

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
January 19, 1950

2203

Present: Mr. Brody, Chairman; Messrs. Armstrong, More, Mueller; Miss Jones; Dr. Thurston;
President Hannah; Treasurer May and Secretary McDone.

Absent: Mr. Akers.

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations f

1. Resignation of Mrs. Betsey Castleberry as Supervisor of the Social Research Laboratory in Sociology and Anthropology, effective December 15, 1949, to accept a graduate assistantship.

Travel

Travel

1. Full expenses for a trip made by Robert L. Flora on November 17 and 18 to attend the State Semi-Final Football play-offs in Mt. Sterling, Kentucky.
2. Full expenses for Amos Fox to go to Chicago on December 3 and 4 with the College truck to obtain and bring back two Shorthorn heifers purchased at the International Sale of Shorthorn cattle.
3. First-class railway fare for Forest Evashevski to attend the American Football Coaches Association meeting in New York City on January 9-15.

Miscellaneous

Grant \$254
E.L. Society
Friends -
scholarship
Ella Onnen
\$200 from
Zonta Club for
scholarship
Memo agree.
Nat. Inst.
Health of U.S.
Pub. Health
Service
New roof appr.
for Ag. Pav.
Ag. Hall
Improvements
at Lake City
approved.

1. Acceptance of a grant of \$254 from the East Lansing Society of Friends to be used as a scholarship grant for Miss Ella Onnen from Utrecht, Holland. This grant will be paid \$41.50 each month for six months. The first check in the amount of \$46.50 has been received and included an extra \$5 for the first month.
2. Acceptance of a grant of \$200 from the Zonta Club of Lansing to be used for a scholarship award to a woman student from Bombay, India.
3. Approval of a memorandum of agreement with the National Institutes of Health of the U. S. Public Health Service covering a grant of \$5260 to be used under the direction of W. D. Collings in the Department of Physiology and Pharmacology in a study of renal function and circulatory dynamics in states of adrenal gland deficiency in the dog.
4. Approved a new roof for the Agricultural Pavilion in Agricultural Hall and authorized the Christman Company to add \$3,272 to their contract to cover the cost of this work; charged to Alterations and Improvements 1949-50.
5. Approved repairs and improvements for the small cottage at the Lake City Station at an estimated cost of \$1000; to be charged to Alterations and Improvements 1949-50.

NEW BUSINESS

Resignations

Resignations

1. Resignation of Fred J. Rinker as Technician in Animal Husbandry, effective February 28, 1950.
2. Resignation of the following temporary Instructors in Written and Spoken English, effective December 31, 1949:

Robert Boniece
Mrs. Eva L. Hampton

Mrs. Lyssa Harper
Mrs. Elinore Winburne

3. Resignation of Harold W. Stevenson as Instructor in Business Administration, effective March 31, 1950, to accept a position in business.
4. Resignation of Margaret Jean Fulton as Instructor in Education, effective December 31, 1949. Miss Fulton was appointed on a temporary basis.
5. Resignation of the following temporary assistants in Chemistry, effective December 31, 1949:

Mrs. Ada Cohn

Mrs. Alice Simandl

Leaves

Leaves

1. Leave of absence with full pay for Mrs. Ledah Thompson, Hostess in North Williams Hall, from January 1 to March 26, 1950, for health reasons.
2. Leave of absence without pay for Harry G. Hendrickson, Instructor in Social Science, from April 1 to June 30, 1950, to complete residence requirements for his doctorate.

NEW BUSINESS, continuedLeaves, continued

Leaves

3. Leave of absence without pay for John M. Klock, Instructor in Social Science, from April 1 to June 30, 1950, to complete residence requirements for his doctorate.
4. Leave of absence without pay for Francis E. Barnhart, Instructor in Written and Spoken English and in Speech, Dramatics and Radio Education, for one year from January 16, 1950 to January 15, 1951, to permit him to accept a temporary position on a Special Educational Commission being sent to Korea by the State Department.
5. Leave of absence without pay for Arthur F. Brandstatter, Professor and Head of the Department of Police Administration, for three months from January 16 to April 15, 1950, to participate in the military Government program in Germany. This leave was approved at the September meeting of the Board, but the date for leaving was not known at that time.
6. Leave of absence without pay for James T. Anderson, Instructor in Mechanical Engineering, for one year from September 1, 1950 to August 31, 1951, to permit him to take graduate work leading to the Ph.D. degree in Engineering at the University of London. It is understood that this leave may be renewed at the end of the year.

Appointments

Appointments

1. Appointment of Richard O. Bernitt as Fire Inspector at a salary of \$3600 per year on a 12-month basis, effective April 1, 1950. This is a new position. It is understood that Mr. Bernitt is to have the usual uniform allowance in addition to his salary.
2. Transfer of Richard A. Geer from Assistant Director of Housing to Director of Housing and a salary increase from \$3300 to \$3600 per year, effective January 16, 1950, to replace Starr Keesler who has been transferred.
3. Appointment of Marilyn J. King as Instructor in Counseling and Examinations at a salary of \$3600 per year, on a 12-month basis, effective January 1, 1950, to replace Gwendolyn Norrell, resigned.
4. Appointment of Mrs. Esther Bishop Link as Instructor in Short Courses at a salary of \$250 per month, effective from January 9 to March 3, 1950.
5. Appointment of Mrs. Wilda Morgan Southworth as Instructor in Short Courses at a salary of \$125 per month, effective from January 9 to March 3, 1950.
6. Transfer of Donald L. Eppelheimer from Branch County 4-H Club Agent to Hillsdale County Agricultural Agent and a salary increase from \$3900 to \$4200 per year, effective February 1, 1950, to replace Blair Woodman, transferred.
7. Transfer of Blair Woodman from Hillsdale County Agricultural Agent to Shiawassee County Agricultural Agent and a salary increase from \$5200 to \$5400 per year, effective February 1, 1950, to replace E. R. Hancock, resigned.
8. Appointment of Nelson Doty Cushman as Wayne County 4-H Club Agent at a salary of \$3400 per year, effective February 1, 1950, to replace Marie Wolfe, transferred.
9. Appointment of Clare Melvin Musgrove as St. Clair County 4-H Club Agent at a salary of \$3400 per year, effective January 20, 1950, to replace A. P. Snyder, transferred.
10. Appointment of George D. Elonka as Lecturer in Business Administration at a salary of \$700 for the period from January 1 to March 31, 1950, to replace P. S. Mills, resigned.
11. Appointment of Harry B. Baum, Jr. as Lecturer in Business Administration at a salary of \$425 for the period from January 1 to March 31, 1950, to replace R. M. Williams, resigned.
12. Appointment of Buford L. Beck as Assistant Wrestling Coach at a salary of \$150 for the period from January 1 to March 31, 1950.
13. Appointment of Philetus R. Peck as Lecturer in Political Science and Public Administration at a salary of \$300 for the period from January 1 to March 31, 1950, as a partial replacement for K. F. Millsap, resigned.
14. Reappointment of Mrs. Nixola Fillinger Bayle as temporary Instructor in Textiles, Clothing, and Related Arts at a salary of \$150 per month, effective January 1, 1950, for as long as necessary.
15. Reappointment of Mrs. Norrine Grover Bennett as temporary Instructor in Textiles, Clothing, and Related Arts at a salary of \$175 per month, effective January 1, 1950, for as long as necessary.
16. Appointment of Wilson E. Schwan as Instructor in Education at a salary of \$400 per month, effective from January 1 to June 30, 1950, to replace Margaret Jean Fulton, resigned.
17. Appointment of David Epstein as Technician in Physiology and Pharmacology at a salary of \$200 per month, effective from January 1 to June 30, 1950, and paid from the Atomic Energy Commission grant.

NEW BUSINESS, continuedMiscellaneous

1. Change in status of Kenneth M. Dunn from Assistant Professor (Research) of Dairy paid entirely from Experiment Station funds to Assistant Professor of Dairy paid three-fourths from Experiment Station and one-fourth from College funds, effective April 1, 1950.
2. Change in status of Joseph A. Meiser, Assistant Professor of Dairy, from full-time teaching to three-fourths time teaching and one-fourth time Experiment Station, effective April 1, 1950.
3. Change in salary for Mary Lynn Watson, Assistant in Chemistry, from \$190 to \$95 per month, effective January 1, 1950, for as long as necessary.
4. Payment of the following amounts to salaried employees since the December Board meeting:

<u>Auditorium</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Charles Branz	\$ 6	M. K. Farmer	\$60.00	Jesse Campbell	\$ 49.80
L. E. Chapman	3	W. H. Form	16.00	Dorothy Dietz	3.00
J. H. Emery	6	A. W. Heilman	10.00	Howard H. Fink	14.00
Helen Evans	6	Benjamin Hickok	105.00	L. E. Hott	54.00
Helen Greene	10	N. E. Jones	45.00	Roy M. Miller	43.50
Lois Harris	3	Betty Powell	36.98	Wesley B. Neely	4.50
Mildred Jeffers	6	W.E. Robinson	15.50	Otmar Silberstein	40.80
Floyd Macklem	6	T.B. Strandness	65.00	Beverly J. Holcomb	5.00
Elmer Peterson	3	A.E. Slaughter	42.00	Murial E. Tara	30.00
Gail F. Ryder	6	J.M. Klock	150.00		
Laurence Searl	6	Michale Kolivosky	230.00	<u>Police Administration</u>	
Robert Troxell	6	George Limbocker	16.60	Lawrence Frymire	5
Wayne VanRiper	6	Francis Martin	20.00	T. N. Johnson	5
Clrella Weissinger	6	Earl McIntyre	12.00	Donald MacDonald	5
Neal Whitehead	6	Malvern Obrecht	211.90	Kenneth Richards	5
Loren Wight	3	William Pitkin	21.90	Elmer Robinson	5
Ray Yerkie	3	E. J. Snyder	138.50	A. H. Safanie	5
		Harold Sponberg	38.80	Grant Salisbury	5
<u>Miscellaneous</u>		J. B. Tintera	13.90	Robert Shackleton	5
P. L. Bailey	178.75	C.R. Upham	186.00	Frederick Smithcors	5
		Margaret Yuill	327.00		

Change in status Kenneth Dunn.

Change in status Joseph A. Meiser

Change in salary Mary Lynn Watson

Additional amts. paid salaried persons.

5. Receipt of a check for \$10,000 from the Institute of Applied Hotel Economics which is the first payment out of the funds raised by the Institute for the W. K. Kellogg Center for Continuing Education.
6. Receipt of a check for \$726 from the LaVerne Noyes Estate to be used for LaVerne Noyes scholarships.
7. Receipt of a check for \$5 from Mr. and Mrs. B. D. Mayberry for the Spartan Nursery School.
8. Receipt of \$215.31 from the J. W. Knapp Company of Lansing to be credited to the J. W. Knapp Retailing scholarship fund.
9. Continuation of the memorandum of agreement with the A. M. Todd Company of Kalamazoo, Michigan, covering a grant of \$2500 to be used under the direction of Ray Nelson in the Botany Department to study the development of disease resistant varieties of peppermint and spearmint.
10. Continuation of the memorandum of agreement with Swift & Company of Chicago covering a grant of \$6200 to be used under the direction of Berley Winton of the Regional Poultry Research Laboratory in a study of the microscopic anatomy of the fowl.
11. Continuation of the memorandum of agreement with the Wm. J. Stange Company of Chicago covering a grant of \$600 to be used under the direction of Dr. Fabian in the Bacteriology Department in a study of the use of certified food colors to produce a uniform natural green in pickles, and of various soluble turmeric and powdered turmeric used in the manufacture of pickles to determine which is the best. The agreement provides for a graduate fellowship.
12. Approval of a memorandum of agreement with The National Vitamin Foundation, Inc., of New York City covering a grant of \$3000 to be used under the direction of Dr. Luecke in the Agricultural Chemistry Department in a study of the effects of low intakes of nicotinic acid, pantothenic acid, and riboflavin during pregnancy on the health and livability of the new born pig.
13. Approval of a memorandum of agreement with the Research Corporation of New York City covering a grant of \$2100 to be used under the direction of R. D. Schuetz in the Chemistry Department in a study of the mechanism and Cis-Trans orientation in catalytic hydrogenation. The agreement provides for a graduate fellowship.
14. Approval of a memorandum of agreement with The Upjohn Company of Kalamazoo, Michigan, covering a grant of \$2400 to be used under the direction of J. R. Vaughn in the Botany Department in a study of fungicidal effectiveness of certain antibiotic and other compounds on various diseases of economic plants.
15. Approval of a memorandum of agreement with the National Dairy Council of Chicago covering a grant of \$5000 to be used under the direction of Dr. Ohlson in the Department of Foods and Nutrition in a study of the food requirements of aging women. The agreement provides for a graduate fellowship.

\$10,000 rec'd from Inst. of Applied Hotel Econ. Check \$726 from LaVerne Noyes . \$500 rec'd from B.D. Mayberry \$215.31 from Knapp Co. Cont. agree. A.M. Todd Co.

Cont. agreement Swift Company

Cont. agreement Wm.J. Stange Co.

Memo of agreement National Vitamin Foundation.

Memo of agreement Res. Corp.

Memo of agreement Upjohn Company

Memo agreement Nat. Dairy Council

NEW BUSINESS, continuedMiscellaneous, continued

- Memo agreement Merck & Co. New classif. established Concessions Mgr. Add. amount approved for drapes & curtains for Little Th.
16. Approval of a memorandum of agreement with Merck & Company, Inc., of Rahway, New Jersey, covering a grant of \$2000 to be used under the direction of Dr. Luecke in the Agricultural Chemistry Department in a study of the requirements of the pig for pantothenic acid and riboflavin.
 17. Recommendation for the establishment of a new classification of Concessions Manager in Dormitories and Food Services with a salary range of \$3300-\$4320. per year.
 18. Recommendation for the Purchase of drapes and curtains for the Little Theater in the Home Economics Building from the Edwin Raphael Company of Holland, Michigan, at a cost of \$1841.50. An appropriation of \$1492 was made last June for the purchase of drapes and curtains from the Mork-Green Studios in Detroit, but an error had been made in their quotation.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

Resignations

1. Resignation of Howard S. Worthington as Assistant to the Director of Alumni Relations, effective February 15, 1950, to accept a position with the Aetna Insurance Company.
2. Resignation of Alice O. Barnhart as temporary Instructor in Speech, Dramatics and Radio Education, effective December 31, 1949.

Appointments

Appointments

1. Appointment of Harry H. Musselman as temporary Instructor in Agricultural Engineering at a salary of \$185 per month, effective from January 3 to January 31, 1950. This is in addition to Mr. Musselman's retirement pay.
2. Appointment of Ralph W. Duckwall, Jr. as temporary Instructor in Speech, Dramatics and Radio Education at a salary of \$300 per month, effective from January 1 to March 31, 1950.
3. Appointment of Mrs. Joanne B. Gruschow as Supervisor of the Social Research Laboratory in the Department of Sociology and Anthropology at a salary of \$2400 per year, effective as of December 16, 1949, to replace Betsey Castleberry, resigned. This is paid from Experiment Station funds.
4. Appointment of George R. Sidwell as Lecturer in Political Science and Public Administration at a salary of \$300 for the period from October 1 to December 31, 1949.
5. Appointment of Richard C. Massuch as Assistant Baseball Coach on a part-time basis from January 15, 1950 to May 31, 1950 at a salary of \$50.00 per month.
6. Appointment of Frank A. Bagdon as Assistant Baseball Coach on a part-time basis from January 16, 1950 to March 15, 1950 at a salary of \$50.00 per month.

Transfer of Kathleen Hodge to classified list.

Miscellaneous

Salary Nanette Reed increased

Salary Richard Luecke inc.

Inc. salary for Judson Landis

Inc. salary John Fuzak

Change in salary Robert J. Boniece.

Change in salary Frances M. Hayworth

Inc. salary C.M. Hardin

1. Transfer of Kathleen V. Hodge, Secretary in the Office of Dormitories and Food Services, from the unclassified to the classified payroll under the Personnel Office, effective February 1, 1950.
2. Increase in salary for Nanette Reed, Assistant Cataloger in the Library, from \$3050 to \$3300 per year, effective February 1, 1950.
3. Increase in salary for Richard W. Luecke, Professor (Research) of Agricultural Chemistry, from \$6600 to \$7500 per year, effective February 1, 1950.
4. Increase in salary for Judson T. Landis, Associate Professor of Social Service and of Sociology and Anthropology, from \$5450 to \$5800 per year, effective January 1, 1950.
5. Increase in salary for John A. Fuzak, Assistant Professor of Education, from \$5050 to \$5500 per year, effective February 1, 1950.
6. Change in salary for Robert J. Boniece, temporary Instructor in Written and Spoken English, from \$75 per month to \$240 per month, effective January 1, 1950, for as long as necessary. Mr. Boniece is assigned part-time in Written and Spoken English and part-time in Speech, Dramatics, and Radio Education, and the additional \$165 per month is to be paid from salary funds of the Speech Department.
7. Change in salary of Frances M. Hayworth, temporary Instructor in Speech, Dramatics, and Radio Education, from \$115 per month to \$230 per month, effective January 1, 1950.
8. Dr. C. M. Hardin, Director of the Experiment Station, has been appointed as a Director-at-Large on the Farm Credit Board of St. Paul. Remuneration is on the basis of \$25 per day, including time in transit; and total remuneration for the year will probably be between \$1000 and \$1300. It is recommended that Dr. Hardin's salary be increased by \$1,000, to \$11,000 effective January 1, 1950 with the understanding that compensation beyond his actual expenses is to be returned to the college.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Retirement
R. L. Olds
approved

Leave of ab-
sence 3 mos.
and retirement
approved for
R.H. Kelty
\$15 added to
Chittenden
Loan Fund
Renewal agree-
ment Tenn.
Corp.

Cont. agree-
ment Mich.
Milk Prod.
Assoc.

Cont. agree-
ment Mich. St.
Florist Assoc.

Memo agree
Fertilizer
Industry Com.
on Radioactive
& Tagged Ele-
ment Res.
Memo agree.
Am. Potash
Inst.

\$200 from
Mich. Farm
Bureau Women
for scholar.
\$1400 added to
Art Dept.

\$1500 added
to Cont. Educ.

Invoice \$549.20
Ballard, etc.
approved.

Add. \$2600
approved to
10,000 gal.
tank for
storage of
sulphuric
acid.

\$130 app.
for improv-
ing lighting
rm. 14 M.H.

\$85 for light-
in For. Bldg.

\$150 for light-
ing Anat. Bldg.
office.

Report of
gifts to Mem-
orial Center
Fund.

Add. Cl-Sten
Marquette Of.
Ext. Serv.

Report re:
legis. approp

9. The following recommendations are made by the Retirement Committee:
 - a. Retirement of R. L. Olds, Kalamazoo County Agricultural Agent, at a retirement salary of \$1241 per year, effective March 1, 1950. Mr. Olds was born April 12, 1886 and has been employed by the College since March 1, 1916.
 - b. Leave of absence with full pay for R. H. Kelty, Assistant Professor of Horticulture, from April 1, 1950 to June 30, 1950, and retirement at an annual pension of \$623, effective July 1, 1950. Mr. Kelty is 52 years of age and has been employed by the College since July 1, 1919. He is requesting this leave and retirement.
10. Receipt of \$15 from Forestry Alumni to be added to the A. K. Chittenden Student Loan Fund.
11. Renewal of the memorandum of agreement with the Tennessee Corporation of College Park, Georgia, covering a grant of \$300 to be used under the direction of Ray Nelson and J. H. Muncie in the Botany Department in a study of the effectiveness of Copper Fungicides in controlling plant diseases, particularly those of celery and potatoes.
12. Renewal of the memorandum of agreement with the Michigan Milk Producers Association of Detroit covering a grant of \$1000 to be used under the direction of T. K. Cowden of Agricultural Economics in a study of the costs of maintaining a milking herd, raising young stock, etc.
13. Renewal of the memorandum of agreement with the Michigan State Florist Association of East Lansing covering a grant of \$300 to be used under the direction of P. R. Krone in the Horticulture Department for the purchase of tools and other supplies for use in the horticultural greenhouses in connection with projects having to do with research in floriculture, especially recording thermometers.
14. Approval of a memorandum of agreement with the Fertilizer Industry Committee on Radioactive and Tagged Element Research of Baltimore, Maryland, covering a grant of \$500 to be used in the Soil Science Department in field investigations of the utilization of phosphate fertilizers by crop plants.
15. Approval of a memorandum of agreement with the American Potash Institute of Washington, D. C., covering a grant of \$4500 to be used under the direction of R. L. Carolus in the Horticulture Department in a study of the variation in the chemical composition of seventeen vegetable crops as influenced by fertilization.
16. Receipt of a check for \$200 from the Michigan Farm Bureau Women of Lansing to be used as a scholarship grant for Ella Onnen, a student from Utrecht, Holland.
17. Supplemental appropriation of \$1400 for the Art Department for the balance of the current year with the understanding that the Art Department will furnish supplies for classroom work whenever it is not feasible for the students to procure them for their individual use.
18. Supplemental appropriation of \$1500 for the Continuing Education Department with the understanding that expenses for workshop programs continue to be paid by that Department.
19. Invoice in the amount of \$549.20 from Ballard, Jennings, Bishop & Ellsworth for the period of October 3 to December 22, 1949.
20. The budget for this year includes an item of \$1,000 for the purchase and erection of a 1,000 gallon tank for the storage of sulphuric acid. It is now apparent that it would be more economical to install a 10,000 gallon storage tank which would permit the College to purchase sulphuric acid in carload lots. Mr. Rosenbrook estimates that the larger tank would permit the College to make a saving of about \$1700 a year. It is recommended that the larger tank be purchased and installed at a cost of \$3600 and that the additional \$2600 be taken from Alterations and Improvements 1949-50.
21. Recommendation for lighting improvements in Room 14 Morrill Hall at an estimated cost of \$130, to be charged to Alterations and Improvements 1949-50.
22. Recommendation for lighting improvements in Rooms 15 and 16 of the Forestry Building at an estimated cost of \$85, to be charged to Alterations and Improvements 1949-50.
23. Recommendation for lighting improvements in Dr. Calhoun's office in the Anatomy Building at a cost of \$150, to be charged to Alterations and Improvements 1949-50.
24. Discussion of a communication and petition from Local 289, American Federation of State, County, and Municipal Employees.
25. Report of gifts to the Memorial Center Fund during the period July 1 to December 31, 1949, in the amount of \$16,050.22. The total amount accepted through December 31, 1949, is \$161,885.64.
26. Additional Clerk-Stenographer I position in the Marquette Office of the Extension Service to be paid from Hope-Flannagan funds.
27. Comptroller May and Secretary McDonel discussed with the Board developments in connection with request for appropriations to the legislature through the State Budget Office.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Distribution of financial reports.

28. Comptroller May distributed certain financial reports for the information of the Board.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the Additional Items.

Travel

TRAVEL

Detailed travel requests as recommended by the Deans and Directors were presented.

On motion of Miss Jones, seconded by Mr. More, it was voted to approve the travel requests with the understanding that such changes as are necessary to be made may be made by the President.

SPECIAL MISCELLANEOUS ITEMS

Resolution re: estate of Oscar David Morrill

1. Communication from the College Attorney concerning the estate of Oscar David Morrill. The following resolution is presented for approval:

"RESOLVED, that the State Board of Agriculture, a corporation created by the Constitution of the State of Michigan, and being the governing body of Michigan State College, located at East Lansing, Michigan, hereby acknowledges a true copy of the will of Oscar David Morrill, Deceased, dated June 25, 1947, and does hereby accept the bequest of Five Thousand (\$5,000.00) Dollars provided for therein in the Fourth Paragraph of said will upon the terms and conditions set forth therein, and agrees that said bequest will be used in accordance with the general directions and provisions of said will."

This bequest was accepted by the Board at their meeting on October 20, 1949.

Approval of sale of house, garage, hen house & shed to P. Bennett.

On motion of Mr. Mueller, seconded by Mr. More, it was voted to approve the above resolution.

2. Peter Bennett, from whom the College recently bought a farm, wishes to purchase the house, garage, hen house and a shed on the north side of the barn, and has made an offer of \$600. It is recommended that the offer be accepted.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above item.

Discussion of plans for addition to Library.

3. a. Recommendation that the Board authorize the preparation of preliminary plans for the library and the employment of Ralph Calder as the architect on this project.
- b. Authorization to request cooperation of the General Services Administration of the Federal Government. It is possible to borrow money to pay for the plans from this federal agency, the amount borrowed without interest to be repaid when construction is undertaken.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendations with the understanding that the final details covering the borrowing of the funds be presented to the Board before arrangements are completed.

Men's Glee Club to tour Mich. cities with concerts

4. Discussion of the possibility of subsidizing the Men's Glee Club to the extent of paying for bus transportation for a tour of Michigan cities with a concert each evening. Local agencies are to take care of the cost of meals and lodging, et cetera, with the college providing bus transportation only.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above item with the college providing bus transportation only.

Presentation of preliminary sketches for Alumni Memorial Chapel.

5. Secretary McDonel presented sketches and a communication from the Alumni Advisory Council showing the preliminary plans for the Alumni Memorial Chapel.

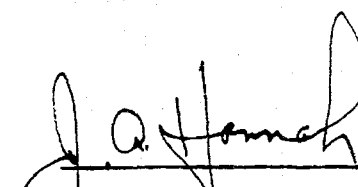
On motion of Mr. Armstrong, seconded by Mr. More, it was voted to approve in principle the sketches as presented with the understanding that Mr. Calder will appear before the Board and present his detailed plans and sketches for final approval by the Board before the plans are completed for submission to the bidders.

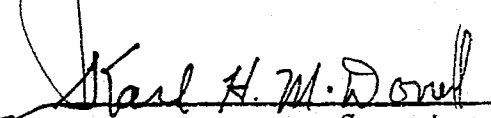
Discussion of embezzlement case involving Mrs. Gilroy.

6. Comptroller May discussed with the Board the embezzlement case involving Mrs. Gilroy of the College Creamery. The case was dismissed in the Justice Court. Mr. May reported the offer by the Michigan Surety Company of a check for \$2500 as a complete discharge of its obligation to the college under the surety bond carried by the College with the Michigan Surety Company covering all college employees handling funds. It was felt that the Michigan Surety Company was relying upon a technicality in its denial of our claim for an additional \$2500.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to instruct Comptroller May and Secretary McDonel to present this matter to the College Attorney, Mr. Ballard, and if Mr. Ballard feels because of his association with the Michigan Surety Company that he is unable to properly represent the College's interest, the matter be placed in the hands of another competent attorney for advice.

The Board adjourned at 12:15 p.m.


President


Secretary