT, continuedMiscellaneous, continued

20. Approval of an expenditure of \$500 for cooperative experimental work using an airplane in dusting orchards of William A. Burnett of Hartford.
21. Report that Kathryn M. Doane cannot accept the appointment as half-time graduate assistant in Physics for the year 1944-45.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the President's Report.

RESIGNATIONS

1. Resignation of Katharine Nuoffer as stenographer in Economics, effective July 20, 1944. Miss Nuoffer has accepted a position at the State Capitol.
2. Resignation of Mrs. Dorothy J. Henry as stenographer in Speech, effective July 31, 1944. Mrs. Henry is joining her husband who is in the Army.
3. Resignation of Johanna Kulas as stenographer in Buildings and Grounds, effective August 9, 1944. Miss Kulas is moving to another city to live with her father.
4. Resignation of Revella Cook as stenographer in the Extension Office, effective August 15, 1944. Miss Cook will attend Lansing Business University.
5. Resignation of Mrs. Jack C. Kester as clerk in the Registrar's Office, effective August 7, 1944. Mrs. Kester is leaving to take care of her daughter who has been ill.
6. Resignation of Dorothy Kent as clerk in the Registrar's Office, effective August 11, 1944. Miss Kent has accepted a position at the Olds Motor Works.
7. Resignation of Mrs. Manly J. Powell as stenographer in the Library, effective August 31, 1944.
8. Resignation of Rosamond Montague as stenographer in Dairy Extension and Home Economics Extension, effective August 19, 1944. Miss Montague expects to go to Florida.
9. Resignation of Phyllis J. Laubscher as Laboratory Technician at the Health Service, effective September 30, 1944.
10. Report that Lloyd Smith is unable to accept the appointment as half-time graduate assistant in Speech for 1944-45.
11. Report that Kathryn M. Doane is unable to accept the appointment as half-time graduate assistant in Physics for 1944-45.
12. Resignation of Dennis McGuire as Emergency Farm Labor Assistant, effective August 31, 1944. Mr. McGuire was on loan from the Consumers Power Company and has been recalled by them.
13. Resignation of Margaret Elizabeth Bullard as Assistant in Research in Chemistry Experiment Station, effective August 31, 1944. Miss Bullard has been married recently.
14. Resignation of Cornelia A. Tomes as Associate Professor of Education, effective August 31, 1944. Miss Tomes has accepted a position in a college in Texas.

LEAVES

1. Leave of absence with full pay for six months for Ray Nelson, Research Professor of Botany, effective August 16, 1944. Dr. Nelson has not been well for several months, and his doctors recommend that he should have a rest. He has been on the College staff for twenty-five years.
2. Leave of absence without pay for the month of August for Miss Lois Corbett, Assistant State Club Leader. Miss Corbett requests this leave because of the illness of her mother.
3. Leave of absence with full pay for Edward R. Hancock, County Agricultural Agent in Shiawassee County, from July 15 to August 15, 1944, because of ill health.
4. Leave of absence without pay for Jessie May, clerk in the Athletic Office, from July 31 to August 21, 1944.
5. Leave of absence without pay for Anne Porter, stenographer in Agricultural Engineering, effective from July 28 to August 5, 1944.
6. Leave of absence with full pay for six months for George Amundson, Extension Assistant in Agricultural Engineering, effective November 1, 1944. Mr. Amundson will complete the work for his Bachelor's degree at the University of Wisconsin.
7. The following military leaves are recommended to be effective through June 30, 1945:
  - a. Burton T. Ostenson, Assistant Professor of Zoology, effective September 1, 1944. Navy.
  - b. Don W. Hayne, Research Assistant in Zoology, effective September 1, 1944. J.G. Navy
  - c. John T. Stone, County Agricultural Agent in Cheboygan County, effective August 1, 1944. He has been commissioned in the Navy.

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Kathryn Doane  
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Resignations

Leaves



APPOINTMENTS

Appointments

1. Appointment of Mrs. Leon Towsley as stenographer in the Campus Police Office at a salary of \$1320 per year, effective August 1, 1944. Mrs. Towsley will replace Eleanor Steve who has resigned.
2. Appointment of Helen Reeder as stenographer in Buildings and Grounds at a salary of \$1440 per year, effective August 14, 1944. Miss Reeder will replace Johanna Kulas (salary \$1380) who has resigned.
3. Appointment of Mrs. Marjorie Smith as clerk at the Health Service at a salary of \$1320 per year, effective August 1, 1944. Mrs. Smith will replace Alyce Folks (salary \$1560) who has resigned.
4. Appointment of Jean Marie Black as clerk in the Registrar's Office at a salary of \$1320 per year, effective August 1, 1944. Miss Black will replace Thelma Moon (salary \$1320).
5. Appointment of Edith Scott Webb as clerk in the Registrar's Office at a salary of \$1440 per year, effective August 7, 1944. Mrs. Webb will replace Bettie Blind (salary \$1440).
6. Appointment of Thelma L. Hitchcox as clerk in the Registrar's Office at a salary of \$1440 per year, effective August 7, 1944. Mrs. Hitchcox will replace Dorothy Kent (salary \$1380) who has resigned.
7. Appointment of Lois Anne Watkins as stenographer at the Library at a salary of \$1320 per year, effective October 1, 1944. Miss Watkins will replace Mrs. Manly J. Powell (salary \$1320) who has resigned.
8. Appointment of Juanita Chick as stenographer in Economics at a salary of \$1320 per year, effective August 1, 1944. Miss Chick will replace Katharine Nuoffer (salary \$1560) who has resigned.
9. Appointment of Jane Tremper as stenographer in the Speech Department at a salary of \$1500 per year, effective August 7, 1944. Miss Tremper will replace Mrs. Dorothy Henry (salary \$1440) who has resigned.
10. Appointment of Dr. Charles Schoff as Assistant Physician at the Health Service at a salary of \$3500 per year, effective September 1, 1944. Dr. Schoff will replace Dr. Leonard M. Folkers (salary \$4500) who has resigned.
11. Appointment of Mrs. Docia Meyer as Night Hostess in the Women's Dormitories at a salary of \$85 per month, effective for the period from September 1, 1944 to June 30, 1945. This is a replacement.
12. Transfer of Elizabeth Corbishley from Secretary to the Counselor for Women at \$1800 per year to Housing Director for Women at a salary of \$2000 per year, effective October 1, 1944 for an indefinite period. Miss Corbishley will replace Mabel Petersen who has been commissioned in the WAVES.
13. Appointment of Leo A. Haak as Professor and Head of the Department of Effective Living at a salary of \$5000 per year, effective August 15, 1944. This is a new position.
14. Appointment of Raymond R. Early as Instructor in Written and Spoken English at a salary of \$2500 per year, effective September 1, 1944. This is a new position.
15. Appointment of Frederick C. Sorensen as Instructor in Written and Spoken English at a salary of \$2900 per year, effective September 1, 1944. This is a new position.
16. Appointment of Clarence Harper Edwards as Instructor in Written and Spoken English at a salary of \$2400 per year, effective September 1, 1944. This is a new position.
17. Appointment of Cyril Francis Hager as Instructor in Written and Spoken English at a salary of \$2800 per year, effective September 1, 1944. This is a new position.
18. Appointment of Frederic Eugene Reeve as Instructor in Written and Spoken English at a salary of \$2700 per year, effective September 1, 1944. This is a new position.
19. Appointment of Lenore Tallmadge as Instructor in Written and Spoken English at a salary of \$2200 per year, effective September 1, 1944. This is a new position.
20. Appointment of Austin Van der Slice as Assistant Professor in Social Science in the Basic College at a salary of \$3600 per year, effective September 1, 1944. This is a new position.
21. Appointment of Robert Lynox Legis as District Club Agent in Oakland and Macomb Counties at a salary of \$2600 per year, effective August 1, 1944. He will replace Ray Teschler who has been called to military service.
22. Appointment of Frank T. Parmelee as Extension Assistant in Entomology at a salary of \$3200 per year, effective October 1, 1944. Mr. Parmelee will replace C. B. Dibble who has resigned.
23. Appointment of Marie Ann Adler as Extension Assistant in Music at a salary of \$2800 per year, effective September 1, 1944. Miss Adler will replace Mary Frances Bannan who has been transferred.

August 25, 1944

APPOINTMENTS, continued

## Appointments

24. Appointment of Mrs. Alice Bartlett as Extension Specialist in Home Furnishings at a salary of \$200 per month, effective from September 1 to December 31, 1944. This is a temporary replacement for Ruth Peck.
25. Appointment of Pauline Paul as Research Assistant in Foods and Nutrition at a salary of \$3200 per year, effective for one year only beginning September 15, 1944 and paid from Experiment Station funds, part from Refrigeration Research Institute funds and part from Rackham Research Foundation funds. This is a new position.
26. Appointment of Catherine Miller Buell as a special teacher in Home Management and Child Development at a salary of \$100 for the period from July 31 to September 1, 1944.
27. Appointment of Mary Isobel Schell as Assistant Professor of Textiles, Clothing and Related Arts at a salary of \$3500 per year, effective September 1, 1944 for a period of one year only. Miss Schell will replace Winifred Gettemy who has been retired.
28. Appointment of Helen Wellington as Instructor in Textiles, Clothing, and Related Arts at a salary of \$2400 per year, effective September 1, 1944. Miss Wellington will replace Frances Reis who has resigned.
29. Appointment of Cecilia Schroeder, Margaret Jane Stanton, and Ida Kleive as assistant supervising teachers in vocational Home Economics at a salary of \$50 each per term for the three terms of the academic year 1944-45.
30. Appointment of Rose Dill as Instructor in Education at a salary of \$200 per month, effective from July 31 to September 1, 1944. Miss Dill replaces Miss Tomes who has resigned.
31. Appointment of Bonnie Madison Stewart as Assistant Professor of Mathematics at a salary of \$3000 per year, effective September 1, 1944. Mr. Stewart taught in the Mathematics Department from 1940-1943. He will replace E. A. Nordhaus who has resigned.
32. Appointment of Maurice Dumesnil as Associate Professor of Music for one year only at a salary of \$3700 per year, effective September 1, 1944. Mr. Dumesnil will replace Frank Mannheimer who is on leave.
33. The following appointments are recommended for an indefinite period at the salaries indicated:
  - Mrs. Virginia Lee Goerner, Instructor in Chemistry, \$200 per month, eff. Aug. 7
  - Mrs. Julia King Taylor, Instructor in Mathematics, \$100 per month, eff. Aug. 7
  - Mrs. Velda F. Samppala, Instructor in Mathematics, \$200 per month, eff. Aug. 7
  - Margaret C. DeVere, Instructor in Mathematics, \$200 per month, eff. Aug. 7
  - Helen E. Core, Instructor in Mathematics, \$200 per month, eff. Aug. 7
  - Albert N. Nesman, Instructor in Physics, \$250 per month, eff. Aug. 1
  - Raymond Agren, Instructor in Physics, \$275 per month, eff. August 1
  - Elmer L. Keith, Instructor in Physics, \$250 per month, eff. Aug. 1
  - Melvin A. Leach, Instructor in Physics, \$275 per month, eff. Aug. 1
  - Adrian F. Zwemer, Instructor in Physics, \$250 per month, eff. Aug. 1
34. The following temporary appointments are recommended:
  - Mrs. Catherine Euwema, Instructor in Mathematics at a salary of \$200 per month from September 1 to October 31, 1944
  - Dorothy Stophlet, Instructor in Mathematics at a salary of \$60 per month from August 7 to September 1, 1944.
  - F. William Kuether, Instructor in Physics at a salary of \$200 per month from August 8 to September 7, 1944.
35. Appointment of Richard M. Dorson as Instructor in History and Political Science at a salary of \$200 per month for one year, effective August 1, 1944. Mr. Dorson will replace Mary G. Mason who has resigned.
36. The following graduate assistants are recommended for 1944-45:
 

Bacteriology	- Mrs. Charlotte Henshaw, half-time, to be paid from Swift Packing Company funds
Botany	- Dan Lynch, half-time, to replace Bernard Ellison and paid from Experiment Station funds.
Chemistry	- Jill Peck, quarter-time, to replace Donald Bailey, Samuel Breiter, half-time, to replace L. V. Hanks
Foods and Nutrition	- Virginia Buck, half-time, to replace Betty Musser
Institution Administration (Laundry)	- Genevieve Agnes Sheridan, half-time to replace Mrs. Margaret Childs
Music	- Virginia Frances Prunty, half-time to replace Christina Schoemaker
	* Mary Beth von Rohr, half-time to replace Ellen Wistinetzki
Speech	- Mrs. Adelaide Heselov, half-time, to replace Eleanor Chase
	- James Harvey, half-time to replace Lenore Tallmadge

TRAVEL

1. Full expenses for N. L. Partridge to attend a meeting of the Grape Industry in Washington, D.C. on August 2. The College is to be reimbursed for these expenses by the grape industry. Travel
2. Full expenses for Dean L. C. Emmons to attend an education conference in Chicago on August 21, 22 and 23.
3. Full expenses for Orion Ulrey to attend the Conference on Education in Rural Communities at the University of Chicago on August 22-24.
4. The following authorizations are requested by members of the staff to attend the annual meeting of the American Veterinary Medical Association in Chicago on August 22-24:
  - a. First-class railway fare only for Dr. Russell A. Runnells
  - b. First-class railway fare only for Dr. I. F. Huddleson
  - c. First-class railway fare only for Dr. E. T. Hallman, or mileage on one car if more than one of his department staff attends.
  - d. Full expenses for Dean Giltner
  - e. First-class railway fare only for B. V. Alfredson
  - f. First-class railway fare only for Dr. C. S. Bryan
5. First-class railway fare only for J. H. Muncie, D. M. McLean, and R. W. Lewis to attend a meeting of the Upper Mississippi Valley Plant Pathologists in Urbana, Illinois, on August 24 and 25, paid from Experiment Station funds.
6. Maintenance expenses for E. B. Hill and out-of-state authorization for K. T. Wright to attend the meeting of the North Central Regional Land Tenure Committee in Chicago on August 26-28.
7. Full expenses for Ralph Young, C. W. Bachman, J. H. Kobs to attend the Midwestern Athletic Conference in Chicago on August 29 and to attend the All-Star Game at Northwestern University on August 30.
8. First-class railway fare only for Forrest C. Strong to attend the Shade Tree Conference in Pittsburgh on August 29-31, paid from Experiment Station funds.
9. Full expenses for Alvin Johnson to travel into Northern Indiana and Northern Ohio to visit several producers of hybrid seed corn. Mr. Johnson will make these trips during the first half of September, and expenses will be paid by the Michigan Crop Improvement Association.
10. Full expenses for Marjorie Eastman to attend a meeting of clothing specialists at Rockford, Illinois, on September 5 and 6; expenses to be paid from Extension funds.
11. The following authorizations are requested by members of the staff to attend the meetings of the American Chemical Society in New York City on September 11-15:
  - a. Full expenses for Dean R. C. Huston
  - b. First-class railway fare only for D. T. Ewing, C. D. Ball, Elmer Leininger and A.J. Clark
  - c. First-class railway fare only for E. J. Miller, paid from Experiment Station funds.
  - d. First-class railway fare only for C. C. DeWitt
12. The following authorizations are requested by members of the staff to attend the meetings of the American Association for the Advancement of Science in Cleveland on September 11-16:
  - a. First-class railway fare only for Dr. E. A. Bessey
  - b. First-class railway fare only for H. R. Hunt
  - c. First-class railway fare only for C. G. Danforth
  - d. First-class railway fare only for P. A. Hawkins. Dr. Hawkins will also attend the meeting of the American Society of Parasitology.
  - e. First-class railway fare only for C. A. Lawson, paid from Basic College funds.
  - f. L. F. Wolterink, first-class railway fare only.
  - g. First-class railway fare only for V. R. Gardner, paid from Experiment Station funds.
  - h. First-class railway fare only for C. Guinn Barr, paid from Experiment Station funds.
13. Mileage on one car for K. C. Barrons, R. E. Marshall, F. N. Hewetson, T. A. Merrill, Stanley Johnston, and Irma Felber to attend the meeting of the American Society of Horticultural Science in Cleveland on September 18-20; expenses to be paid from Experiment Station funds.
14. First-class railway fare only for Richard Witz to attend the National Safety Council in Chicago on October 3-5; expenses paid from Extension funds.

MISCELLANEOUS

1. Report of the deaths of the following former students in the war:

Charles F. Bosteder, class of 1945, a Second Lieutenant in the Army Air Forces, was killed in a plane crash near Tuscaloosa, Alabama, on July 6, 1944. He was enrolled in Agriculture during 1941-43, having entered from Eaton Rapids.

Charles P. DeRose, class of 1943, a Second Lieutenant in the Army Air Forces, was killed in action in the European area on April 11, 1944. He was enrolled in Business Administration during 1939-1941, having entered from Lansing.

Report of death of former students in war.

MISCELLANEOUS, continued

Report of death of former students in war.

1. Report of deaths of former students in war, continued:

Paul Jones Ehmann, class of 1942, a Second Lieutenant in the Army Air Forces, died March 8, 1944, of wounds received in action over Germany on February 22. He graduated from Agriculture on June 13, 1942, having entered from Patchogue, New York.

Frederick Baxter Lorne, class of 1941, an ensign in the Naval Air Corps, who has been missing in action in the Pacific area since August 8, 1943, has been declared dead by the War Department. He was enrolled in Engineering as a junior during 1939-40, having entered from Detroit.

Kenneth Finlay McLeod, class of 1935, a Lieutenant Colonel in the Marine Corps, was killed in action in the South Pacific (Saipan) on July 4, 1944. He received the silver star medal for bravery as a battalion commander in the attack on Tarawa last November. He was graduated from Business Administration on June 10, 1935, having entered from Port Huron.

William Graham MacKichan, class of 1942, a Second Lieutenant in the Army Air Forces, was killed in action over Germany on April 24, 1944. He had just been awarded the air medal. He was graduated from Applied Science on June 13, 1942, having entered from East Lansing.

Carl George Marzke, class of 1936, a Captain in the Army Air Forces, was killed in the Mediterranean area on April 20, 1944. He was graduated from Business Administration on June 15, 1936, having entered from Lansing.

John Irwin Mathewson, class of 1941, a Captain in the Amphibious Branch of the Army attached to the Atlantic Fleet, was killed in action in the European area on April 28, 1944. He was enrolled in Liberal Arts during 1937-1941, having entered from Huntington Woods, Michigan.

Lynn Clare Rice, class of 1940, a Second Lieutenant with the Army Ordnance Ammunition Company was killed in action in Italy on June 21, 1944. He was graduated from Engineering on June 10, 1940, having entered from Lansing.

Lyman DeWayne Rieck, class of 1945, a Second Lieutenant in the Army Air Forces, was killed in action in Italy on June 13, 1944. He was enrolled in Engineering during 1941-1943, having entered from Pontiac.

Raymond Kazimer Kukoski, class of 1940, a First Lieutenant in the Army Air Forces, was killed in action in the South Pacific area on March 28, 1943. He was graduated from Agriculture on June 10, 1940, having entered from Stambaugh.

Harry Stuart Bengry, class of 1941, a Second Lieutenant in the Army Air Forces, was killed in action over Germany on March 6, 1944. He was graduated from Liberal Arts on June 14, 1941, having entered from Lansing.

Henry Richard Pattengill, class of 1944, a Private in the Army, was killed in action in France on July 2, 1944. He was enrolled in Engineering and in the General College during 1940-1943, having entered from Lansing.

Donald Edward Sipple, class of 1942, a First Lieutenant in the Army, was killed in action in France on July 11, 1944. He was graduated from Agriculture on June 13, 1942, having entered from Cedar Springs.

Darwin Earl Aten, class of 1943, a Lieutenant and Post Range Officer at Camp Hood, Texas, was killed in an automobile accident near Camp Hood on July 23, 1944. He was graduated from Agriculture on June 12, 1943, having entered from Manton, Michigan.

2. Acceptance of a gift of 150 books from Mrs. Phil Schaible for the "Friends of the Library". These books belonged originally to Mrs. Schaible's father, John C. Moore.

3. Acceptance of a check for \$1000 from the Cooperative G. L. F. Mills, Inc. of Buffalo, New York, to be added to the fund previously established to aid agricultural students.

4. Acceptance of a check for \$6000 from the Sharp and Dohme Company for research studies now being conducted in the Brucella Laboratory on antibiotic agents. The money is to be deposited in a separate fund designated the "S and D Brucella Fund".

5. Acceptance of two checks, one for \$500 and the other for \$4000, from the Refrigeration Research Foundation to be used to finance a study under Dr. Mallman's direction in Bacteriology on the use of aerosole as applied to refrigerated warehouses.

6. Approval of the payment of the following additional amounts to salaried employees:

Acceptance 150 books from Mrs. Schaible.  
Acceptance \$1000 Cooperative Mills  
\$6000 Sharp and Dohme Co.  
Acceptance two checks \$500 and \$4000 from Refrig. Res. Foundation

Approval additional pay for salaried employees.

Auditorium		Auditorium		ESMWT	
Margaret Burleigh	\$1.00	J. M. Kutt	\$15.00	C. H. Pesterfield	\$135.00
Warren Burt	15.00	George Sawdy	15.00	S. Radford	72.00
LeRoy Chapman	15.00	Dorothy Scott	12.00	J. A. Strelzoff	279.00
Helen Evans	3.00	Lawrence Seal	6.00	H. L. Womochel	52.50
Eleanor Gilmore	3.00	Vernon Serverance	15.00	Miscellaneous	
Mildred Jeffers	6.00	Bob Troxell	6.00	L. P. Hedeman	47.00
Henrietta Keyes	3.00	Wayne VanRiper	3.00	Robert Herron	141.00
Gerald Knapp	12.00	R. Whiting	12.00	Christina Gunn	31.20
				Leo J. Klever	21.50



MISCELLANEOUS, continued

7. Increase in salary for Margaret Anderson, clerk in the Examinations and Counseling Office, from \$1680 to \$1800 per year, effective September 1, 1944.
8. Increase in salary for Barbara Hanna, Secretary to the Dean of Students, from \$1500 to \$1800 per year, effective September 1, 1944.
9. Approval of the cooperative employment of John Fields as Farm Forester at a salary of \$2760 per year, effective August 16, 1944. The salary of Mr. Fields will be paid by the United States Forest Service and the Michigan State Department of Conservation. The College will pay traveling expenses at the rate of \$550 per year, payable from Extension funds.
10. Approval of paying \$100 to Bruce E. Hartsuch for his services during 1943-44 in connection with the Hotel Testing Laboratory; to be paid from the Hotel Testing Laboratory Account.
11. Payment of \$125.40 to Leland VanRiper, an employee of the Buildings and Grounds Department, as compensation for time lost because of an injury received while working.
12. Payment of \$197.20 to Richard Davis, an employee of Buildings and Grounds, as compensation for time lost. Mr. Davis developed a hernia while on official duty and has been operated on.
13. Authorization for the School of Business and Public Service to employ an additional stenographer at a salary of \$110 per month.
14. Recommendation that the name of the Chemistry Experiment Station be changed to Department of Agricultural Chemistry.
15. Recommendation from the Administrative Group and the Faculty that the name of the course in Medical Biology be changed to Medical Technology.
16. Recommendation from the Administrative Group and the Faculty that a new curriculum in Food Technology be established. This curriculum will provide an undergraduate major in the School of Agriculture in Food Technology, and the new courses should be effective for the fall quarter 1944.
17. a. At the June meeting of the Board the sale of a portion of the Hunt Subdivision in Ann Arbor to L. H. Thomas through the Ann Arbor Trust Company was approved. The form of the deed as approved by Mr. Ballard is presented for Board approval.

b. The Ann Arbor Trust Company now recommends the sale of the following parcels:

L. A. Tappe	$\frac{1}{2}$ of lot 13	\$ 400
A. C. Kerlikowski	$\frac{1}{2}$ of lot 10	400
Emma B. Graf	$\frac{1}{2}$ of lot 13, lot 12, lot 11, $\frac{1}{2}$ of lot 10	2400
Charles Baird	Part of lot A, lot B, lots 35, 36, 37, and 38	4100
L. A. Culp	Lots 32, 35 and 34	1750
		<u>\$9050</u>

c. The Ann Arbor Trust Company submits proposed sale prices for the remaining portions of this subdivision as per accompanying blueprint, and estimate on the basis of these prices income and expenses as follows:

Proposed selling price \$26,150.00

Estimated Expenses:

Abstracts and legal	\$400.00
Engineering	200.00
Grading & Graveling roads	1,500.00
Selling commission (15% of sales price)	<u>3,922.50</u>
	<u>6,022.50</u>

Net Receipts \$20,127.50

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item with the understanding that the Secretary will check with the College Attorney to make certain that the College will have no responsibility for street improvements or other costs for any portions of this subdivision that have been sold so that when the subdivision is all sold the college will cease to have any responsibility.

18. Report from Mr. Munson, Architect, of the work done for the College during the fiscal year 1943-44. The work involved amounted to \$49,658.82, and there is no additional charge for architectural services.
19. Statement from Shields, Ballard, Jennings and Taber for the period April 4 to June 23 amounting to \$213.90.
20. Consideration of the proposed plan for the enlargement of the East Lansing Sewage Disposal Plant during the postwar period at an estimated cost of \$4800 for plans, one-half the cost to be paid by the State, one-fourth by East Lansing, and one-fourth by the College.
21. Continuation of W. E. Reuling on an active status at a salary of \$350 per month for the fiscal year beginning July 1, 1944. Mr. Reuling's retirement has been delayed since his services are needed to teach physics.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve all items except item 17 on which action appears.

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derson

Inc. salary  
Barbara Hanna

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Farm Forester

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Bruce E.  
Hartsuch

Payment \$125  
Leland Van-  
Riper-injury  
\$197.20 to  
Richard Davis

Add. sten-  
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& Pub. Serv.

Chem. Exp.  
changed to  
Ag. Chem.

Med. Biology  
changed to  
Med. Technology

New curricu-  
lum in Food  
Technology  
established.

Sale of  
Hunt sub-  
division in  
Ann Arbor  
approved.

Report of Mr.  
Munson, Archi.  
for work done  
during fiscal  
year.

Approval  
statement  
Shields, Bal.  
Jennings and  
Taber.  
College to pay  
for  $\frac{1}{2}$  plans  
Sew. Dis. Plant

W.E. Reuling  
continued  
on active  
status

ADDITIONAL ITEMSResignations

## Resignations

1. Resignation of Thelma Moon as clerk in the Registrar's Office, effective July 31, 1944. Miss Moon will attend business school.
2. Resignation of Dorothy Jean Phillips as stenographer in Farm Crops, effective August 31, 1944. Miss Phillips is accepting another position.
3. Resignation of Mrs. Eunice I. Sigars as stenographer in Buildings and Grounds, effective August 31, 1944. She is the wife of a Veterinary student who is graduating at the end of the summer term.
4. Removal of Elmer Wilcox from the payroll, effective August 31, 1944, due to protracted illness.
5. Report that Ruth Sears Brink is unable to accept the half-time graduate assistantship in Chemistry for 1944-45.
6. Resignation of Mabel Petersen as Housing Director for Women, effective September 30, 1944. Miss Petersen has been commissioned a Lieutenant (j.g.) in the WAVES. It is recommended that her resignation be accepted without prejudice.
7. Resignation of William N. Konde as Instructor and Research Assistant in Bacteriology, effective August 15, 1944. Dr. Konde has accepted another position.
8. Resignation of John R. Park as Instructor in Chemistry, effective August 31, 1944. Mr. Park has accepted a position at Santa Monica Junior College.
9. Resignation of Evelyn Nelson as clerk in the Accounting Office, effective as of July 24, 1944.
10. Change in the effective date of the resignation of E. E. Visger, Assistant Professor of Anatomy, from June 30 to August 31, 1944.

LEAVES

## Leaves

1. Leave of absence for military service through June 30, 1945 for R. J. Krantz, Instructor in Chemistry, effective September 1, 1944. Mr. Krantz has been commissioned an Ensign in the Navy.

Appointments

## Appointments

1. Appointment of Mary F. Stophlet as stenographer in Farm Crops at a salary of \$1620 per year, effective September 18, 1944 and paid one-half from College and one-half from Experiment Station funds. Miss Stophlet will replace Dorothy Phillips who has resigned.
2. Appointment of June D. Hirshman as stenographer in Buildings and Grounds at a salary of \$1200 per year, effective August 23, 1944. Miss Hirshman will replace Mrs. Eunice Sigars who has resigned.
3. Appointment of Mrs. Eileen de Beaubien as Night Hostess in Women's Dormitories at a salary of \$85 per month for ten months beginning September 1, 1944.
4. Appointment of Mrs. Sarah Remington as Hostess in the Dormitory Annex at a salary of \$60 per month for the ten months beginning September 1, 1944.
5. Appointment of Mrs. Henrietta Ann Alubowicz as general assistant in the Library at a salary of \$1800 per year, effective October 1, 1944. This is a new position.
6. Appointment of Walter Brewster Greenwood as Instructor in Written and Spoken English at a salary of \$2700 per year, effective September 1, 1944. This is a new position.
7. Appointment of S. G. Bergquist as Acting Head of the Department of Physical Science in the Basic College, effective August 25, 1944. This is an additional responsibility for Dr. Bergquist.
8. Appointment of Mrs. Judith M. Keller as Assistant in Research in Agricultural Chemistry at a salary of \$2000 per year, effective October 23, 1944. Mrs. Keller will replace Margaret Elizabeth Bullard (salary \$2000) who has resigned.
9. Appointment of Dr. Carl Morrison as Special Lecturer in Social Service at a salary of \$200 per year. Dr. Morrison will teach one course during the spring term each year.
10. Appointment of F. F. Fauri as Special Lecturer in Social Service at a salary of \$200 per year. Mr. Fauri will teach one course during the winter term each year.
11. Appointment of Lois M. Newman as Instructor in Physical Education, Health, and Recreation for Women at a salary of \$2000 per year, effective September 1, 1944. This is a new position.
12. Appointment of Lucille E. Dailey as Instructor in Physical Education, Health, and Recreation for Women at a salary of \$2400 per year, effective September 1, 1944. This is a new position.
13. Continuation of Robert L. Carmin as Instructor in Geology and Geography at a salary of \$200 per month, effective September 1, 1944, until he is called to military service. Mr. Carmin expected to be called and his resignation was previously accepted to be effective August 31, 1944.

ADDITIONAL ITEMS, continuedAppointments, continued

14. Appointment of Wendell Blanding as Instructor in Physics at a salary of \$200 for the period from August 1 to September 16, 1944. Mr. Blanding is teaching half-time during August and full-time during the first part of September in the ASTR program.
15. Appointment of Laura Jean Bullard as quarter-time graduate assistant in Chemistry for 1944-45. This is a partial replacement for Charles Humiston.
16. Transfer of Joy Manly Powell from a half-time graduate assistantship in Chemistry to a graduate fellowship in Chemistry at a salary of \$65 per month, effective from September 1, 1944 to July 31, 1945, and paid from Parke, Davis and Company funds.
17. Appointment of Alfred W. Jones as Assistant Professor of Mathematics at a salary of \$2800 per year, effective September 1, 1944. Mr. Jones will replace L. D. Childs (salary \$2800) who has resigned.

Travel

1. Full expenses for Emery Foster, Katherine Hart, Kathryn Heiserman, and Robert Herron to visit the Grace Smith Cafeteria in Toledo, Ohio. The trip will be made in a college-owned car.
2. Full expenses for Lawrence Meyer to attend a job training conference in St. Louis, Missouri, on September 25, and a safety conference in Chicago on October 3-5, with expenses to be paid from funds of the Rural Electrification Administration.

Miscellaneous

1. Accept from the 151st District of Rotary International \$1200 to be used for the travel and maintenance of a South American student to be jointly selected by the College and the Rotary District through Dr. Elliott. Efrain Ribeiro of Lima, Peru, is the student selected, and \$700 has been forwarded to Lima through the American Consul to pay for round trip travel.
2. Accept \$1500 from the Borden Company to be used to establish an annual scholarship award to be known as the Borden Agricultural Scholarship Award to be administered under the direction of the Dean of the School of Agriculture subject to the terms and conditions requested by the Borden Company.
3. Accept \$935 from the Parke, Davis and Company for the continuation of the graduate fellowship which has been in effect for several years.
4. Change in title for Paul Krone from Extension Assistant in Horticulture to Extension Associate in Horticulture, effective September 1, 1944.
5. Approval of the payroll in the amount of \$28,161.36 for the summer quarter, including the three-weeks session and the six weeks session.
6. Approval of an agreement with Dr. W. A. Deppa covering the leasing of the canoe livery to Dr. Deppa for the present year.
7. Approval of the proposed organization of the Institute of Nutrition at Michigan State College, as follows:

Membership - All members of teaching and research staff of the rank of instructor or research assistant, or above, whose principal work lies in the field of nutrition (either plant or animal) may become members of the institute. Appointment will be made by Department Head, approved by the Dean and the Administrative Committee.

Administrative Committee - The Institute will be administered by an Administrative Committee for the present, rather than by a director devoting his time exclusively to that function. The Administrative Committee will consist of seven members--the Dean of the Graduate School and the Director of the Experiment Station, as ex-officio members, and five others to be elected annually by the institute staff from their own membership. The chairman of the Administrative Committee will be elected each year by the committee itself.

Duties of Administrative Committee - It will be the duty of the Administrative Committee to review research project outlines and manuscripts in the field and to arrange for cooperation within the institution on various projects. The Administrative Committee will also have the responsibility of recommending the employment of consultants that may be obtained from the outside and to arrange for outside lecturers and for other general conferences.

Graduate Studies - It will be the duty of the Administrative Committee to develop programs of study in nutrition in the Graduate School and to administer grants for fellowships made to the Institute.

Appointments

Travel

Accept \$1200  
Rotary Inter.  
for mainten-  
ance South  
American  
student.

Accept \$1500  
from Borden  
Co. for a  
scholarship

Accept. \$935  
Parke, Davis  
& Co.

Change title  
Paul Krone

Approval  
Sum. Quarter  
payroll

Approval  
canoe lease

Approval  
Institute  
of Nutrition

ADDITIONAL ITEMS, continuedMiscellaneous, continued

## 7. Institute of Nutrition, continued:

Operating Budget - It is recommended that an operating budget of \$2500 for the first year be provided with which the Administrative Committee may obtain consultative service, finance conferences and lectures, or promote in other ways the interest of the Institute. Allotments of Experiment Station and other funds for maintenance work in the field of nutrition will be made to the different departments as in the past. Department heads will have the responsibility of making allotments to different projects in the field of nutrition. All such allotments will be made after consultation with the Administrative Committee.

8. Approval of the joint appointments in the School of Science and Arts and the School of Veterinary Medicine for all members of the staff of Bacteriology and Public Health and the Department of Physiology and Pharmacology. A detailed statement covering the administration of these Departments as distributed to the Board members will be filed with the minutes of this meeting.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the Additional Items.

9. Acceptance of check for \$100.00 from Matthew R. Kaplan, Lansing Production Company, for the purpose of purchasing books to be used in the reading room of the Union Building.

10. Discussion of the question of the maintenance of roads through the Dunbar Forest Station.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to turn over the private road to the Chippewa County as a public road to be maintained by them in the same manner as all other public roads.

11. Discussion of the emergency appropriation for the fiscal year as made by the last session of the legislature and the release of these funds by the Administrative Board.

12. Discussion of the provisions of the GI Omnibus Bill covering the education of war veterans and the communication addressed to Dr. Elliott.

13. Representatives of Local #13 U.A.W.-C.I.O. met with the Board at 1:30 to request a reduction in the charge (\$350.00) made for the baseball field for one of their recent baseball games.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to give the Secretary authority to cancel the fee of \$350.00 charged Nash Local No. 13, C.I.O. for the Great Lakes baseball game played on the college field July 24th, because of a possible misunderstanding of the fee to be charged,- provided Nash Local No. 13, C.I.O. pays all the expenses incurred by the College because of the use of the field for the Great Lakes game and the paying of the \$350.00 together with expenses for the Detroit Tiger game on September 12th,- the fee to be paid at least 48 hours before the game.

14. The State Administrative Board recently adopted a complicated basis for reimbursing employees driving their own cars on official business. This question has been raised with our Extension people as to the desirability of complying with the Administrative Board policy. It is recommended by Director Baldwin and Dean Anthony that no action be taken at this time.

15. Increase in salary for Lester F. Wolterink, Instructor in Physiology and Pharmacology, from \$2600 to \$3000 per year, effective September 1, 1944.

16. Payment of \$18.00 to Claude Pilmore of the Cleaning Division as compensation for time lost because of an injury received while working.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve items 15 and 16.

17. The President pointed out that the European phase of the war might come to an end at an early date and there will be great need, before discharged soldiers return in large numbers, for additional dormitories and for an addition to the Union Building; that these structures will have to be financed through a bond issue paid for out of income and that there are not likely to be State or Federal funds available.

After some discussion on motion of Mr. Berkey, seconded by Mr. Brody, it was voted to instruct the proper officials to take such steps as are desirable looking forward to the financing and construction of these buildings at the earliest possible date,- all details to be presented to the Board before definite commitments are made.

18. The schedule of attractions for the Lecture-Concert Series with the costs of the various numbers were presented to the Board. (The schedule in full is as follows:

Opera - "La Traviata". . . . .	\$2500.00
Opera - "Gypsy Baron". . . . .	2600.00
Richard Crooks and Bidu Sayao. . . . .	3000.00
Russian Ballet. . . . .	2500.00
Don Cossacks. . . . .	1500.00

(Continued)



ADDITIONAL ITEMS, continuedMiscellaneous, continued

## 18. Lecture-Concert Series, continued:

Minneapolis Symphony. . . . .	\$2250.00
Metropolitan Ensemble. . . . .	1750.00
Ruth Draper. . . . .	650.00
C. J. Hambro. . . . .	250.00
Eliot Janeway. . . . .	500.00
Jan Struther. . . . .	350.00
Guthrie McClintic. . . . .	500.00

## 19. Approval of the organization of Michigan State College as follows:

Organization  
of Michigan  
State College  
approved.

A. ADMINISTRATION

1. President--John A. Hannah
2. Secretary--Karl H. McDonel
  - (1) Auditorium
  - (2) Buildings and Utilities
  - (3) Maintenance of Grounds--A. G. Clark, Foreman
  - (4) Union--E. G. Foster, Manager
3. Comptroller and Treasurer--C. O. Wilkins
  - (1) Central Stenographic Office
  - (2) Laundry
  - (3) Mimeograph
  - (4) Photographic
  - (5) Purchasing
  - (6) Service Garage
  - (7) State College Book Store
  - (8) Stores
  - (9) Tabulating
4. Dean of Students--S. E. Crowe
  - (1) Student Counseling
    - (a) Counselor for Men--Fred T. Mitchell
    - (b) Counselor for Women--Elisabeth Conrad
  - (2) Board of Examiners and Academic Counseling--Paul L. Dressel, Director
  - (3) Registrar--R. S. Linton
  - (4) Dormitories
    - For Men--C. M. Beachum
    - For Women--Mildred Jones
  - (5) Service Men's Institute--Fred T. Mitchell, Director
  - (6) Placement Service--Tom King, Head

B. ALL COLLEGE--John A. Hannah, President

1. Alumni Relations, Glen Stewart, Secretary
2. Campus Police--R. W. Rogers, Chief
3. College Museum--Joseph W. Stack, Director
4. Consultants--F. W. Reeves, Education
  - T. Glenn Phillips, Landscape Architect
  - Orlie J. Munson, Architect
  - Ralph R. Calder, Architect
  - Claud R. Erickson, Engineer
5. Health Service--Charles F. Holland, Director
6. Institute of Foreign Studies--Shao Chang Lee, Head
7. Intercollegiate Athletics--Ralph H. Young, Director
8. Library--Jackson E. Towne, Librarian
9. Military Science--Col. Grover B. Egger, Commandant
10. Publications--Lloyd H. Geil, Head
11. Radio Station WKAR--Robert J. Coleman, Director

C. SCHOOL OF GRADUATE STUDIES--Ralph C. Huston, DeanD. SCHOOL OF AGRICULTURE--Ernest L. Anthony, Dean

- (a) Agricultural Teaching--C. R. Megee, Assistant Dean
- (b) Agricultural Extension Service--Robert J. Baldwin, Director
  - (1) Boys and Girls' 4-H Clubs--A. G. Kettunen, Leader
  - (2) County Agricultural Agents--C. V. Ballard, Leader
  - (3) Home Economics Extension--Rachel Markwell, Leader
- (c) Agricultural Experiment Station--Victor R. Gardner, Director
  1. Conservation Institute--LeeRoy A. Schoenmann, Director
  2. Department of Agricultural Chemistry--E. J. Miller, Head
  3. Department of Agricultural Engineering--E. G. McKibben, Head
  4. Department of Animal Husbandry--George A. Brown, Head
  5. Department of Dairy--Earl Weaver, Head
  6. Department of Farm Crops--Roy E. Decker, Head

(Continued)

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Organization  
of Michigan  
State College  
approved.

## 19. Organization of Michigan State College, continued:

D. SCHOOL OF AGRICULTURE, continued

7. Department of Farm and Horse--R. S. Hudson, Head
8. Department of Farm Management--E. B. Hill, Head
9. Department of Forestry--Karl Dressel, Head (Acting)
10. Department of Horticulture--V. R. Gardner, Head
11. Department of Landscape Architecture--C. P. Halligan, Head
12. Department of Poultry Husbandry--C. G. Card, Head
13. Department of Short Courses--R. W. Tenny, Head
14. Department of Soil Science--C. E. Millar, Head

E. SCHOOL OF BUSINESS AND PUBLIC SERVICE--Col. Dorsey R. Rodney (Acting)

1. Department of Business Administration--E. A. Gee, Head
2. Department of Hotel Administration--B. R. Proulx, Head
3. Department of Journalism--A. A. Applegate, Head
4. Department of Physical Education, Health and Recreation

For Men -- Ralph H. Young, Head  
For Women -- Lydia L. Lightring, Head

5. Department of Police Administration--Tom King, Head
6. Department of Public Administration--W. H. Combs, Head
7. Department of Social Service--E. B. Harper, Head

F. SCHOOL OF ENGINEERING--H. B. Dirks, Dean

- (a) Engineering Experiment Station--H. B. Dirks, Director
- (b) Engineering, Science and Management War Training--W. E. Libby, Coordinator
1. Department of Chemical and Metallurgical Engineering--C. C. DeWitt, Head
2. Department of Civil Engineering--C. L. Allen, Head
3. Department of Engineering Drawing--C. L. Brattin, Head
4. Department of Electrical Engineering--L. S. Foltz, Head
5. Department of Mechanical Engineering--L. G. Miller, Head

G. SCHOOL OF HOME ECONOMICS--Marie Dye, Dean

1. Department of Foods and Nutrition--Margaret Ohlson, Head
2. Department of Home Management and Child Development--Irma H. Gross, Head
3. Department of Institution Administration--Mabelle S. Ehlers, Head
4. Department of Textiles, Clothing and Related Arts--Marie Dye, Head (Acting)

H. SCHOOL OF SCIENCE AND ARTS--Lloyd C. Emmons, Dean

1. Division of Language and Literature--Ben Euwema, Director (Acting)
  - (a) Department of English--Ben Euwema, Head (Acting)
  - (b) Department of Foreign Languages--L. C. Hughes, Head
  - (c) Department of Speech--Paul D. Bagwell, Head (Acting)
2. Division of Fine Arts--Roy L. Underwood, Director
  - (a) Department of Art--Albert Christ-Janer, Head
  - (b) Department of Dramatics--Paul D. Bagwell, Head (Acting)
  - (c) Department of Music--Roy L. Underwood, Head
3. Division of Social Science--H. H. Kimber, Director, (Acting)
  - (a) Department of Economics--H. J. Wyngarden, Head (Acting)
  - (b) Department of History and Political Science--W. R. Fee, Head (Acting)
  - (c) Department of Philosophy and Psychology--J. M. DeHaan, Head
  - (d) Department of Religious Education
  - (e) Department of Sociology and Anthropology--C. P. Loomis, Head
4. Division of Physical Science--R. C. Huston, Director (Acting)
  - (a) Department of Chemistry--A. J. Clark, Head
  - (b) Department of Geology and Geography--S. G. Bergquist, Head
  - (c) Department of Mathematics--J. S. Frame, Head
  - (d) Department of Meteorology--H. M. Wills, Lecturer
  - (e) Department of Physics and Astronomy--T. H. Osgood, Head
5. Division of Biological Science--Ward Giltner, Director
  - (a) Department of Bacteriology and Public Health--Ward Giltner, Head
  - (b) Department of Botany--E. A. Bessey, Head
  - (c) Department of Entomology--Ray Hutson, Head
  - (d) Department of Physiology and Pharmacology--B. B. Roseboom, Head
  - (e) Department of Zoology--H. R. Hunt
6. Division of Education--C. V. Millard, Director
  - (a) Education--C. V. Millard, Head
  - (b) Vocational Teachers

ADDITIONAL ITEMS, continuedMiscellaneous, continued

## 19. Organization of Michigan State College, continued:

I. SCHOOL OF VETERINARY MEDICINE—Ward Giltner, Dean

1. Department of Anatomy—R. A. Runnells, Head
2. Department of Animal Pathology—E. T. Hallman, Head
3. Department of Bacteriology and Public Health—Ward Giltner, Head
4. Department of Physiology and Pharmacology—B. B. Roseboom, Head
5. Department of Surgery and Medicine—C. S. Bryan, Head

J. BASIC COLLEGE—Howard C. Rather, Dean

1. Department of Written and Spoken English—Paul D. Bagwell, Head
2. Department of Biological Science—C. A. Lawson, Head
3. Department of Physical Science—S. G. Bergquist, Head (Acting)
4. Department of Effective Living—Leo A. Haak, Head
5. Department of Social Science—W. R. Fee, Head
6. Department of History of Civilization—H. H. Kimber, Head
7. Department of Literature and Fine Arts—Ben Euwema, Head

20. Approval of granting degrees to those students who according to the records of the Registrar have completed arrangements for graduation at the end of the Summer Session July 28, 1944 as follows:

Degrees  
granted  
end of  
summer ses-  
sion July  
28, 1944

DIVISION OF AGRICULTURE

Degree

## BACHELOR OF SCIENCE IN AGRICULTURE

Rex Malcolm King  
Elmer Sikkema

DIVISION OF APPLIED SCIENCE

Degree

## BACHELOR OF SCIENCE IN APPLIED SCIENCE

Theodore Pollard Blevins  
\* Fred William Hasselback

Carl Francis Petroski  
\* Robert Adrian Telder

Degree

## BACHELOR OF SCIENCE IN PHYSICAL EDUCATION

John William Shong

DIVISION OF ENGINEERING

Degree

## BACHELOR OF SCIENCE IN CHEMICAL ENGINEERING

Kenneth Everett Hathaway

Degree

## BACHELOR OF SCIENCE IN CIVIL ENGINEERING

Norman Robert Sedlander

Degree

## BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING

\*John Joseph Bush

DIVISION OF HOME ECONOMICS

Degree

## BACHELOR OF SCIENCE IN HOME ECONOMICS

Betty Francis Bushnell  
Dorothy Worthington Carle  
Agnes Elnora Carlson

Marjory Jean Doyle  
Virginia M. Hetzman  
Margaret Ann Hirth  
Rayetta Jean Prior

Virginia Ruth Scott  
Margaret Mary Truden  
\*Margaret Jane Wilbur

DIVISION OF LIBERAL ARTS

Degree

## Bachelor of Arts in Liberal Arts

Burrill Wade Brown  
Elaine Muriel Coulton

\*\*Edward Adair Hawley  
Marion Louise Jenks  
Margaret Skaggs Lull

\*Myron S. Miller  
William Clarence Stitt

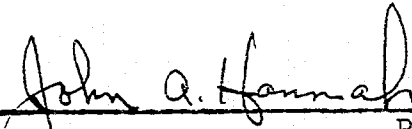
August 25, 1944

ADDITIONAL ITEMS, continuedMiscellaneous, continued

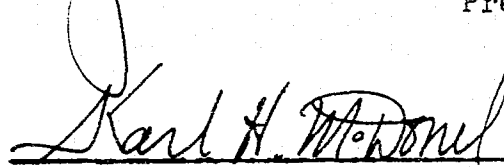
## 20. Degrees granted, continued:

DIVISION OF LIBERAL ARTSDegree  
BACHELOR OF ARTS IN EDUCATIONBertha E. Heck  
Evelyn Barbara Malicki

Betty Louise Thompson

Yvonne Janz Tubich  
Joan Warner Wright

President



Secretary