

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 21, 1944

Present: Mr. Berkey (Chairman); Messrs. Akers, Armstrong, Brody, McPherson; Miss Jones; President Hannah; Treasurer Wilkins; and Secretary McDonel.

Absent: Dr. Elliott

The meeting was called to order at 11:10 A.M.

The minutes of the last meeting were approved.

PRESIDENT'S REPORT

1. Resignation of Barriss Mills as Instructor in English, effective September 20, 1944. Mr. Mills has accepted a position at Iowa State College. Resignation
2. Appointment of Mrs. Elizabeth Jane Gilroy as Bookkeeper in the Creamery at a salary of \$1800 per year, effective August 1, 1944. Mrs. Gilroy replaces Lloyd S. Euler who has resigned. Appointment
3. Appointment of Mrs. Clara Hay as Assistant Home Demonstration Agent in the City of Flint at a salary of \$2400 per year, effective for one year only beginning July 1, 1944, and paid from War Emergency Extension funds. This is a new position.
4. First-class railway fare only for Evelyn Sanders and Jean DuFrain to attend the meetings of the American Chemical Society in New York City on September 11-15; to be charged to the Central Brucella fund. Travel
5. Approval of the following payments to staff members for summer school work;

R. P. Adams	\$325	E. P. Lawrence	\$200
R. B. Nye	150	Barriss Mills	225
6. Acceptance of a check for \$2500 as initial payment and first quarterly payment under the grant from the Rockefeller Foundation for certain studies in American and Canadian culture by Professors Smith, Nye, and Lawrence. It is understood that this study may extend over a three-year period and may eventually total \$16,000. A portion of this fund is to be used for paying the salaries of persons replacing these men while they are conducting this work.

RESIGNATIONS

1. Resignation of Ruth L. Barnum as stenographer in Poultry Husbandry, effective August 31, 1944. Resignations
2. Resignation of Mrs. Alice H. Lawrence as stenographer in English, effective September 9, 1944.
3. Resignation of Mrs. Mary Ball as clerk in Farm Management, effective September 23, 1944. Mrs. Ball is leaving for California.
4. Resignation of Mrs. Eleanor Neff as dictaphone operator in the Central Office (Extension funds) effective August 31, 1944. Mrs. Neff left with her husband who was a veterinary student here.
5. Resignation of Mrs. Leone Warren as hostess at the Union Building, effective August 31, 1944. Mrs. Warren has been on leave without pay since May 15, 1944, for health reasons. It is recommended that her resignation be accepted without prejudice.
6. Resignation of Bernice Vollmer Wotring as Supervising Teacher and Instructor in Education, effective August 31, 1944.
7. Report that Therese Fisse is unable to accept the appointment as undergraduate assistant in Foreign Languages for the year 1944-45.
8. Resignation of the following employees who were appointed to teach Physics on a temporary basis:

Raymond Agren, effective September 2, 1944

J. Malcolm Gobel, effective August 31, 1944

Elmer L. Keith, effective August 31, 1944

Albert N. Nesman, effective August 31, 1944

Jacob Olthoff, effective September 9, 1944

Adrian F. Zwemer, effective September 9, 1944
9. Resignation of Evan J. Van Tilborg as instructor in Surgery and Medicine, effective August 31, 1944. Dr. Van Tilborg has been called to military service.

LEAVES

1. Continuation of leave of absence without pay for Lois Corbett, Assistant State Club Leader, through September 1944. Miss Corbett has been on leave since August 1 because of the illness of her mother. Leaves

LEAVES, continued

Leaves

2. Leave of absence without pay for O. I. Gregg, Extension Associate in Landscape Architecture, from October 1-15, 1944, so that he may work with the Indiana Farm Bureau in giving a series of district lectures during that period.
3. Leave of absence without pay for L. J. Rothgery, Research Assistant and Assistant Professor of Civil Engineering, from November 1, 1944 to August 31, 1945. Mr. Rothgery will study new methods in the construction field during this period.

APPOINTMENTS

Appointments

1. Appointment of Sheila D. Geisel as stenographer in English at a salary of \$1320 per year, effective September 7, 1944. Miss Geisel replaces Mrs. Lawrence who has resigned.
2. Appointment of Mrs. Fern Bigelow as stenographer in the Basic College office at a salary of \$1500 per year, effective October 1, 1944. Previous to her marriage Mrs. Bigelow worked in the office of the Dean of Men for two years.
3. Appointment of Mrs. Alice R. Skinner as stenographer in the Extension Director's Office at a salary of \$1500 per year, effective September 15, and paid from Extension funds. Mrs. Skinner will replace Revella Cook who has resigned.
4. Appointment of Helen Johnson as stenographer in the office of the Counselor for Women at a salary of \$1440 per year, effective September 15, 1944.
5. Appointment of Mrs. Robert Azelton as stenographer in the office of the Counselor for Women at a salary of \$1380 per year, effective September 15, 1944. Mrs. Azelton has been employed since her graduation in June 1944 and has been paid from the labor payroll.
6. Appointment of Juanita Staley as Dictaphone Operator in the Central Stenographic Office at a salary of \$1320 per year, effective September 1, 1944, and paid from Extension funds. Miss Staley will replace Mrs. Neff who has resigned.
7. Reappointment of Mrs. Victor H. Noll as Assistant in the office of the Counselor for Women at a salary of \$600 per year for the school year 1944-45 on a part-time basis.
8. Reappointment on a temporary basis for the school year 1944-45 (September to June inclusive) at salaries of \$60 per month of the following dormitory and cooperative housemothers:

Mrs. Edna Fear	Mrs. Grace R. Stanley
Mrs. Gertrude Harrington	Mrs. Lillian G. Trenary
Miss E. Maude Wotring	
9. Reappointment of Mrs. Ethel G. Longstreet as night hostess at a salary of \$85 per month for the school year 1944-45 (September to June inclusive).
10. Reinstatement of Mrs. Grace Richards as hostess at East Mary Mayo at her former salary of \$1320 per year, effective September 1, 1944. Miss Richards has been on leave since February 1944 because of her mother's illness.
11. Appointment of Mrs. E. C. Sly as night hostess in the dormitories at a salary of \$125 per month for ten months beginning September 1, 1944. This is a salary of \$85 per month plus an allowance of \$40 per month because she will not receive board and room.
12. Appointment of Mrs. Margaret Chapman as Assistant Hostess in the Dormitories at a salary of \$120 per month for ten months beginning September 1, 1944.
13. Appointment of Mrs. Blanche Wright as hostess in Robinson Cooperative House at a salary of \$60 per month for ten months beginning September 1, 1944.
14. Appointment of Mrs. Zoe Brooks as hostess in Rochdale Cooperative House at a salary of \$60 per month for ten months beginning September 1, 1944.
15. Appointment of Mrs. Estelle Beland as hostess in the Shaw House at a salary of \$60 per month for ten months beginning September 1, 1944.
16. Appointment of Mrs. Flora M. Ball as general duty nurse at the Health Service at a salary of \$1800 per year, effective September 12, 1944. Mrs. Ball will replace Doris Taylor who has resigned.
17. Appointment of Robert W. Starring as Instructor in Written and Spoken English at a salary of \$2600 per year, effective September 1, 1944. Mr. Starring will replace Barriss Mills who has resigned.
18. Appointment of Ruth Gertrude Haapala as 4-H Club Agent in Gogebic County at a salary of \$2100 per year, effective September 25, 1944, and paid from Extension funds. Miss Haapala will replace Patricia Jean Sibley who has resigned.
19. Reinstatement of Theodore C. Stebbins as Extension Assistant and Research Assistant in Horticulture at a salary of \$3000 per year, effective September 1, 1944, to be paid one-third from Experiment Station and two-thirds from Extension funds. Mr. Stebbins has been on leave since January 1943 to work in Haiti on a rubber development project.

APPOINTMENTS, continued

Appointments

20. Continuation of Marjorie Giefel as Assistant in Research in Horticulture at the same salary rate of \$2000 per year, from October 1 to November 30, 1944.
21. Reinstatement of Charles N. McCarty as Assistant Professor of Chemistry at a salary of \$3200 per year, effective September 1, 1944. Mr. McCarty has been on military leave since April 1942 and has recently received a medical discharge from the Army. He was an instructor in Chemistry at the time he left for Army duty.
22. Reinstatement of Hester Clark as Supervising Teacher and Instructor in Education at a salary of \$2600 per year, effective September 1, 1944. Miss Clark has been on leave to teach in the Lansing schools during the past year.
23. Appointment of Margaret Evelyn Mauch as Instructor in Mathematics at a salary of \$225 per month for the period from September 25, 1944 to January 24, 1945. Miss Mauch will replace Mr. Specker who will teach discharged veterans.
24. Appointment of Mrs. Herbert Weisinger as Instructor in English at a salary of \$2400 per year for one year only, effective September 1, 1944. Mrs. Weisinger will replace Mr. Fulkerson who will teach discharged veterans.
25. Appointment of Mrs. Walter Abell as part-time Instructor in Foreign Languages at a salary of \$1200 per year for one year only, effective September 1, 1944.
26. Appointment of Gabriel Atristain as Instructor in Foreign Languages at a salary of \$180 per month for the ten months beginning September 1, 1944.
27. Appointment of Mrs. Muriel Leonhardt as Instructor in Foreign Languages at a salary of \$1200 per year for one year only, effective September 1, 1944.
28. Appointment of Carlos Lee as undergraduate assistant in Foreign Languages at a salary of \$600 per year, to be paid in ten equal installments, effective January 1, 1945.
29. Appointment of Mrs. Audrey J. Cressman as Assistant in Research in Bacteriology at a salary of \$2200 per year, effective September 1, 1944, and paid \$700 from the S.N.D. Brucella Fund and \$1500 from the Bureau of Animal Industry for her work as Special Agent in Swine Brucellosis. Mrs. Cressman will replace Evelyn Wood who has resigned.
30. Appointment of James Albert Bivins as Instructor and Assistant in Research in Bacteriology and Public Health at a salary of \$2200 per year, effective September 15, 1944, and paid one-half from College and one-half from Experiment Station funds. Mr. Bivins will replace William N. Konde who has resigned.
31. Appointment of Thomas Keen to assist in the Anatomy Department at a salary of \$60 per month for three months beginning October 1, 1944. Mr. Keen is a veterinary student.
32. Appointment of Phyllis Anne Keegan as half-time graduate assistant in Textiles, Clothing, and Related Arts for the year 1944-45, and paid from War Emergency Research funds.

TRAVEL

Travel

1. Full expenses for D. E. Wiant to make a trip through New York, Maryland, Pennsylvania, and Ohio during the month of September to visit the research departments of certain electrical manufacturing companies; expenses to be paid from the Rakham Research Foundation funds.
2. Maintenance expenses for L. V. Nelson to attend the meeting of the American Soybean Association at Urbana, Illinois, on September 12 and 13, and to accompany A. A. Johnson on a trip in northern Indiana following this meeting.
3. First-class railway fare only for Donald Cation to attend a conference of Experiment Station workers and regulatory officials in Cleveland, Ohio, on September 15; to be paid from Experiment Station funds.
4. Full expenses for Earl Weaver and R. E. Horwood to inspect Jersey, Guernsey, and Holstein herds in the southern part of Michigan and northern Ohio and western Indiana on September 27-29; to be paid from the Special Cattle Fund.
5. Full expenses for Dean Marie Dye to attend a meeting of the Postwar Agricultural Planning Committee of Land-Grant Colleges in Chicago on September 29 to October 2.
6. Full expenses for E. C. Scheidenhelm to make a trip into Wisconsin during the week of October 2 to study the system of testing cows recently developed in Wisconsin; to be paid from Extension funds.
7. First-class railway fare only for F. W. Fabian to attend the annual meeting of the American Public Health Association in New York City on October 3-5.
8. Full expenses for T. L. Stearns to attend the White House Conference on Rural Education in Washington, D. C. on October 3-5.

TRAVEL, continued

Travel

9. First-class railway fare only for one member of the Department of Electrical Engineering to attend the National Electronics Conference in Chicago on October 5-7. This authorization may be changed to mileage on one car if more than one member of the Department attends.
10. First-class railway fare only for B. R. Proulx to attend the annual meeting of the Pennsylvania Hotel Association in Harrisburg on October 6.
11. Mileage on one car for members of the staff of the Forestry Department to attend a special wood products and wood utilization meeting in Syracuse, New York, on October 6 and 7.
12. Full expenses for J. M. Moore and Otis Shear to attend a conference for poultry specialists in Chicago on October 10 and 11; to be paid from Extension funds.
13. First-class railway fare only for Mabelle Ehlers to attend the meeting of the National Restaurant Association in Chicago on October 10-12.
14. Mileage on one car for members of the staff of the Forestry Department to attend the annual meeting of the Society of American Foresters in Chillicothe, Ohio, on October 19-21.
15. First-class railway fare only for Eugenia McDaniel to attend the meeting of the National Pest Control Association in Chicago on October 23-25.
16. Full expenses for the following members of the staff to attend the meetings of the Association of Land-Grant Colleges in Chicago on October 24-26; John A. Hannah, E. L. Anthony, H. B. Dirks, Marie Dye, Rachel Markwell, R. J. Baldwin, C. V. Ballard, V. R. Gardner, R. C. Huston, and R. W. Tenny.
17. First-class railway fare only for Mabelle Ehlers to attend the Food Service Directors' Conference in Cleveland on November 17 and 18.

Acceptance
\$1660 Standard Oil Co.

MISCELLANEOUS

1. Acceptance of \$1660 from the Standard Oil Company to be deposited to the 4-H Club Account 348R and to be used in connection with specialized training courses in 4-H Club work.
2. The following amounts were paid salaried employees during the month of August:

Additional
amounts paid
to salaried
employees
during Aug.

<u>Auditorium</u>	
Margaret Burleigh	\$ 3.00
Warren Burt	18.00
LeRoy Chapman	9.00
Helen Evans	6.00
Gerald Knapp	12.00
J. M. Kutt	18.00
Mildred Jeffers	3.00
George Sawdy	9.00
Dorothy Scott	12.00
Lawrence Searl	12.00
Vernon Severance	18.00
Robert Troxell	21.00
Rodney Whiting	12.00

<u>ESMWT</u>	
C. H. Pesterfield	\$135.00
H. L. Womochel	67.50
S. S. Radford	90.00

<u>Miscellaneous</u>	
J. W. Cunkelman	171.00
Christina Gunn	21.20
Robert Herron	136.50
J. P. Hutton	22.00
E. K. Sales	18.00

Additional
salaries s.s.
teachers

3. Payment of additional salaries for summer school teaching, as follows:

Mrs. LaDore Irland	\$150
Mr. J. W. Sheedy	150

Paul C. Morrison to assist
Dean Emmons

4. Recommendation that P. C. Morrison Assistant Professor in Geology and Geography, be delegated to assist Dean Emmons in the office of Science and Arts, and that his salary be increased from \$3600 to \$3800 per year, effective September 1, 1944.

Inc. salary
O.J. Reynolds
Dept. Soc.
changed to
Soc.&Anthropology
\$23.40pd.Jas.
Maher-time
lost.

5. Increase in salary for O. J. Reynolds, Farm Foreman, from \$2120 to \$2300 per year, effective September 1, 1944.
6. Recommendation from the Administrative Group that the name of the Department of Sociology be changed to the Department of Sociology and Anthropology.
7. Payment of \$23.40 to James A. Maher as compensation for time lost because of an injury received while working.
8. Request for an appropriation of \$2200 for the following uses of the Auditorium and Fairchild Theater during the fall term 1944:

Appropriation
\$2200 for
various uses
auditorium

<u>WAC Show</u>	
Main Auditorium, September 15.	\$350.00
<u>Freshman Week, September 19-22</u>	
Main Auditorium, September 18, 20, 21 and 22 @ \$100.	400.00
Main Auditorium, Dance, September 23.	350.00
<u>World Adventure Series</u>	
Main Auditorium, October 14, 21, 28; November 4, 25, and December 9 @ \$100	600.00
Michigan Education Association Meetings	

(Continued)

MISCELLANEOUS, continued

8. Request for appropriation for Auditorium, continued:

- Michigan Education Association Meetings
 - Main Auditorium, October 26 and 27 @ \$100. \$200
 - Fairchild Theater, October 26 and 27 @ \$50. 100
 - (An appropriation of \$100 is also requested to take care of the special arrangements required by this organization). 100
- Annual Meeting of State Farm Bureau
 - Fairchild Theater, November 9 and 10 @ \$50. 100

- 9. Statement from the City of East Lansing in the amount of \$6,035.19 for the College portion (1/2 of cost) of the operation of the Sewage Disposal Plant for the year ending July 1, 1944.
- 10. Statement from the City of East Lansing in the amount of \$1400 for the College portion of operation of the Police Department for the year ending July 1, 1944.

Statement
City of E.
Lansing for
\$6,035.19
also for
\$1400 for
college por-
tion of opera-
tion of po-
lice dept.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the President's Report, Resignations, Leaves, Appointments, Travel and Miscellaneous.

ADDITIONAL ITEMS

Resignations

- 1. Resignation of Mildred DePree as stenographer in Social Service, effective October 4, 1944. Miss DePree has accepted a position with the UnRRA in Washington.
- 2. Resignation of Ward A. Davenport as Superintendent of Buildings and Maintenance, effective October 31, 1944. Mr. Davenport has accepted a position at Brown University.
- 3. Resignation of Philip McClosky as Assistant News Editor in Publications, effective September 16, 1944. Mr. McClosky has accepted a position with McCann Erickson, Inc. of Minnesota.
- 4. Resignation of Rosalind Mentzer as Instructor in Education, effective August 31, 1944.
- 5. Report that Dr. Luis-Alberto Sanchez is unable to accept the position as Associate Professor in the Institute of Foreign Studies. Dr. Sanchez was appointed at the May meeting of the Board.
- 6. Resignation of Virginia Pung Mitchell, stenographer in Engineering, effective September 15, 1944. This resignation is accepted without prejudice.

Resignations

Leaves

- 1. Leave of absence without pay for Malcolm M. Williams, Instructor in Engineering Drawing, from October 1, 1944 to August 31, 1945, so that he may work with the Warren S. Holmes Company of Lansing. Mr. Williams has been with this Company since the 1st of July.
- 2. Leave without pay for Mrs. Mabel F. Nelson, dormitory hostess, for an indefinite period beginning September 1, 1944, for health reasons.

Leaves

Appointments

- 1. Appointment of Geraldine Humm as Secretary to the Comptroller at a salary of \$1800 per year, effective September 25, 1944.
- 2. Reinstatement of Mrs. Eleanor Steve Bryan as stenographer in the Central Stenographic Office at a salary of \$1500 per year, effective September 13, 1944. Mrs. Bryan formerly worked in the Police Office.
- 3. Appointment of Mrs. Flora Thornton as dormitory hostess at a salary of \$120 per month, effective September 15, 1944, for as long as her services are necessary. Mrs. Thornton will replace Mrs. Nelson who is ill.
- 4. Appointment of Edward E. Kinney as Superintendent of Buildings and Maintenance at a salary of \$4500 per year, effective October 1, 1944. Mr. Kinney will replace W. A. Davenport who has resigned. It is understood that if at a future date it is desirable, Mr. Kinney may be transferred back to Electrical Engineering without embarrassment or loss of standing in that department.
- 5. Appointment of Mrs. Mabel F. Pierce as Instructor in Written and Spoken English at a salary of \$100 per month on a half-time basis, effective from September 1 to December 31, 1944.
- 6. Appointment of Mrs. Ernest B. Harper as Instructor in Written and Spoken English at a salary of \$200 per month, effective from September 1 to December 31, 1944.
- 7. Appointment of Laurence Larkin Quill as Professor and Head of the Department of Chemistry at a salary of \$5800 per year, effective January 1, 1945. Dr. Quill will replace A. J. Clark.

Appointments

ADDITIONAL ITEMS, continuedAppointments, continued

Appointments

8. Appointment of Winifred Johnson as Instructor in Education at a salary of \$2400 per year, effective September 1, 1944. Miss Johnson will replace Rosalind Mentzer who has resigned.
9. Appointment of Mary Elveback as Instructor in Mathematics at a salary of \$2300 per year for one year only, effective September 1, 1944. Miss Elveback will replace Mr. Sheedy who is being loaned to the Physical Science Department.
10. Appointment of Chihiro Kikuchi as Instructor in Physics at a salary of \$275 per month, effective September 18, 1944 for as long as his services are needed.
11. Appointment of Herbert Arnold Nye as Assistant Professor of Physics at a salary of \$3200 per year, effective September 1, 1944.
12. Appointment of Carlos Teran as Associate Professor in the Institute of Foreign Studies at a salary of \$4000 per year for one year only, effective September 1, 1944. Mr. Teran will replace Dr. Sanchez.

Travel

Travel

1. First-class railway fare only for W. L. Mallmann to attend the annual meeting of the American Public Health Association in New York City on October 3-5.
2. Full expenses for L. H. Geil to attend the Regional Conference of the American College Publicity Association at Culver Military Academy on October 4 and 5.
3. Full expenses for E. B. Harper to attend a meeting of the Executive Committee of the Conference on Education for Social Work in Chicago on October 22.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the Resignations, Leaves, Appointments and Travel.

Report of
death of Wm.
JohnstonMISCELLANEOUS

1. Report of the death of William F. Johnston on August 30, 1944. Mr. Johnston was State Discussion Group Leader at the time of his retirement in July 1938.
2. Report of the deaths of the following former students in the war:

Report of
deaths of
former stu-
dents in
war.

Robert Lukens Blue, a Corporal in the Army Air Forces, was killed in a plane crash near Albuquerque, New Mexico, on August 26, 1944. He was graduated in Liberal Arts on June 12, 1943, having entered from White Pigeon, Michigan.

William Bernard Fulmer, Class of 1943, a Lieutenant in the Army, was killed in action in France in July 1944. He was enrolled in Applied Science during 1939-43, having entered from Collingswood, New Jersey.

Standley John Leitheiser, Class of 1936, a First Lieutenant in the Army, was killed in action in France on July 5, 1944. He was graduated from Business Administration on June 15, 1936, having entered from Detroit.

Carleton Edwin Morehouse, Class of 1944, a Second Lieutenant in the Army, was killed in action in France on July 15, 1944. He was enrolled in Applied Music during 1940-42, having entered from Lansing.

3. Report from the Administrative Group that the curriculum of Musical Therapy has been approved by Eloise Hospital providing one quarter board and room. Students are to receive the B. A. degree with a major in Musical Therapy. For the quarter at the hospital, the registration fee will be \$5.00. The number of college credits for this quarter's work in the hospital is to be decided later.
4. Recommendation from Dean Anthony that the automobile mileage rate be increased from 5 cents to 6 cents per mile, effective October 1, 1944.
5. Payment of \$13.50 to William Dill, employee in the Gleaning Division of Buildings and Maintenance, as compensation for time lost because of injury received while working.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 3, 4, and 5.

6. \$200,000 of U. S. Treasury Certificates are maturing, and it is recommended that the proceeds be reinvested in U. S. Treasury Certificates.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to authorize the reinvestment of the funds received from the maturity of this issue in 1½% Treasury Certificates or the most satisfactory type of government certificates that are available.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

7. Request from Dean Anthony for an appropriation to build a laboratory in connection with the artificial insemination program now under way. This laboratory is estimated to cost approximately \$8,000.00.

\$8,000 app.
for labora-
tory for arti-
ficial insem-
ination pro-
gram.

On motion of Mr. Berkey, seconded by Mr. Akers, it was voted to advance the necessary funds for the construction of this building with the understanding that arrangements be made with the Breeders Association that funds in excess of \$1500.00 (the amount already in the budget) be repaid to the College over a reasonable period of years, by the Breeders Association.

8. It was explained to the Board that the Jenison Gymnasium roof was leaking badly in some areas and that the contractor who installed the roof, after much negotiation, was willing to assume one half of the cost of its repair.

Jenison Gym
roof to be
repaired. Con-
tractor to pay
one-half of
cost and
college to pay
one half.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to authorize the Secretary to complete arrangements, through the architect, with the contractor on the basis of the College paying one half of the cost and the contractor one half of the cost. It was estimated that the cost of the repair would be between \$2500.00 and \$3000.00, of which the college would assume one half the cost.

9. The President asked Dean Anthony to present to the Board the report prepared by Mr. R. J. Baldwin and Mr. C. V. Ballard on County Agent salaries and other related problems.

Salary ad-
justments for
six county
agents app.

After considerable discussion, on motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the recommendation making the following salary adjustments, effective October 1, 1944.

	<u>From</u>	<u>To</u>		<u>From</u>	<u>To</u>
H. D. Parish	\$2600	\$2800	Vernon F. Hinz	\$2500	\$2700
L. H. Zillman	2500	2700	D. C. Curry	2500	2700
Richard Machiele	2500	2700	J. H. Mandigo	2500	2700

It was understood that the rather lengthy report as presented would be duplicated and placed in the hands of the Board members for further consideration at a later date. The Board endorsed in principle the necessity for an adjustment upward of County Agent salaries and suggested that influential members of the legislature be contacted and the entire matter of funds to make this possible be discussed with them at an early date.

10. The President presented the matter of the desirability of making plans for a classroom building to make possible the handling of the increased enrollment that now seems likely to develop shortly following the close of the war.

Plans for a
classroom
building to
be completed.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the immediate completion of plans for a classroom building to include only classrooms and the necessary toilets, - the whole project to be developed on the basis of making its construction possible at the earliest possible date.

11. The President presented a brief review of the dormitory situation, pointing out that Mason Hall and Wells Hall are now housing more than 600 women which is more than enough women to fill two additional women's dormitories and with the return of men students these women must be provided for as well as the anticipated enrollment of men.

Plans for two
new women's
and two new
men's dormi-
tories app.

After considerable discussion, on motion of Miss Jones, seconded by Mr. Brody, it was voted to authorize the immediate completion of plans and specifications for two new women's dormitories and two new men's dormitories, - this program to take the place of earlier authorization for one women's dormitory and one men's dormitory.

Report of pro-
gress of fund
raising cam-
paign of Michi-
gan Hotel
Association.

12. The President reported briefly on the progress of the program of the Michigan Hotel Association for raising funds for a hotel building on the campus and reported that Mr. Klare will present the matter in greater detail at a future meeting of the Board.

13. The President reported on Senate Bill S1946 proposing to make an annual appropriation of \$97,500,000.00 of Federal funds for various types of vocational education. The Board expressed itself in opposition to this measure.

Forest Strong
elected
President of
Nat. Shade
Tree Conf.

14. The President reported that Forrest C. Strong, Assistant Professor of Botany and Research Assistant in Plant Pathology, was elected President of the National Shade Tree Conference.

Letter from
Sec. of War
Stimson re:
secret work
completed by
Dr. Huddleson

15. The President read a letter from Secretary of War Stimson expressing appreciation of the War Department for certain secret work completed by Dr. Forest Huddleson for the War Department.

16. Recommendation from Mr. Wilkins that salary and wage increases be granted the following employees in his department, effective October 1, 1944:

	<u>From</u>	<u>To</u>
Margaret Davies, Tabulating Department	\$2000	\$2200
Norma Taschner, Tabulating Department.	1560.	1680
Alice Peacock, (Labor Payroll)" "	1200	1380
Ernest Schaffer, Comptroller's Office.	2040	2200
Robert Troxell, Comptroller's Office	2000	2200
Floyd Trumpower, Service Garage	2640	2800

Salaries of
employees in
Mr. Wilkins'
division
approved.

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve the above salary increases.

MISCELLANEOUS, continued

17. The President reported on the following provision in the will of the late Eliza Hinman Beamer:

Report on
will of
Eliza Hinman
Beamer.

"All the rest, residue and remainder of my estate then existing, and any residue remaining on the death of Arthur E. Smith, and after the payment of the above sums, shall be paid to a corporation to be formed by my said Trustees at that time, said corporation to be known as the "William and Sarah E. Hinman Endowment Fund Corporation", which said Corporation shall be so organized as to articles of association, purposes, by-laws and stock certificates, for educational and social purposes, in accordance with the Constitution of the State of Michigan, and the statutes, as at this date hereof existing; provided that no amendment can be made to the articles of association or purposes, so that any part of the net earnings of the Corporation, over and above actual expenses thereof, shall accrue to the benefit of any private stockholder, shareholder, member, or individual thereof, and the net income from said Corporation shall be used for the payment of scholarships to assist students in the Lansing high schools, and Michigan State College, to be awarded in the discretion of the Trustees, Board of Directors, or managers of said Corporation; or if all of said institutions shall cease to exist, then to recreational purposes in the City of Lansing, Ingham County, and State of Michigan."

It is estimated that the amount of money involved in the above section may approximate \$500,000.00.

18. Approval of granting of degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of the summer quarter, September 1, 1944.

Degrees
granted end
of summer
quarter

On motion of Mr. Akers, seconded by Mr. Berkey, it was voted to approve granting degrees to the following students:

DIVISION OF AGRICULTURE

Degree

Bachelor of Science in Agriculture

*Karl Albert Vary
Donald Laverne Wallace

DIVISION OF APPLIED SCIENCE

Degree

Bachelor of Science in Applied Science

Wendel Stuart Blanding
Gertrude Irma Fitz

*Harold John Schupbach
Mary Ann Wise

Bachelor of Science in Chemistry

*Laura Jean Bullard
*Roger James Tull

Bachelor of Science in Physical Education

Catherine Videk Dickson
Mary Alice McGraw

DIVISION OF ENGINEERING

Degree

Bachelor of Science in Chemical Engineering

John Monroe McCartney

Bachelor of Science in Civil Engineering

Gilbert Edward Diefenbacher

Robert Neil Rosso, Jr.

*Thomas Dayton Stein

Degree

Bachelor of Science in Mechanical Engineering

Charles Neville Mann

ADDITIONAL MISCELLANEOUS, continued

18. Degrees granted, continued:

DIVISION OF HOME ECONOMICS

Degree

Bachelor of Science in Home Economics

Olga Jean Baar
 *Lorna Jean Ball
 Dorothy Louise Blyth
 Doris Elaine Boyd

*Patricia Foran Craw
 Carl Erick Dahlbeck
 Barbara Edith Densmore
 *Patricia Wight Geyer

Grace Ruth Racine
 Shirley Irene Saltsman
 Ellen Ida Sweezey
 *Lola Jane Welsh

DIVISION OF LIBERAL ARTS

Degree

Bachelor of Arts in Liberal Arts

George Edward Bahna
 Vina M. Davies
 William Harrison Kirkland
 Genevieve Ann Knape

Amy Norene Ellis
 Marguerite M. Olsen
 Anna Gwen Pritchard
 Mary Starr Sewell

June Genevieve Graham
 Carol Jean Hackman
 Mary Elizabeth Sullivan
 *Gloria Crawford Thompson

Degree

Bachelor of Arts in Business Administration

Russell Leonard Bailey
 George W. Bradley

Robert Crawford Clark
 Mary Cecilia Daly

Robert Brady Pokorny
 Marcel Blandyn Rucinski

Degree

Bachelor of Music in Public School Music

Barbara Lucille Brown
 Alfreeda Loraine McKenzie

Degree

Bachelor of Arts in Education

Margaret Jane Clark
 Dorothy Jund Wise

Jacque Wayne Neff
 Paul Evans Neff

DIVISION OF VETERINARY SCIENCE

Degree: Doctor of Meterinary Medicine

Howard Calvin Ashby
 James Albert Bivins
 *William Dick Blind
 Wesson Dudley Bolton
 Alfred Lee Bortree
 *Harold Stever Bryan
 Charles Ter Bush
 Donald Lee Bush
 Peter Allen Buth
 *Douglas J. Collins
 Max Warren Colton
 Sherman Pershing Curell
 Albert Rooks Drury
 Jeness Ward Eastman
 Robert James Flynn
 Norman Theodore Freid
 Kenneth S. Gingrich
 John Jay Godisak

John Thomas Goodman
 Joseph Edward Greer
 Charles James Hodulik
 Carl Sappington Hulen
 Ted Fremont Jackson
 Earl Wendell Johnson
 Bruce Forest Klotz
 George Thomas Krieger
 Donald Hair Krushak
 Milton Peter Lipson
 *Benjamin Franklin Mauck, Jr.
 Ivan S. Meyers
 Paul Tobias Miller
 Thomas I. Millerick
 Earl Mage Milliman
 Peter Bartley Molinare
 Charles Edward Mootz, Jr.
 James Henry Moser

Jacque Wayne Neff
 Paul Evans Neff
 William James O'Rourke
 Thomas Henry Phillips
 John Douglas Pray
 Jacob Wesley Preston
 Joseph Frank Pula
 Donna Louise Russell
 William Karl Semtner
 Frederick William Siefert
 Otto Hanns Siegmund
 Denzil Blaine Sigars
 Arlan Royal Smith
 Floyd Victor Washko
 Harry Mitchell Wernert
 Emanuel Raymond Zingeser
 John Stuart Zwiers
 William John Zeches

Degree

Bachelor of Science in Medical Biology

Marjorie Elizabeth Bull
 Elizabeth Louise Mitchell

ADVANCED DEGREES

Master of Arts

T. Kenneth Clark
 Gordon Lee Ewing

Vernon Edward Garber
 Betty M. Lyons
 Florence Grace Oberlin

Lenore Mary Tallmadge
 C. Nelson Van Liere

ADDITIONAL ITEMS, continuedMiscellaneous, continued

18. Degrees granted, continued:

ADVANCED DEGREESMASTER OF SCIENCE

Donald Leroy Bailey	Organic Chemistry
Donald Hart Baker	Physical Chemistry
Bernard Robison Ellison	Botany
Eleanor LaVerne Gilmore	Bacteriology
Patricia Tighe Krushak	Institution Administration
Kenneth Jean Olson	Biological Chemistry

DICTOR OF PHILOSOPHY

Harlow Homer Hall	Bacteriology
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The Board accepted an invitation to hold the next Board meeting at the W. K. Kellogg Farm at Augusta, Michigan. The meeting will be held at 11:00 A.M. Thursday, October 19, 1944.

The Board adjourned at 3:30 P.M.

John A. Hannah
President

Karl H. McConnel
Secretary