

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
December 28, 1956

The meeting of the Finance Committee was held at 10 a.m. in the Board Room.

The following members were present:

Messrs. Akers, Baker, Brody, Mueller, Rouse, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: No one

1. Mr. Earl Cress of the Ann Arbor Trust Company met with the Board to discuss the financing of the Intramural Building for Women which will require borrowing \$2,750,000.

Finance
Committee
Items

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to authorize Mr. Cress to proceed to negotiate a loan under the best possible conditions and at the most favorable possible interest rate but not to exceed $4\frac{1}{2}\%$. The officers are authorized to complete the details of this loan and act for this Board in making the necessary commitments to complete it.

2. Mr. May recommends borrowing of sufficient funds for the construction of the Women's Cooperative Housing Unit from University Pension Funds at an interest rate of $4\frac{1}{2}\%$ per cent. Following are the estimated costs:

Estimated project cost	\$600,000-
Estimated Annual Operating Cost	
Painting	1,280
General Maintenance	2,220
Insurance	750
Reserve for Furnishings	5,090
	<u>\$9,340</u>

It is planned to charge each occupant \$300 per year.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

3. Report from Mr. May on the bond purchases previously authorized by Board action, as follows:

Since the last Board meeting we have purchased the following corporate bonds on the recommendation of Scudder, Stevens & Clark as a part of the blanket authorization given by the Board in October. This makes a total of \$356,040 bonds purchased to date.

Consolidated Edison Co. of N.Y., interest @ $4\frac{1}{2}\%$, purchased October 24, 1956 @ 102.14, due October 1, 1986, at a cost of \$51,070.

Public Service Electric & Gas Co., interest @ $4\frac{3}{8}\%$, purchased November 15, 1956, @ 101.257, due November 1, 1986, at a cost of \$50,628.50.

Michigan Bell Telephone Co., interest @ $4\frac{3}{8}\%$, purchased December 10, 1956, @ 102.26, due December 1, 1991, at a cost of \$51,133.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above report.

4. Because of the lateness of the December Board meeting, it was necessary for Mr. May to act on the recommendation of Scudder, Stevens & Clark and authorize the sale of the following Burroughs stock rights:

1,000 rights - Pension and Retirement Fund
250 rights - Albert H. Case and Sarah A. Case Fund
200 rights - Jenison Fund

These rights would have expired on December 17, 1950. Board approval of this action is requested.

On motion of Mr. Mueller, seconded by Mr. Baker, it was voted to approve the above recommendation.

5. Discussion of the proposal to use investment funds to construct a building for the Michigan Bell Telephone Company at Wayne, Michigan, at an estimated cost of \$125,000.

The Board had previously approved an arrangement covering construction of a similar building at Plymouth, Michigan, and that transaction was not completed.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve the above proposal.

6. Mr. May reported an offer to sell to Michigan State University \$10,000 of Michigan State University dormitory bonds at a price of 81.35 of par.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the purchase of these bonds.

December 28, 1956

Finance Committee Meeting, continued:

Resolution re: Detroit Bank and Trust Co. as depository for University funds

7. The Board at its previous meeting authorized the Detroit Bank and Trust Company as a depository for University funds. The following resolution is submitted for approval.

RESOLVED:

1. That THE DETROIT BANK & TRUST COMPANY, Detroit, Michigan, (hereinafter referred to as the Bank) be and it hereby is designated as a depository of this Corporation, and that the Bank be and it hereby is authorized to accept for credit to the account of this Corporation and/or for collection, any and all checks, drafts, notes and other instruments for the payment of money when endorsed in the name of this Corporation, in writing, by rubber stamp, or otherwise, with or without a title designation of the party making such endorsement;
2. That any and all funds standing to the credit of this Corporation with the Bank in any account (except an account specifically covered by another resolution) may be paid out or withdrawn by checks, drafts, notes, receipts, orders or other instruments for the payment of money, when signed in the name of this Corporation by any _____ of the following: President, Vice President, Assistant Vice President, Treasurer, Assistant Treasurer, Secretary, Assistant Secretary (NOTE: Delete titles of officers not authorized to sign. Write names of additional signees on blank lines.)

AND THE BANK hereby is authorized to honor, certify, or pay any and all checks, drafts, notes, receipts, orders or other instruments for the payment of money so signed, with or without title designation, whether creating an overdraft or not, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof, whether drawn to the individual order, or tendered in payment of individual obligations, or for deposit to the individual accounts of the persons signing or other officers of this Corporation, or otherwise.

3. That the Bank recognize said signatures for the transaction of any and all business of this corporation.
4. That this Corporation does expressly assent to and agrees to be bound by all of the by-laws, rules, regulations, terms and conditions of the Bank pertaining to deposit accounts;
5. That the Secretary or Assistant Secretary shall certify to said Bank the names, official signatures and titles, if any, of the persons who are authorized to sign for this Corporation, and shall from time to time hereafter as changes in the personnel of said offices or individuals who are authorized to sign are made, immediately certify such changes to the Bank; and said Bank shall be fully protected in relying on such certifications of the Secretary or Assistant Secretary and shall be indemnified and saved harmless from any claims, demands, expenses, loss, or damage resulting from, or growing out of, honoring the signature of any officer or person so certified, or refusing to honor any signature not so certified;
6. That the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by said Bank, and that receipt of such notice shall not affect any action taken by the Bank prior thereto, and that the Secretary, or Assistant Secretary, of this Corporation is hereby directed and authorized to certify these resolutions to the Bank.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above resolution.

Salary increases for several members of athletic staff

7. The following adjustment in salaries for athletic staff are recommended to be effective January 1, 1957:

	Present Salary	Proposed Salary
C. L. Munn	\$18,000	\$20,000
Hugh Daugherty	16,000	18,000
Robert S. Devaney	9,000	10,000
Louis Agase	9,000	10,000
Everett Grandelius	9,000	10,000
William F. Yeoman	8,000	9,000
Douglas W. Weaver	5,500	6,500
John N. Polonchek	5,100	5,800
Burt Smith	9,000	10,000

Report of D.B. Varner on possible operation branches MSU

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above salary increases.

9. Vice President Varner reported at length on certain developments in connection with possible operation of branches of Michigan State University and particularly the developments in connection with a branch in Oakland County.

Report of gift from Mrs. Wilson of Rochester

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to commend Mr. Varner and the other officers for the part they have played and are playing in this development.

10. Attorney Lee Carr reported on a gift of Mrs. Matilda R. Wilson of Rochester, Michigan

On motion of Mr. Rouse, seconded by Dr. Smith, it was voted to approve the action of Mr. Carr in accepting on behalf of this Board the gift of two thousand shares of common stock of Clark Equipment Company from Mrs. Wilson on December 27, 1956. Current value, approximately \$117,000.

It is understood that this stock is a first installment of a larger gift which is under consideration by Mrs. Wilson.

Finance Committee Meeting, continued

11. Vice President Varner and Comptroller May reported to the Board on such information as they had pertaining to the development of our budget by the State Comptroller as now before the Governor.
12. There was considerable discussion of the proposal that has been under discussion for the last two or three years pertaining to financing of Michigan State University Buildings.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to authorize and instruct the officers to prepare and present to the Governor and the legislature on behalf of this Board a proposal that Michigan State University assume the responsibility for constructing necessary buildings using student fees for this purpose, with the understanding that the legislature assume the total operating costs of the University. The details of this proposal are to be spelled out in detail in accordance with the verbal instructions of the Board.

13. Presentation by Attorney Carr of agreements covering certain land purchases.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the above mentioned agreements which follow:

Albert R. Saunders Agreement

THIS AGREEMENT made this 28th day of December, 1956 by and between the State Board of Agriculture of the State of Michigan, party of the first part, and Albert R. Saunders of East Lansing, Michigan, party of the second part.

WITNESSETH

WHEREAS, for several months past party of the first part has employed party of the second part as its agent and representative to acquire in its behalf title to certain real estate located in Delhi and Alaiedon Townships, Ingham County, Michigan, conveyances thereof being taken in the name of party of the second part who has, pursuant to such agreement, purchased certain of said parcels and has conveyed the following described property to party of the first part:

Commencing in the Section line at a point 298 feet East of the Southwest corner of Section 1, T3N, R2W, Delhi Township, thence North 198 feet parallel with the West section line, thence East 1016.2 feet to the 1/8 line of the Southwest 1/4, thence South 198 feet to the South line of Section 1, thence West 1016.2 feet to the point of beginning.

and said party of the second part, pursuant to assignment between the parties hereto, has acted for and on behalf of party of the first part in the collection of rentals and other income resulting from the ownership of said parcels, which moneys have been deposited in a trust fund under the direction and control of party of the second part, and the acquisition of further parcels of real estate being in the contemplation of the parties hereto,

NOW, THEREFORE, it is agreed:

1. That party of the second part shall continue to act as agent, representative and trustee for and on behalf of party of the first part and in such capacity will continue to receive for party of the first part rentals and other income resulting from the ownership and right of possession of the real estate above described and other parcels that may hereafter be procured in like manner, and will turn over to party of the first part all moneys that have been so collected heretofore and may hereafter be collected and received, and will at all times keep party of the first part advised by such statements as may be requested of the transactions in question.
2. That party of the second part may, with the approval of party of the first part, employ such assistance as may be required in carrying out the several undertakings contemplated and may incur reasonable expense in connection therewith which shall be reimbursed from time to time on statement rendered and approved.
3. That all funds have been heretofore collected by party of the second part for the use and benefit of party of the first part in connection with the transactions aforesaid and all such moneys as may hereafter be collected by way of rental or other income from real estate acquired by party the second part shall be deemed to be the property and moneys of party of the first part, it being the intent hereof that party of the second part has acted and will continue to act with reference to the purchases in question as the agent, representative and trustee of party of the first part.
4. That party of the second part shall, by proper deed, convey to party of the first part on request the legal title to any and all parcels of real estate that may be acquired in the name of the agent, representative and trustee.
5. That this agreement shall continue in force and effect so long as mutually satisfactory to the parties, it being understood that either may terminate it at any time by notice in writing, subject to such adjustment of accounts as may be required in accordance with the operations hereby contemplated.

IN WITNESS WHEREOF, party of the first part, pursuant to authority of the State Board of Agriculture, has caused these presents to be executed by its President and Secretary and party of the second part has signed this agreement the day and year first above written.

STATE BOARD OF AGRICULTURE OF THE
STATE OF MICHIGAN

/s/ John A. Hannah
/s/ Karl H. McDonel

FIRST PARTY

/s/ Albert R. Saunders
SECOND PARTY

Report on
development of
budget

Proposal re:
financing
MSU buildings

Approval of
agreements
with
Albert Saunders
and
Bessie Howe
Geagley

Finance Committee Meeting, continued:

13. Presentation by Attorney Carr of agreements covering certain land purchases, continued:

Agreement
with Bessie
Howe Geagley
re: land
purchases

BESSIE HOWE GEAGLEY AGREEMENT

THIS AGREEMENT made this 28th day of December, 1956, by and between the State Board of Agriculture of the State of Michigan, party of the first part, and Bessie Howe Geagley of Lansing, Michigan, party of the second part.

WITNESSETH

WHEREAS, for several months past party of the first part has employed party of the second part as its agent and representative to acquire in its behalf title to certain real estate located in Delhi and Alaiedon Townships, Ingham County, Michigan, conveyances thereof being taken in the name of the party of the second part who has, pursuant to such agreement, purchased certain of said parcels and has conveyed them to party of the first part, said property being described as:

Beginning at a point 923 feet East of the North one-quarter post of Section 6, Alaiedon Township, Ingham County, Michigan, thence East 402.5 feet, thence South 433 feet, thence West 402.5 feet, thence North 433 feet to point of beginning, and

Commencing at a point 923 feet East of the North one-quarter post of Section 6, T3N, RLW, thence East 402.5 feet, South 80 rods, West 975.5 feet, North 64 rods, East 573 feet, North 16 rods, to beginning, except a parcel beginning at a point 923 feet East of North one-quarter post of said section, thence East 402.5 feet, South 433 feet, West 402.5 feet, North 433 feet to beginning, Alaiedon Township, Ingham County, Michigan,

and said party of the second part, pursuant to assignment between the parties hereto, has acted for and on behalf of party of the first part in the collection of rentals and other income resulting from the ownership of said parcels, which moneys have been deposited in a trust fund under the direction and control of party of the second part, and the acquisition of further parcels of real estate being in the contemplation of the parties hereto,

NOW THEREFORE, it is agreed:

1. That party of the second part shall continue to act as agent, representative and trustee for and on behalf of party of the first part and in such capacity will continue to receive for party of the first part rentals and other income resulting from the ownership and right of possession of the real estate above described and other parcels that may hereafter be procured in like manner, and will turn over to party of the first part all moneys that have been so collected heretofore and may hereafter be collected and received, and will at all times keep party of the first part advised by such statements as may be requested of the transactions in question.

2. That party of the second part may, with the approval of party of the first part, employ such assistance as may be required in carrying out the several undertakings contemplated and may incur reasonable expense in connection therewith which shall be reimbursed from time to time on statement rendered and approved.

3. That all funds that have been heretofore collected by party of the second part for the use and benefit of party of the first part in connection with the transactions aforesaid and all such moneys as may hereafter be collected by way of rental or other income from real estate acquired by party of the second part shall be deemed to be the property and moneys of party of the first part, it being the intent hereof that party of the second part has acted and will continue to act with reference to the purchases in question as the agent, representative and trustee of party of the first part.

4. That party of the second part shall, by proper deed, convey to party of the first part on request the legal title to any and all parcels of real estate that may be acquired in the name of the agent, representative and trustee.

5. That this agreement shall continue in force and effect so long as mutually satisfactory to the parties, it being understood that either may terminate it at any time by notice in writing, subject to such adjustment of accounts as may be required in accordance with the operations hereby contemplated.

IN WITNESS WHEREOF, party of the first part, pursuant to authority of the State Board of Agriculture, has caused these presents to be executed by its President and Secretary and party of the second part has signed this agreement the day and year first above written.

STATE BOARD OF AGRICULTURE OF THE STATE OF MICHIGAN

/s/ John A. Hannah, President

/s/ Karl H. McDonel, Secretary

FIRST PARTY

/s/ Bessie Howe Geagley

SECOND PARTY

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
December 28, 1956

Present: Messrs. Brody, Chairman; Akers, Baker, Mueller, Rouse, Smith; Dr. Taylor, President Hannah, Treasurer May and Secretary McDonel

Absent: No one

The meeting was called to order at 2 p.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the Finance Committee Report.

2. Report of the death of LeVerne Wegener, Assistant County Agricultural Agent in St. Clair County on December 23, 1956.
3. Recommendation that the widow of Mr. Wegener receive a year's salary from date of his death.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted to approve the above recommendation.

3. Mr. John Meyer of the State Highway Department met with the Board and proposed a route for the new U.S. 16 across University property beginning at Hagadorn Road between Forest and Bennett Roads just south of the Toumey woodlot and proceeding to the west on an approximately straight westerly route leaving University property at Collins Road at a point approximately one-half way between the Wieland farm (horse barn buildings) and the intersection of Forest and Collins Roads. The U.S. 16 again crosses University property near the intersection of the C & O Railroad and the Red Cedar River. At this point the route is proceeding approximately south to north.

After considerable discussion, on motion of Mr. Brody, seconded by Mr. Rouse, it was voted to tentatively approve the suggested route subject to the completion of proper arrangements and agreements with the State Highway Department protecting the interests of the University by assuring:

- (1) Adequate facilities for the movement of surface traffic across the U.S. 16 right-of-way.
 - (2) Adequate facilities permitting the movement of livestock from field to field across the U. S. 16 right-of-way.
 - (3) Providing adequate drainage for University properties that may be affected by this throughway.
 - (4) Assuring suitable arrangements for the re-location of the Sewage Disposal Plant or some community project in lieu thereof.
 - (5) Covering adequate compensation to the University for the approximately 50 acres of land that will be required by the Highway Department.
4. Attorney Carr reported the necessity for Board authority prohibiting the parking of automobiles on campus streets and drives between 2 a.m. and 6 a.m.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to instruct Arthur F. Brandstatter, Director of the Department of Public Safety to establish areas within the campus prohibiting parking between the hours of 2 a.m. and 6 a.m. by posting adequate signs pursuant to Section 75 of the Traffic Ordinance.

5. Attorney Carr and Treasurer May reported to the Board on the negotiations between the Chemistry Department and the Olin Mathieson Chemical Corporation.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize the assignment to the Olin Mathieson Corporation of certain patent rights for \$7500. These patent rights are being assigned pursuant to paragraph 2 of Patent Option Memorandum of January 1, 1953, which is collateral to the University's research contract with the Olin Mathieson Chemical Corporation.

NEW BUSINESS
PRESIDENT'S REPORT

1. Resignation of Merlyn W. Fogle as Assistant Professor (Research) of Chemical Engineering, effective November 15, 1956.
2. Leave of absence with full pay for E. N. Huby, Photographer in Information Services, from October 22 to November 30, 1956, for health reasons.
3. Appointment of Marjorie Jackson as Secretary to the Dean of International Programs at a salary of \$4200 per year on a 12-month basis, effective December 1, 1956.

Approval
Finance Com-
mittee Items

Widow of
LeVerne
Wegener to
receive yr's
wages.

Approval of
arrangements
and agreements
with State
Highway re:US
16

Public Safety
Dept. to
establish
areas on cam-
pus where
parking of
cars on cam-
pus prohib.
2 - 6 a.m.

Approval of
arrangement
with Olin
Mathieson
Corp re:
assignment
patent rights

Res. M.W.
Fogle

Lv. full pay
E.N. Huby

Apt. Marjorie
Jackson Sec.
Dean Int.
Prog.

PRESIDENT'S REPORT, continued

- Ch. effective date appt. Wm. Powrie 4. Change in the effective date of the appointment of William D. Powrie as Assistant Professor of Agricultural Engineering from October 16 to November 26, 1956.
- Robt. W. Swanson to Vietnam 5. Assignment of Robert W. Swanson, Cost Analyst in the Comptroller's Office, to the project in Vietnam at a salary of \$10,000 per year, effective November 29, 1956.
- Term. assign. Ralph Smuckler to Vietnam 6. Termination of the Assignment of Ralph H. Smuckler to the Vietnam Project on December 18, 1956 and his reinstatement as Associate Professor of Political Science at a salary of \$7000 per year on a 10-month basis, effective January 1, 1957.
- App. alteration certain rooms Nat. Science Bldg. 7. Approved alterations to Rooms 338, 340, and 349 in the Natural Science Building at a cost of \$2,675, to be charged to Alterations and Improvements 1956-57.

NEW BUSINESSResignations Resignations and Terminations

1. James I. Sprague, Jr. 4-H Club Agent, Montcalm County, December 31, 1956.
2. Cancellation of the appointment of Harry John Vruwink, Assistant Agricultural Agent at Large, November 16, 1956.
3. John M. Hirschfield, Instructor in Humanities, December 31, 1956.
4. Bernard L. McNamara, Instructor in Accounting, January 31, 1957.
5. Howard L. Wright, Instructor in Accounting, December 31, 1956.
6. Maxine Loeserman, Instructor in Health, Physical Education and Recreation December 31, 1956.
7. Cancellation of the appointment of Donald W. Roe, Instructor in Applied Mechanics, January 1, 1957.
8. Mary Cobb, Instructor in Nursing Education February 17, 1957.
9. Willi A. Uschald, Instructor in Foreign Languages, December 31, 1956.
10. Georgia Reed, Instructor in Mathematics, December 31, 1956.
11. Howard Fink, Lecturer in Psychology, December 31, 1956.
12. Kenneth Tiedke, Assistant Professor of Sociology, August 31, 1957.
13. Louis G. Boudrias, Specialist, Vietnam Project, January 2, 1957.

Leaves Leaves--Sabbatical

1. John K. Bray, District Marketing Agent in Lapeer and St. Clair Counties with full pay from January 1, 1957 to March 31, 1957 to study for his Masters degree at MSU.
2. Edgar C. Kidd, Agricultural Agent in Cheboygan County with full pay from January 1, 1957 to March 31, 1957 to study at MSU.
3. Irving W. Knobloch, Professor of Natural Science, with full pay from September 1, 1957 to December 31, 1957, to travel and study in Mexico.
4. Carson C. Hamilton, Associate Professor of English, with full pay from April 1, 1957 to June 30, 1957 to do research in romantic literature in East Lansing.
5. Jack J. Stockton, Assistant Professor of Microbiology and Public Health with full pay from February 1, 1957 to June 30, 1957 to study for his Ph.D. at the University of Michigan.
6. Ralph C. Belding, Assistant Professor of Microbiology and Public Health with full pay from January 1, 1957 to June 30, 1957 to study for his Ph.D. at Ohio State.

Leaves--Health

1. Lloyd M. Turk, Director of the Agricultural Experiment Station with full pay from January 1, 1957 to March 31, 1957.
2. Eldon E. Down, Professor of Farm Crops with full pay from January 1, 1957 to February 28, 1957.
3. E. N. Huby, Photographer, Information Services, with full pay from December 1, 1956 to January 31, 1957.

Leaves--Military

1. Frederick J. Rebman, Cameraman III, Television Development, without pay from February 1, 1957 to June 30, 1957.
2. Weldon E. Stover, Laborer I, Grounds Maintenance, without pay, from December 14, 1956 to June 30, 1957.

NEW BUSINESS, continuedLeaves--Other

1. Theodore R. Kennedy, Assistant Professor of Communication Skills without pay from January 1, 1957 to December 31, 1957 to work with Representative C. E. Chamberlain. Leaves
2. Charles R. Adrian, Assistant Professor of Political Science, without pay from January 1, 1957 to August 31, 1957 to continue work in the Governor's Office.
3. Charles A. Norford, Assistant Professor, Audio-Visual Aids and Administrative and Educational Services, without pay from June 17, 1957 to July 26, 1957 to teach summer school at Washington State College.

Appointments

Appointments

1. Zeldabeth Long Bertsch, Consumers Marketing Information Agent at Large, at a salary of \$5300 per year on a 12-month basis effective January 1, 1957.
2. Herbert Vincent Schroeder, 4-H Club Agent at Large, at a salary of \$5000 per year on a 12-month basis effective January 1, 1957.
3. Encil Glen Keyser, Assistant Agricultural Agent in Gratiot County at a salary of \$5000 per year on a 12-month basis effective December 1, 1956.
4. Betty Vern Bernard, Home Demonstration Agent, Gladwin County, at a salary of \$4600 per year on a 12-month basis, effective December 1, 1956.
5. John D. Black, Distinguished Visiting Professor, Agricultural Economics, at a salary of \$5000 for the period January 1, 1958 to March 31, 1958.
6. Ralph Ernest Morrow, Instructor (Ext.) in Animal Husbandry at a salary of \$6500 per year on a 12-month basis effective January 1, 1957.
7. Trent R. Lewis, Instructor (Res.) in Dairy at a salary of \$4500 per year on a 12-month basis effective January 1, 1957.
8. Robert Charles Knisely, Field Dairyman at a salary of \$350 per month from January 1, 1957 to August 31, 1957.
9. John G. Turk, Lecturer in Forest Products at no salary from the University from January 1, 1957 to June 30, 1957.
10. Edward X. Tuttle, Instructor in Landscape Architecture and Urban Planning at a salary of \$7500 per year on a 10-month basis, effective January 1, 1957 to June 30, 1957.
11. Leslie Merle Reid, Instructor (Res.) in Resource Development at a salary of \$6500 per year on a 12-month basis effective January 1, 1957.
12. Constance Bennett Elliott, Instructor in Short Courses at a salary of \$50 per month from January 1, 1957 to February 28, 1957.
13. T. Harry McKinney, Assistant to the Dean of University Services and Assistant Professor, Business and Public Service, at a salary of \$8000 per year on a 12-month basis effective February 1, 1957.
14. Einar Hardin, Lecturer in Economics and Labor and Industrial Relations Center at a salary of \$583 per month from January 1, 1957 to March 31, 1957.
15. Joseph R. Gambardella, Instructor in Economics and Bureau of Business Research at a salary of \$666.70 for the period January 1, 1957 to March 31, 1957.
16. Jerrold Hugh Keyworth, Lecturer in General Business at a salary of \$135 per month from January 1, 1957 to March 31, 1957.
17. Eugene Carroll McCann, Instructor in Business Education and Secretarial Studies at a salary of \$2800 for the period January 1, 1957 to June 30, 1957.
18. J. Leon Newcomer, Associate Professor in the School of Hotel, Restaurant and Institution Management at a salary of \$4600 per year from January 1, 1957 to March 15, 1957.
19. J. Leon Newcomer, Associate Professor in the School of Hotel, Restaurant and Institution Management at a salary of \$9200 per year effective March 16, 1957.
20. Chrisitan Bay, Instructor in Political Science at a salary of \$5000 per year on a 10-month basis effective January 1, 1957 to August 31, 1957.
21. Robert E. Irwin, Instructor in Speech, at a salary of \$5400 per year on a 12-month basis effective January 1, 1957 to June 30, 1957.
22. Gail F. Farwell, Assistant Professor of Administrative and Educational Services at a salary of \$2500 for the period April 1, 1957 to June 30, 1957.
23. Gordon Williams, Assistant (Res.) in the Bureau of Research and Service at a salary of \$495 for the period January 1, 1957 to June 30, 1957.

NEW BUSINESS, continued

Appointments

Appointments, continued

24. David Norman Hess, Instructor in Foundations of Education at a salary of \$1500 for the period January 1, 1957 to June 30, 1957.
25. Appointment of the following Instructors in Health, Physical Education and Recreation at the salaries indicated:
 Maria Spence, \$2000 for the period January 1, 1957 to June 30, 1957
 Elizabeth I. Flinchbaugh, \$500 for the period January 1, 1957 to March 31, 1957
 Anna R. Ganung, \$1000 for the period January 1, 1957 to March 31, 1957.
26. Appointment of the following Instructors in Teacher Education at salaries of \$2100 for the period January 1, 1957 to June 30, 1957:
 Charles Chandler Owen B. Middleton
27. Virginia Mezynski, Instructor in Vocational Education at a salary of \$3500 per year from January 1, 1957 to June 30, 1957.
28. Georgia B. Reed, Assistant (Res.) in the Computer Laboratory, at a salary of \$5200 per year from January 1, 1957 to June 30, 1957.
29. Appointment of the following persons in Applied Mechanics:
 Charles A. Miller, Assoc. Prof. \$560 per month, January 1, 1957 to June 30, 1957
 (This is in addition to retirement salary)
 William R. Lawhead, Instructor, \$700 for the period January 1, 1957 to March 31, 1957
 Armando L. Odorico, Instructor, \$1334 for the period January 1, 1957 to June 30, 1957
30. Appointment of the following Instructors in Electrical Engineering at the salaries indicated:
 Paul F. Barritt, \$240 per mo Feb. 1, 1957 to June 30, 1957
 H. K. Kesavan, \$2000 for the period January 25, 1957 to June 30, 1957
31. Stephanie H. Barch, Instructor (Res.) in Zoology at a salary of \$2750 per year from January 1, 1957 to December 31, 1957.
32. Appointment of the following Instructors in English for the period January 1, 1957 to March 31, 1957:
 Sue N. Greene, \$667 Lawrence Moody, \$334
33. Patricia Justice, Instructor in Chemistry at a salary of \$350 per month from January 1, 1957 to March 31, 1957.
34. Appointment of the following Instructors in Mathematics for the periods and salaries indicated:
 Dorothy D. Frimodig, \$2600 for the period January 1, 1957 to June 30, 1957
 Janice Devereux, \$1600 for the period January 1, 1957 to June 30, 1957
 Marietta P. Carolus, \$1600 for the period January 1, 1957 to June 30, 1957
 Dorothy S. Bedford, \$500 for the period April 1, 1957 to June 30, 1957
35. Lester Laverne Helms, Assistant Professor of Mathematics at a salary of \$5400 per year on a 10-month basis effective September 1, 1957.
36. Appointment of the following persons in Psychology:
 Thomas M. Nelson, Instructor, \$1267 for the period January 1, 1957 to June 30, 1957
 William F. Smith, Instructor, \$1500 for the period January 1, 1957 to March 31, 1957
 Harry M. B. Hurwitz, Lecturer, \$1800 for the period April 1, 1957 to June 30, 1957
37. Ulrich Reusse, Instructor (Res.) in Microbiology and Public Health without pay from January 1, 1957 to June 30, 1957.
38. Appointment of the following Instructors in the Counseling Center at a salary of \$1296 for the period January 1, 1957 to June 30, 1957:
 Robert Louis Brizee William M. Lesser
39. Gerald L. Jacobs, Accountant, Comptroller's Office, at a salary of \$5300 per year on a 12-month basis effective January 1, 1957.
40. Adam Hulinek, Planning Engineer, Buildings and Utilities, at a salary of \$7500 per year on a 12-month basis effective January 1, 1957.
41. Clayton Wells, Instructor in Continuing Education at a salary of \$5800 per year on a 12-month basis, effective January 1, 1957.
42. Appointment of the following persons for the Vietnam Project, all on 12-month basis:
 Dale L. Rose, Specialist, \$9510, December 18, 1956 to December 17, 1958
 Jerome D. Franklin, Traffic Engr., \$13,178, January 14, 1957 to January 13, 1959
 Kathryn E. Rellick, Secretary, \$4250, December 6, 1956
 Raymond P. Babineau, Specialist, \$10,000, December 12, 1956 to December 11, 1958
 Donna C. McKeen, Secretary, \$4315 June 8, 1956

NEW BUSINESS, continuedTransfers

1. John Randall Overton, from 4-H Club Agent at Large to 4-H Club Agent in Macomb County at a salary of \$5200 per year effective December 1, 1956.
2. Arthur J. Steeby, from Agricultural Agent at Large to Agricultural Agent in Barry County at the same salary of \$6400 per year effective January 1, 1957.
3. Boyd C. Wiggins, from Assistant Agricultural Agent in Saginaw County to Agricultural Agent in Branch County and an increase in salary to \$6200 per year effective December 17, 1956.
4. Wayne B. Siefert, from Horticultural Agent at Large to Assistant Agricultural Agent in Oakland County at the same salary of \$5400 per year effective January 1, 1957.
5. William M. Cave, from Assistant (Res.) in the Bureau of Research and Service at \$825 for the year to Assistant in Teacher Education at a salary of \$750 per month from January 1, 1957 to June 30, 1957.
6. Paul L. Moore, from Associate Professor of Continuing Education and General Business to Associate Professor of Continuing Education and an increase in salary to \$9300 per year effective January 1, 1957.
7. Sanford M. King, Assistant Professor (Res.) of Farm Crops and Soil Science to Assistant Professor (Res.) of Farm Crops and Soil Science and Superintendent of the U P Experiment Station at an increase in salary to \$7000 per year effective January 1, 1957.
8. Paul L. Dressel, Professor and Head of the Board of Examiners to Professor in the College of Education and Director of Evaluation Services at the same salary of \$10,900 per year effective January 1, 1957.
9. Gladys Anderson, Associate Professor of Psychology without pay to Associate Professor (Res.) of Psychology at a salary of \$3750 per year from January 1, 1957 to August 31, 1957 paid from 7X-2557.

Transfer

Miscellaneous

1. Change in salary source for Glynn McBride from full time Experiment Station to Assistant Professor (Research, Extension) of Agricultural Economics at the same salary of \$7100 per year on a 12-month basis, effective January 1, 1957, and paid one-half Experiment Station 71-2356 and one-half Extension 71-7614.
2. Correction in the appointment of John N. Ferris, Instructor (Extension) in Agricultural Economics, from a 2-year to a 1-year appointment from January 1, 1957 to December 31, 1957.
3. Charles C. Sheppard, Assistant Professor of Poultry Husbandry, has been assigned to the project in Colombia since January 1, 1955. He has returned from that assignment, and it is recommended that he be designated Instructor in Short Courses on a half-time basis at a salary rate of \$3650 per year, effective January 1, 1957. He will devote half-time to completing his doctorate.
4. Assignment of Joseph G. LaPalombara, Associate Professor of Political Science, half-time to Political Science and half-time to the Labor and Industrial Relations Center effective from January 1, 1957 to August 31, 1957 with half of his salary of \$7000 per year paid from each account.
5. Change the following staff members of the Speech Department from 10-month to 12-month appointments, effective January 1, 1957:
 - a. Cecil H. Nickle, salary changed from \$8000 to \$9600
 - b. David C. Ralph, salary changed from \$7000 to \$8400.
6. Change in status of Maydean W. Nash, Instructor in Teacher Education, from quarter-time to full-time at a salary of \$480 per month, effective from January 1 to March 31, 1957.
7. Authorization is requested for recharging portions of the salaries of the following persons as indicated to the Fund for Adult Education, account 71-2232, for work on that program during the fall term, October 1 to December 31, 1956.

Change Salary
source Glynn
McBrideCorrection in
appointment
date John
FerrisCh. in status
Charles
SheppardJ. LaPalombara
assigned $\frac{1}{2}$
time to Pol.Sci
and $\frac{1}{2}$ time Labo
& Indus. Rel.C. Nickle and
D. Ralph
changed to
12-month basisMaydean Nash
changed to
full-timeSalaries of
several staff
members re-
charged

C. E. Henson, English	\$1625.00
L. K. Zerby, Philosophy	1375.00
C. C. Cumberland, History	566.67
John Waite, English	550.00
Stuart Gallacher, Foreign Languages	716.67
E. B. Brauner, Art	777.77
Gomer Jones, Music	691.67
E. B. Blackman, Humanities	670.83
Ralph Lewis, Natural Science	700.00

8. Reduction in salary of Dorothy S. Bedford, temporary Instructor in Mathematics, from \$900 to \$500 for the period from January 1 to March 31, 1957.

Salary D.
Bedford
reduced to
\$500 for per.
Jan. 1-Mar. 31,
1957

9. Change in status of Harry M. Bendler, Assistant Professor of Physics and Astronomy, from a 10-month to a 12 month basis with a change in salary from \$7100 to \$8000 per year, effective January 1, 1957, and paid 40% University General and 60% Agricultural Experiment Station.

Ch. status
Harry M. Bend-
ler

NEW BUSINESS, continued

Miscellaneous, continued

Change in source of payment of salary of I. Olkin

10. Recommendation that the salary of Ingram Olkin, Associate Professor of Statistics, be paid as follows from October 16, 1956 to October 15, 1957:
- a. One-third of his salary for this period to be charged to the research grant from the Office of Ordnance Research.
 - b. Additional one-third of his annual salary (\$2200 at the present rate) to be paid to Dr. Olkin for work during the summer of 1957.

Louis A. Doyle promoted to Asst. Prof.

11. Promotion of Louis A. Doyle from Instructor to Assistant Professor of Continuing Education, effective January 1, 1957.

Leave absence R. Angell Cancelled.

12. Cancellation of leave of absence for R. D. Angell, Purchasing Agent, from January 1 to May 16, 1957.

Retirements of R.E. Marshall and E. K. Sales approved

13. Recommendation from the Retirement Committee that the following staff members be granted retirement furloughs for one year beginning July 1, 1957 and retirement on July 1, 1958, as indicated:
- a. Roy Marshall, Assistant Director of the Agricultural Experiment Station, at a retirement salary of \$3000 per year. Dr. Marshall was born February 28, 1890 and has been a member of the staff since September 1, 1920.
 - b. E. K. Sales, Professor and Head of Surgery and Medicine, at a retirement salary of \$3000 per year. Professor Sales was born April 11, 1892, and has been a member of the staff since September 15, 1919.

Disability retirement A.W. Otterbein approved.

14. Recommendation from the Retirement Committee that A. W. Otterbein, Iron County Agricultural Agent, be granted disability retirement at a salary of \$3000 per year, effective March 1, 1957. Mr. Otterbein was born June 22, 1898, and has been employed by the University since April 1, 1927.

Report of death B. D. Kuhn

15. Report of the Death of Bernard D. Kuhn, Professor (Extension) and State Agricultural Extension Leader, on November 20, 1956. Mr. Kuhn was born on October 12, 1899, and had been a member of the Staff since June 1, 1928.

Widow to receive 1 year's sal.

16. Recommendation from the Retirement Committee that the widow of B. D. Kuhn be granted a year's salary from the date of Mr. Kuhn's death.

Approval of several recommendations from Personnel Director

17. Recommendations from the Personnel Director, as follows:
- a. Establishment of a Clerk-Typist position in Agricultural Economics, charged to 71-7777.
 - b. Establishment of a Agricultural Engineer IVAB position in Agricultural Engineering. This position has been on the labor payroll.
 - c. Transfer of a Secretary-Departmental II position in the Division of Conservation to a Clerk-Stenographer I position in Fisheries and Wildlife, 11-4321.
 - d. Establishment of a Technician III position in Horticulture, paid from 71-2483
 - e. Establishment of a Technician III position in Horticulture, paid from 71-6900
 - f. Establishment of a Clerk-Stenographer I position in Horticulture.
 - g. Reclassification of a Secretary-Departmental II to a Secretary-Executive position in the office of the Dean of Business and Public Service.
 - h. Establishment of a Clerk-Stenographer I position in Administrative and Educational Services, paid from 11-4381.
 - i. Establishment of a Clerk-Stenographer I position in Vocational Education, paid from 11-4401.
 - j. Establishment of 2 temporary Technician II positions in Foods and Nutrition, paid from 71-6700.
 - k. Establishment of a Secretary-Departmental I position in English, paid from 71-2232.
 - l. Establishment of a Technician IIIA position in Botany and Plant Pathology, paid from 71-2374.
 - m. Establishment of a Clerk-Typist position in Nursing Education.
 - n. Establishment of a Bacteriologist IIA position in Microbiology and Public Health, paid from 71-2313.
 - o. Reclassification of a Clerk-Stenographer II to a Secretary-Departmental II position in Public Safety.
 - p. Establishment of a Clerk-Stenographer I position in the Housing Office.
 - q. Establishment of an Estimator IVB position in Buildings and Utilities, paid from 11-5021.
 - r. Establishment of an Assistant Planner IVB position in Campus Planning and Grounds Maintenance.
 - s. Establishment of the following positions in the Central Stenographic Office:
 - (1) Clerk-Typist
 - (2) Typist-Dictaphone Operator
 - t. Establishment of a Personnel Interviewer IV position in the Personnel Office.
 - u. Establishment of an Account Clerk I position in the Comptroller's Office.
 - v. Reclassification of a Teller II to a Clerk III position in the Comptroller's Office.
 - w. Establishment of an IBM Operator II position in Tabulating.
 - x. Reclassification of a Clerk-Typist to a Teller I position in Continuing Education.

Gordon Blakeslee to be included in retirement & insurance

18. Gordon R. Blakeslee has recently been employed on the classified payroll as Project Engineer IVA in the Office of the Supervising Architect. Mr. Blakeslee is 51 years old, and Board approval is required if he is to be included in the retirement program.

\$2000 approp. equipment for Inst. Adm.

19. Appropriation of \$2000 for equipment for the Department of Institution Administration.

Extension ICA contract to Jan. 31'57

20. Because of difficulties in working out a new contract with the ICA for the Colombian contract, Mr. May signed an amendment extending the present contract to January 31, 1957. This extension provides an additional \$20,000 to cover expenses for the 2-month period and requires Board approval.

\$10,000 approp for alt. to Rifle Range

21. Recommendation for extensive alterations to the Rifle Range in Demonstration Hall at a cost of approximately \$10,000 to be charged to Alterations and Improvements 1956-57.

NEW BUSINESS, continuedMiscellaneous, continued

22. Recommendation for remodeling Quonset 1 to be used for Short Course Training Programs for Michigan Police Officers at an estimated cost of \$3700 to be charged to Alterations and Improvements 1956-57.
23. The following bids were received on a house and tool shed located on University property at 3507 Forest Road:

Bidder	House	Tool Shed
Claude Russell, Lansing	\$211	
Charles L. Milks, Eaton Rapids	160	
Don L. Mason, East Lansing	106	
Gerald Imhoff		\$37

It is recommended that the house be sold to Claude Russell at the high bid of \$211; and that the tool shed be sold to Gerald Imhoff at the high bid of \$37.

24. Recommendations as follows relative to the Board of Examiners in the Basic College, to be effective January 1, 1957:
- Change the name of the Board of Examiners to The Office of Evaluation Services.
 - Designation of the administrative head of the Office of Evaluation Services as the Director of Evaluation Services.
 - The functions of the Office of Evaluation Services are to be the following:
 - To provide assistance to the departments relative to the construction, administration, and evaluation of term-end examinations, including technical assistance relative to scoring and posting of grades.
 - To provide consultant service to the departments and research on administrative studies when requested to do so.
 - To conduct studies as the Dean's Office may direct.
25. Recommendation that the Bureau of Research and Service in the College of Education be retitled "The Bureau of Educational Research", effective January 1, 1957.
26. Approval of granting of the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of the fall term 1956.

Quonset 1 to be remodeled for Sh.Cse. Tr. Programs

High bidders on house and tool shed approved.

Board of Examiners changed to Office of Evaluation Services

Name of Bur. Res. & Serv. changed to Bureau of Educ. Research

Approval degrees fall term 1956

Gifts and Grants

- Acceptance of several gifts to the University Museum.
- Grants as follows for Scholarship and Loan fund purposes:
 - \$166.67 from University Alumni of Genesee County, Flint, to aid a student.
 - \$150 from Thomas A. Johnson of East Lansing to be credited to the Thomas Johnson Scholarship for members of the MSU Veterans Club.
 - \$600 from Foundry Educational Foundation, Cleveland, Ohio, to be added to the Foundry Educational Foundation Scholarships.
 - \$125 from The George M. Pullman Educational Foundation of Chicago to aid a student.
 - \$15 from Vice President Hamilton, MSU to aid a student during fall quarter.
 - \$281.68 from The Grand Lodge of Free and Accepted Masons, Flint, to aid a student.
 - \$50 from G. W. Jones Exchange Bank, Marcellus, to aid a student in Short Courses.
 - \$100 from Edison Clothes, Detroit to aid a student.
 - \$200 from the Zonta Club of Lansing to provide aid for two student nurses for fall term.
 - \$240 from Asher House of Detroit to continue financial assistance for a student living in Asher House.
 - Grants as follows to be used \$1000 from each organization to provide a scholarship and \$500 from each organization credited to the Business-Food Distribution Account, 71-2549:
 - \$1500 from The Nestle Company, Inc., of White Plains, New York
 - \$1500 from The Hopp Press of Washington, D.C.
 - 100 shares of Eastman Kodak Company common stock from Philip W. Wilhelm of Alexandria Bay, New York, the income to be used as a scholarship for a male student, regardless of race, color, or creed, who can satisfy the following requirements: Applicants must be undergraduate male students who are citizens of the United States and who have demonstrated moral character and good citizenship, scholastic ability and intellectual capacity and achievement, capacity and promise of leadership and success, outstanding athletic ability and expects to compete or is competing in intercollegiate competition, may participate in intercollegiate competition other than golf and tennis, and demonstrated financial need. Scholarship ability and intellectual capacity and achievement are defined as follows: Applicants entering as freshmen must rank in the upper third of their high school graduating classes; applicants transferring from other colleges or those who have already completed one year at Michigan State University must have academic standings of 3.00 or a B average. The value of the scholarship will not be more than the income from the stocks in one year. This award will be limited by the amount available.
 - \$110 from Lansing Motor Carrier of Lansing to establish an annual scholarship in the field of transportation to a junior or senior student, preferably from the Lansing area.
 - \$500 from Fiddes-Moore Mobile Home of Fort Wayne, Indiana, to establish a scholarship for for students enrolled in the mobile homes major. Preference is to be given to students from outside the state of Michigan, and is to be awarded to students at the sophomore, junior, or senior level at the beginning of the school year.
- Grant of \$2500 from the National Pickle Packers Association of Saginaw to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture to support a graduate research assistantship to work on effect of plant nutrient and cultural practices on yield and quality of pickling cucumbers.

Acceptance of several gifts and grants

NEW BUSINESS, continuedGifts and Grants, continued

Acceptance
several
grants

4. Grant of \$2000 from the Outboard Boating Club of America of Washington, D.C. to be used as a graduate fellowship to be known as The Outboard Boating Club of America Fellowship.
5. Grant of \$7000 from The General Foods Fund, Inc., of New York City to be used under the direction of Dean Porter in Home Economics to establish two \$3000 fellowships for graduate study in home economics and \$1000 for the College of Home Economics.
6. Grant of \$2500 from The Renaud Foundation of Lansing to establish the Renaud Fellowship in organic chemistry. Of this amount, \$1800 is to be used as a stipend for the fellow and \$700 as desired by the Chemistry Department.
7. Grant of \$2029 from the American Viscose Corporation of Philadelphia to be used for a fellowship for some outstanding graduate student on an intermediate level in the field of chemistry.
8. Grant from White Laboratories, Inc., Kenilworth, New Jersey, to be used as follows under the direction of the department of chemistry:
 - (1) \$2672 to provide a fellowship for a graduate student in chemistry.
 - (2) \$128 to be used at the discretion of the department as expenses toward the research.
9. Grant of \$1730 from National Committee on Boys and Girls Club Work, Chicago, to be used under the direction of Russell G. Mawby in 4-H Clubs to cover the expenses of 20 delegates to 1956 National Club Congress.
10. Grant of \$692 from National Committee on Boys and Girls Club Work, Chicago, to be used under the direction of Russell G. Mawby in 4-H Clubs to cover expenses of 4-H Fun Festival Acts from Hillsdale and Jackson Counties to participate at 1956 National Club Congress.
11. Grant of \$150 from New York Central Railroad, Buffalo, New York, to be used under the direction of Russell G. Mawby in 4-H Clubs to pay expenses of two agents to attend the 1956 National Club Congress.
12. Grant of \$150 from Michigan Association of Mutual Insurance Companies, Lansing, to be used under the direction of Russell G. Mawby in 4-H Clubs-\$75 to cover one sponsored trip to 1956 National Club Congress, \$50 for one U. S. Savings Bond, and \$25 for one U. S. Savings Bond, for individual awards in State 4-H Fire Prevention Program.
13. Grant of \$500 from Colgate Palmolive Company, New York, to be used under the direction of Russell G. Mawby in 4-H Clubs to cover expenses for dairy sanitation demonstration to Waterloo Dairy Cattle Congress; dishwashing demonstration to New York City, and individual awards to members giving demonstrations in the field of dishwashing and dairy sanitation.
14. Grant of \$131.25 from Republic Steel Corporation, Cleveland, Ohio, to be used under the direction of Russell G. Mawby in 4-H Clubs for merchandise awards to boys excelling in 4-H handicraft program.
15. Grant of \$175 from Michigan Swine Breeders Association, East Lansing, to be used under the direction of Russell G. Mawby in 4-H Clubs as follows:
 - (1) \$100 for 4-H Swine Achievement Scholarship
 - (2) \$75 for 4-H trip to 1956 Club Congress in Swine Achievement
16. Grant of \$2395 from National Committee on Boys and Girls Club Work, Chicago, to be used under the direction of Russell G. Mawby in 4-H Clubs as follows:
 - (1) \$2000 to cover cost of 1957 4-H Tractor Schools
 - (2) \$395 payment of Tractor Plowing and Operators Contest at 1956 State 4-H Show
17. Grant of \$300 from National Committee on Boys and Girls Club Work, Chicago, Illinois, to be used under the direction of Russell G. Mawby in 4-H Clubs to cover 15 awards of \$20 each to the 4-H Clubs in the state in the 4-H Recreation Program.
18. Approval of a memorandum of agreement with The Dow Chemical Company, Midland, covering a grant of \$2500 to be used under the direction of L. J. Bratzler in Animal Husbandry to study the protective qualities of the Dow Chemical Company's plastic coating for frozen meat.
19. Renewal of a memorandum of agreement with the National Apple Institute, Washington, D.C., covering a grant of \$1850 to be used under the direction of A. L. Kenworthy and H. B. Tukey in Horticulture to continue studies to determine the chemical composition of fresh apples from samples of prominent varieties grown in different parts of the United States under known conditions. The agreement provides for a special graduate research assistant.
20. Renewal of a memorandum of agreement with the Michigan Foundation Seed Association, Inc. (Pan American Seeds) of East Lansing, covering a grant of \$432.90 to be used under the direction of W. J. Haney, P. R. Krone, H. B. Tukey in Horticulture to continue studies in breeding flowers.
21. Renewal of a memorandum of agreement with the U. S. Atomic Energy Commission, Chicago Operations Office, Lemont, Illinois, covering a grant of \$24,900 to be used under the direction of S. H. Wittwer and H. B. Tukey in Horticulture to continue studies on The Absorption and Utilization of Radioactive Minerals Applied to the Leaves of Plants. The agreement provides for a special graduate research assistant.

NEW BUSINESS, continuedGifts and Grants, continued

22. Grant of \$2500 from Charles Pfizer and Company, Inc., New York, to be used under the direction of Dr. Philip Schaible in Poultry Husbandry to study the effect of high levels of terramycin to control early kit mortality in mink and perform experiments on high levels of terramycin turkey poult feeding and high levels of penicillin in conjunction with those of terramycin. Acceptance several grants
23. Renewal of a memorandum of agreement with International Minerals and Chemical Corporation, Chicago, covering a grant of \$3000 to be used under the direction of Kirk Lawton and R. L. Cook in Soil Science to continue studies on the magnesium status of Michigan soils and to determine the needs of various crops for magnesium fertilization. The agreement provides for a special graduate research assistant.
24. Renewal of a memorandum of agreement with Linde Air Products Company, New York, covering a grant of \$1000 to be used under the direction of R. L. Cook, Kirk Lawton, and Wade McCall in Soil Science to continue studies on the comparison of carbide lime with calcium limestone as a liming material for the production of alfalfa and other crops. The agreement provides for a special graduate research assistant.
25. Grant of \$12,000 from Carnegie Corporation, New York, to be used under the direction of Edward W. Weidner in Political Science for research on University Overseas Projects. The agreement provides for a special graduate research assistant. No publicity on this grant should be given.
26. Grant of \$5000 from Federal Civil Defense Administration, Battle Creek, to be used under the direction of Glendon A. Schubert, Jr., in Political Science to conduct research into Civil Defense organization in the United States. This covers a request for supplementary funds to facilitate the completion of a previously approved contract. The agreement provides for a special graduate research assistant.
27. Renewal of a memorandum of agreement with Institute for Economic Education, Inc., Detroit, covering a grant of \$2500 to be used under the direction of the Dean of the College of Business and Public Service and the Dean of the College of Education to finance scholarships to participants in the Workshop on Economic Education held on MSU campus this past summer and other incidental expenses connected with the program.
28. Renewal of a memorandum of agreement with Outboard Boating Club of America through the National Educational Association, Washington, D.C., covering a grant of \$1000 to be used under the direction of Julian W. Smith in Administrative and Educational Services. This is a supplemental grant to the original project in Outdoor Education as approved by the State Board of Agriculture beginning August 1955.
29. Approval of a memorandum of agreement with the National Science Foundation, Washington, D.C., covering a grant of \$12,900 to be used under the direction of Dr. Herman E. Koenig in Electrical Engineering to provide for fundamental and theoretical research on dynamic networks, electrical circuits in which the elements move mechanically with respect to each other, in an attempt to develop a systematic method of electromechanical system analysis. The agreement provides for a special graduate research assistant.
30. Grant of \$50,600 from National Science Foundation, Washington 25, D.C. to be used under the direction of F. B. Dutton in the College of Science and Arts to provide additional instruction in Physical Science and Mathematics to in-service high school teachers, summer session 1957. The agreement provides for a special graduate research assistant.
31. Grant of \$15,000 from the Fund for Adult Education, White Plains, New York, to be used under the direction of Dr. C. E. Henson in the College of Science and Arts to develop a liberal arts program for adults in Michigan. Project is envisaged to be a joint undertaking of the College of Science and Arts and supported by Continuing Education.
32. Approval of a memorandum of agreement with the National Institutes of Health, Bethesda, Maryland, covering a grant of \$20,186 to be used under the direction of Dr. E. C. Cantino in Botany and Plant Pathology to study the relationship between metabolism and morphogenesis in aquatic fungi.
33. Approval of a memorandum of agreement with the U. S. Army Quartermaster Research and Development Center, Natick, Massachusetts, covering a grant of \$15,808.10 to be used under the direction of Dr. W. J. Hooker of Botany and Plant Pathology and Dr. D. R. Isleib in Farm Crops to study incidence of rot and rate of periderm formation at levels of ionizing radiation inhibiting sprout development.
34. Grant of \$15 from Robert F. Buskirk, Paw Paw, to be used under the direction of Robert Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan strawberry varieties, as to runner production and yields.
35. Grant of \$135 from the R. M. Kellogg Company of Three Rivers to be used under the direction of Robert Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan strawberry varieties, as to runner production and yields.
36. Grant of \$75 from Spring Creek Acres, South Haven, to be used under the direction of Robert Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan strawberry varieties, as to runner production and yields.
37. Grant of \$457.50 from Charles Zollar, Benton Harbor, to be used under the direction of Robert Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan strawberry varieties, as to runner production and yields.

NEW BUSINESS, continued

Gifts and Grants, continued

38. Grant of \$2300 from National Institutes of Health, Bethesda, Maryland, to be used under the direction of R. A. Fennell in Zoology to: (1) localize esterase activity; (2) classify esterases; (3) ascertain esterase activity quantitatively in specimens of *Tetrahymena geleii*. The agreement provides for a special graduate research assistant.
39. Grant of \$12,361 from the National Institutes of Health, Bethesda, Maryland, to be used under the direction of John R. Shaver in Zoology to study the mechanisms of initiation of cell division in the frog egg, with special reference to biochemical and cytological correlation. The agreement provides for a special graduate research assistant.
40. Approval of a memorandum of agreement with the U. S. Air Force Office of Scientific Research, Washington, D.C., covering a grant of \$16,903 to be used under the direction of G. B. Beard and W. H. Kelly in Physics and Astronomy to study the properties of low lying nuclear energy levels. The agreement provides for a special graduate research assistant.
41. Approval of a memorandum of agreement with the Office of Ordnance Research, Durham, North Carolina, covering a grant of \$9310.14 to be used under the direction of Ingram Olkin in Statistics for basic research in multivariate analysis, and in particular, a study of multivariate tests with a priori information and non-parametric multivariate analysis. The agreement provides for a special graduate research assistant.
42. Renewal of a memorandum of agreement with the Department of Health, Education, and Welfare, Bethesda, Maryland, covering a grant of \$3,187.79 to be used under the direction of Walter N. Mack in Microbiology and Public Health to be applied to the 1956-57 grant. This is the unobligated balance from 1955. The agreement provides for a special graduate research assistant.
43. Approval of a memorandum of agreement with the American Cyanamid Company, Pearl River, New York, covering a grant of \$5,752 to be used under the direction of E. V. Morse and L. C. Ferguson in Microbiology and Public Health to ascertain the efficacy of aureomycin feeding in the treatment and control of porcine leptospirosis and to determine prophylactic value in preventing transmission of leptospirosis among swine while being fed the antibiotic.
44. Renewal of a memorandum of agreement with The Upjohn Company, Kalamazoo, covering a grant of \$1000 to be used under the direction of A. R. Drury in Surgery and Medicine to evaluate drugs provided by the Upjohn Company in regard to irritation, dosages, and efficacy in treatment of bovine mastitis.
45. Grant of \$10 from friends of M. C. Sewell, 1943, in memory of Mr. Sewell's mother to be used for suitable object in the Alumni Memorial Chapel.
46. Grants as follows to be used under the direction of H. R. Neville in Continuing Education for the Christmas Adventure in World Understanding Program:

a. United Church Women of Flint,	\$ 50.00
b. Lansing Kiwanis Club	50.00
c. Great Lakes Steel Corporation, Detroit	250.00
d. Altrusa Club of Greater Lansing, Lansing	50.00
e. Danforth Foundation, St. Louis, Missouri	1,000.00
f. Ford Motor Company, Dearborn	250.00
g. East Lansing Lion's Club, East Lansing	25.00
h. The Womans Society of Peoples Church, East Lansing	50.00
i. Burroughs Foundation, Detroit	400.00
j. Rotary Club of Lansing,	50.00
k. Foster Welfare Foundation, Grand Rapids	50.00
l. Mrs. Thomas H. Osgood, East Lansing	50.00
m. Business and Professional Women's Association, G.R.	50.00
n. Womans Society of Christian Service, Parma	50.00
o. Consumers Power Company, Lansing	500.00

Grants for
Christmas
Adventure in
World Under-
standing
Program.

Alterations
and improve-
ments approved
by Board.

Reports for Board Members

1. The following alterations and improvements projects have been approved and charged to Alterations and Improvements 1956-57:

a. Alterations to Room 204, Journalism	575
b. Provide door between Rooms 9 and 10, Kellogg Center	310
c. Remove wash basin and plumbing Room 54, Physics-Math	200
d. Install stairs to service cooling equip. An. Hall	875
e. Install temperature regulating valves, Anth. "	900
f. Install main water feeding line for two-way supply, Anthony Hall	400
g. Repair loading dock Chemistry Building	800
h. Install two doors Traffic Center in Library	475
i. Alterations Quonset No. 66 for Air Force	450
j. Insulate Room 16, Building A-3, for Audio-Vis. Aids	675
2. Additional payments as per list on file to salaried employees since the Board meeting on November 9, 1956.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSLeaves--Health

Jesse J. Garrison, Associate Professor of Art, with full pay from October 1, 1956 to December 11, 1956.

Leaves

Appointments.

1. Robert K. Ringer, Assistant Professor (Res.) of Poultry Husbandry at a salary of \$7300 per year on a 12-month basis effective February 1, 1957.
2. Earl Eugene Fenton, Instructor (Res.) in Resource Development at a salary of \$1800 for the period January 1, 1957 to March 31, 1957.
3. John Clarence Roy, Assistant (Res.) in the Bureau of Research and Service at a salary of \$495 for the period January 1, 1957 to March 31, 1957.
4. Francis Carl Kenel, Instructor in Teacher Education and Highway Traffic Safety Center at a salary of \$1600 for the period January 1, 1957 to March 31, 1957.
5. Donna Diamond, Instructor in Art at a salary of \$1400 for the period January 1, 1957 to March 31, 1957.
6. William D'Antonio, Instructor in Sociology and Anthropology at a salary of \$1350 for the period January 1, 1957 to March 31, 1957.
7. Henry Parkus, Visiting Professor in Mathematics at a salary of \$1650 for the summer school period June 25, 1957 to August 23, 1957.
8. Orrin Klapp, Professor of Sociology and Anthropology at a salary of \$1100 for the summer school period June 25, 1957 to August 2, 1957.
9. Jack E. Dodson, Assistant Professor of Sociology and Anthropology at a salary of \$1275 for the summer school period June 25, 1957 to August 23, 1957.
10. J. W. Fretz, Professor of Sociology and Anthropology at a salary of \$1100 for the summer school period June 25, 1957 to August 2, 1957.

Appointments

Salary Changes

1. Paul J. Deutschmann, Associate Professor and Acting Director of Journalism, from \$10,500 to \$11,000 effective January 1, 1957.
2. Charles Echols, Instructor in Civil Engineering, from \$4800 to \$5000 effective January 1, 1957.
3. Richard L. Rinehart, Instructor in Civil Engineering from \$4800 to \$5000 effective Jan. 1, 1957.
4. Kenneth Lahr, Instructor in Engineering Drawing from \$4600 to \$5000 effective January 1, 1957.
5. Richard C. Sligh, Instructor in Engineering Drawing, from \$4400 to \$4800 effective Jan. 1, 1957.
6. John A. Overhouse, Instructor in Engineering Drawing from \$4560 to \$4800 effective Jan. 1, 1957.
7. Rodney D. Wood, Instructor in Engineering Drawing from \$4800 to \$5000 effective Jan. 1, 1957.
8. Kurt E. Utley, Instructor in Electrical Engineering from \$4800 to \$5000 effective Jan. 1, 1957.
9. Leo Jedynak, Instructor in Electrical Engineering from \$4800 to \$5000 effective January 1, 1957.
10. Neal R. Cholvin, Instructor in Surgery and Medicine from \$5600 to \$6000 effective January 1, 1957.
11. Mark P. Rines, Instructor in Surgery and Medicine from \$5600 to \$6000 effective January 1, 1957.

Salary
inc:
Deutschmann
Echols
Rinehart
Lahr
Sligh
Overhouse
Wood
Utley
Jednak
Cholvin
Rines

Ch. in status
Bruce Smith

Miscellaneous

1. Change in status of Bruce Lannes Smith, Associate Professor of Political Science, from a temporary basis to a regular appointment subject to tenure rules, effective January 1, 1957. It is also recommended that for the period from January 1 to June 30, 1957, Professor Smith be assigned half-time to Journalism and half-time to Political Science with half his salary paid from position 5 in Journalism (11-4481) and half from position 18 in Political Science (11-3331).
2. Promotion of Karl L. Schulze from Instructor (Research) to Assistant Professor (Research) of Civil and Sanitary Engineering and a salary increase from \$6000 to \$6300 per year, effective January 1, 1957, and paid half from Engineering Experiment Station (11-3431) and half from National Institutes of Health (71-2339). Dr. Schulze is employed on a temporary basis.
3. Change in salary source for Ben Neal Ard, Jr. Assistant Professor (Research, Extension) of Home Management and Child Development, from one-fourth time Experiment Station and three-fourths time Extension to one-fourth time Continuing Education and three-fourths time Extension, effective from January 1 to March 31, 1957, only.
4. Report of the death of Norma J. Slocum, employee in the Short Course Cafeteria, on December 6, 1956. She was born on June 4, 1930, and was first employed by the University on November 7, 1955.
5. Change in title of Stanley J. Idzerda from Assistant to the Dean of the Basic College to Assistant to the Vice President for Academic Affairs for the Honors College at a salary of \$9000 per year on a 12-month basis, effective January 1, 1957.

Karl Schulze
promoted to
Asst. Prof.
(Res.) Civil
Engr.

Change in sal.
source Ben
Ard, Jr.

Report of
death Norma
Slocum

Stanley Idzer-
da to be Asst.
to Vice Pres.
Acad. Affairs
in charge of
Honors College

F.B. Dutton designated Hd of Sci & Mathetics Teaching

Bus. Mgr. IVA position in Athletic Dept estab.

\$3150 approp to complete Ag. Dict.

\$7000 approp to equip a lab for Dr. Cantino-Bot.

\$2000 approp for Lib. memb. in Human Rel. Area FilesCorp

Contracts let for Intramural Bldg. for Women, subject to financing

6. Vice President Hamilton recommends that effective April 1, 1957, Professor F. B. Dutton of the Department of Chemistry be designated as Head of the Science and Mathematics Teaching Center to be jointly responsible to the Dean of the College of Science and Arts and the Dean of the College of Education. Professor Dutton will have the responsibility for encouraging and promoting better science teaching in the State of Michigan and to facilitate pre-service and in-service training programs for science teachers, and such other responsibilities as are agreed upon from time to time by the Dean of the College of Education and the Dean of the College of Science and Arts.
7. Establishment of an Assistant Business Manager VA position in Intercollegiate Athletics with a salary range of \$6240 to \$7440 per year.
8. Recommendation from Vice President Hamilton for an appropriation of \$3150 to permit the employment of Mr. Barrett, Mr. Veatch, and Dr. Bessey from July 1, 1957 to December 31, 1957, to complete the work on the dictionary of agriculture. This appropriation will pay half of the additional cost, the other half to be paid for by the Agricultural Experiment Station.
9. Recommendation from Vice President Hamilton for an appropriation of \$7,000 to equip a laboratory for Dr. Cantino in the Department of Botany and Plant Pathology.
10. Recommendation from Vice President Hamilton for an appropriation of \$2000 to permit the Library to apply for membership in the Human Relations Area Files Corporation.

On motion of Mr. Mueller, seconded by Mr. Baker, it was voted to approve the foregoing miscellaneous items.

11. Bids were taken on December 19 for the Intramural Building for Women, as follows:

<u>General Contract</u>	
Granger Bros.	\$1,558,760
Reniger Construction Co.	1,615,000
Lathrop Construction Co.	1,628,000
The Christman Co.	1,703,000

<u>Electrical Contract</u>	
Barker-Fowler	217,450
Central Electric	226,485
Hall Electric	229,994
Hatzel & Buehler	235,000
Lansing Electric Motors	257,117

<u>Mechanical Contract</u>	
Shaw-Winkler	513,870
R. L. Spitzley	549,300
Stanley-Carter	550,183
Broedell Plumbing	569,000
Fairfax Mechanical	573,000
J. A. Dart	576,400

<u>Elevator Contract</u>	
Independent Elevator Co.	14,996
Haughton Elevator Co.	16,939
Otis Elevator Co.	23,556

Based on the above bids, the project costs for the Intramural Building for Women would be:

Granger Bros.	1,558,760
Barker-Fowler	217,450
Shaw-Winkler	513,870
Independent Elevator	14,996
	<u>\$2,305,076</u>
Architect	115,000
Site	27,200
MSU Services	15,000
Bonds	13,000
	<u>\$2,475,076</u>
Contingencies	49,924
	<u>\$2,525,000</u>
Furnishings	100,000
Total Project Cost	<u>\$2,625,000</u>

It is recommended that the Board authorize letting the contracts for construction to the low bidder subject to completion of arrangements covering the financing for this project.

Memorial struc in memory of C.M. McCrary approved. On motion of Mr. Baker, seconded by Mr. Brody, it was voted to authorize the above recommendation when the financing has been completed.

12. Recommendation from Dean Cowden and Secretary McDowell that the Board approve the construction of a memorial structure at the W. K. Kellogg Forest in memory of C. M. McCrary, long-time superintendent of the Kellogg Projects. This will be built with funds contributed by friends or Mr. McCrary.

Contract let for guard rail along Beal St. entrance to Spartan Asphalt Paving Co.

13. The following bids were taken for the installation of a guard rail along the Beal Street entrance road from Michigan Avenue to the Women's Gymnasium:

Spartan Asphalt Paving Company	\$1870
R.D. Miller Nursery Company	2370

It is recommended that the low bid of \$1870 by Spartan be accepted. The amount approved is \$2800.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve items 12 and 13.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

14. Bids were taken on December 21, for the Women's Cooperative Housing Unit as follows:

General Contract

Hausman Construction Co.	\$312,929
Granger Bros., Inc.	313,000
Vandenburg Construction Co.	313,929
Laturap Construction Co.	315,500
Perron Construction Co.	317,712
Foster-Schermerhorn & Barnes, Inc.	331,900
The Christman Co.	342,918

Mechanical Contract

The Farrington Co.	100,597
R. L. Spitzley Heating Co.	101,600
Dard, Inc.	105,935
Snaw-Winkler, Inc.	113,211
J. A. Dart Co.	118,575

Electrical Contract

Central Electric Motors & Construction Co.	34,255
Hall Electric Co.	38,847
Hatzel & Buehler, Inc.	39,900
Barker-Fowler Electric Co.	45,364
Lansing Electric Motors	46,187

Based on the above bids, the project costs for the Women's Cooperative Housing Unit would be:

Hausman Construction Co.	312,929
The Farrington Co.	100,597
Central Electric Motors & Construction Co.	34,255
	<u>\$447,781</u>
Furnishings	68,530
Site Work	38,500
Architect	22,400
Bond	3,000
Contingencies	<u>19,789</u>
	<u>\$ 600,000</u>

It is recommended that the Board authorize letting the contracts for construction to the low bidders, subject to the approval of the legislature since this is a self-liquidating project that has not previously been approved.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above item.

15. Only one bid was received for steel to be used in the Intake and Discharge Piping at the South Campus Power Plant. Commonwealth Associates recommends that the only bid by Morgan Steel Products, Inc. in the amount of \$44,810 be accepted.

16. Only one bid for structural steel for the addition to the South Campus Plant was received. Commonwealth Associates recommends that the one bid by Jarvis Engineering Works in the amount of \$349 per ton be accepted. It is estimated that approximately 85 tons will be needed in the construction.

17. Bids were taken on December 14 for a Turbine Room Crane for the South Campus Plant as follows:

Harnischfeger Corporation	\$48,450
Whiting Corporation	48,605
Manning, Maxwell & Moore, Inc.	49,870
Milwaukee Crane & Service	54,800
Northern Engineering Works	59,280

Commonwealth Associates recommends that the low bid of Harnischfeger Corporation in the amount of \$48,450 be accepted.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to approve Items 15, 16, and 17.

18. Recommendation that the Board approve an agreement between the University and John D. Emerson which will permit the University to construct a temporary road across Emerson property while the sanitary and storm sewer is being constructed to connect with the Married Housing on the Clever property.

19. Request from the Board of Ingham County Road Commissioners for permission to remove the school house at the corner of Mt. Hope and Harrison Avenue in order to install a traffic circle.

20. Recommendation from Mr. McDonel and Mr. Lautner that the Married Housing development on the Clever property be called "Spartan Village" and that the roads be named as follows:

- The two main roads to be named Crescent Road and Middlevale Road
- The two minor roads to be named Fraternity Road and Fairway Road

Contracts let for Women's Cooperative Housing Unit subject to approval of legislature

Morgan Steel given contract for steel for Intake & Discharge piping at South Campus P.P.

Jarvis Engr. given contract for steel for Add. to P.P.

Contract for Turbine Room Crane let to Harnischfeger Corp.

Agreement with John Emerson to permit Univ. to const. temp road.

School hse corner Mt. Hope & Harrison to be removed. Housing devel Clever prop "Spartan Village" Roads- Crescent Middlevale Fraternity Fairway

ADDITIONAL ITEMS, continued

Miscellaneous, continued

21. Dr. Floyd W. Owen, Bachelor of Science 1902, Doctor of Philosophy 1930, died in our University Hospital on November 28, 1956. His last will and testament follows:

"I, FLOYD W. OWEN, a single man of the City of Detroit, State of Michigan, being of sound mind, do make this my Last Will and Testament, that is to say:

I

Appointment of Executors

"Having the highest esteem for the superb management of Michigan State College where I received a B. S. Degree in 1902, a Ph.D. Degree in 1930 and where I received a Distinguished Service Award in 1948 for the part I played in Building the Chapel, I hereby appoint as one of my Executors Dr. John A. Hannah, who is now President of Michigan State College. If the said Dr. Hannah is unwilling, or for any reason unable to serve, then I name in his place Philip J. May, Comptroller of said College. To act as Co-Executor, either with Dr. Hannah or Mr. May, as the case may be, I appoint as Co-Executor my cousin, Mrs. R. R. (Mildred) Shelters of 8846 Sorrento Avenue, Detroit, Michigan and if my said cousin is unwilling, or for any reason unable to serve, then I name in her place my friend and a loyal alumnus, John J. Kormey, an attorney of Detroit, Michigan.

II

Funeral

"My said cousin, Mrs. R. R. (Mildred) Shelters, shall have charge of all funeral arrangements, or if she should be unwilling, or for any reason unable to do this, then such arrangements shall be in charge of one of my other cousins hereinafter named. I prefer a modest casket, cremation, any or no service as my beneficiaries desire. My ashes shall be placed in my vault, A-5, along with those of my parents now there in the Mausoleum of the Soul's Cemetery (permanent care endowed by me) near Maple Rapids, Michigan, my birthplace. Only the year of my death should be added to the door, and the door sealed.

III

Powers and Duties of Executors

"(a) Powers: I grant unto my said Executors the same power of administration and management over the assets of my estate as I would have if living, subject only to the conditions hereinafter set forth and I request that no bond or at most only nominal bond be required of them. My Executors shall have sole discretion as to division of assets among the respective beneficiaries, but in general, I only suggest that cash, if available, be turned over to the personal beneficiaries and that assets in kind be turned over to the Board.

"(b) Specific Instructions: So far as it may lawfully be done or permitted, I urge my executors to use the bookkeeping facilities and management talents of the Michigan State Board of Agriculture at the Michigan State College at East Lansing, Michigan and I urge that all records of my estate be moved there. It is my express desire, so far as it may lawfully be done, that the actual detailed clerical work, management and record-keeping of my estate be conducted through the facilities of said Board at said College at East Lansing, subject, of course, to the personal responsibility placed upon the Executors by law. A special and separate bank account shall be maintained for my estate during the period of administration.

"(c) Filing of Inventory and Determination of Claims: I direct that an inventory be filed of all assets of my estate as soon as possible after my demise and that copies thereof be furnished to all necessary governmental authorities, Executor and Co-Executor. I further direct that notice of filing of claims against my estate be published as soon as may be possible and that all debts, claims and expenses be paid promptly. I also advise my executors to promptly notify all land contract purchasers, tenants, utilities, insurance companies and all other interested persons of the address of my Executors.

IV

Dispositive Provisions

"(a) I give and bequeath unto Miss Eleanor R. Villiers, Hotel Tuller, Detroit, Michigan, if she shall survive me, the sum of ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00)

"(b) I give and bequeath, with my love, the sum of FOUR THOUSAND AND 00/100 DOLLARS (\$4,000.00) each to such of the following named persons, cousins of mine, who shall survive me:

Claud Owen, Trenton, Michigan
J. Harry Owen, Portland, Michigan
J. Leslie Owen, 938 N. Harrison, Kirkwood, Missouri
Mina Gordanier (widow) Maple Rapids, Michigan
Mrs. R. R. (Mildred) Shelters, 8846 Sorrento, Detroit, Michigan
Sylvia Aldrich (widow), Maple Rapids, Michigan

PROVIDED, HOWEVER, that as to any one or more of the above named persons who shall have pre-deceased me, and shall have left a spouse him or her surviving, and also surviving me, such spouse shall receive the FOUR THOUSAND AND 00/100 DOLLARS (\$4,000.00) legacy of such deceased cousin of mine.

"(c) I give and bequeath in equal shares to such of the above named cousins of mine who shall survive me my car, library, home furnishings, personal effects and property of a like nature. If said persons shall fail to agree among themselves as to the specific property to pass

ADDITIONAL ITEMS, continuedMiscellaneous, continued

21. Will of Floyd Owen, continued:

"(c) continued - to each one, in making an equal division, then the specific articles to pass to each shall be determined by my said cousin, Mr. R. R. (Mildred) Shelters, and if she be determined by my said cousin, Mrs. R.R. (Mildred Shelters, and if she shall be unwilling, or for any reason fail to act in that regard, then such division shall be made by my said cousin, J. Harry Owen, or, he failing, by my cousin, J. Leslie Owen.

Will Dr.
Floyd Owen

"(d)" I give all the rest, residue and remainder of my estate to Michigan State Board of Agriculture, a constitutional body, for the use and benefit of Michigan State College, with my love, to be used for or toward a permanent building on the Campus, such as a Graduate College, Faculty Club, or for the Social Sciences, or a branch thereof, but not for Religious use which, however good, rests upon some form of faith only, and is, therefore, outside of true education. A name such as "Owen Hall" may be used if so desired.

"(e)" It is my direction that all of the cash legacies referred to in sub-paragraphs (a) and (b) of this paragraph IV and the specific bequests referred to in sub-paragraph (c) of this paragraph IV shall be paid to said beneficiaries free of all death duties and that any death duties on said legacies and bequests shall be paid out of the residue of my estate passing under sub-paragraph (d) of this paragraph IV.

VCompensation of Executors

"Since Michigan State College receives nearly all of my estate and the income therefrom, I do not believe my Executors would ask or accept any statutory or other "fee", and in lieu thereof, I direct that any "out-of-pocket" expenses plus the sum of ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00) be reserved and paid by my estate to each of my two good Executors for their services with my best thanks.

VI

"FINALLY: I have planned for rapid, safe and economic management, distribution and termination of my estate (with a letter covering details) hoping the friendship and vigilance of my able Executors will prevent the too common delay, depreciation and dissipation of my life savings. My grateful thanks to all who will be helping to execute my will."

Mr. May reported to the Board that this estate should net the University something in excess of \$400,000.

22. Communication from Mildred Shelters on behalf of the cousins of Dr. Floyd Owen expressing appreciation for the kindness and care rendered Dr. Owen during his lifetime by Michigan State University.

Letter of
thanks from
Sarah Van
Hoosen Jones

23. Communication from Miss Sarah Van Hoosen Jones as follows:

November 26, 1956

Dear Mr. McDowell:

Your letter of the 20th came to hand with the very fine resolution enclosed. I am deeply grateful for the expression of gratitude contained therein. It is a very fine gesture that the Board chooses to spread the resolution on the minutes. Will you please convey my feeling to the Board.

I wish at this time to extend an invitation to the Board and Administrative Officers to come to the farm at any time and look over the acreage.

Thank you for your consideration of the insurance. Mr. Pierson called me yesterday about the buildings. I am pleased to arrange the matter most convenient for the University.

Best personal regards.

Sincerely,
/s/ Sarah Van Hoosen Jones

Clark Const.
Co. asks
permission to
bid on Univ.
jobs - denied

24. Communication from Mr. Leon Clark of the Clark Construction Company asking the Board for an opportunity to bid again on University construction jobs.

The Board considered this request but took no action at this time.

Bd. of Sup.
Alger Co.
requests
retention of
R. Horwood
at U.P. Sta.

25. Communication from the Alger County Board of Supervisors recommending the retention of Mr. Russell Horwood in his previous position.

The Board took no action.

Mich. Press
dinner Fri.
Jan. 25, 1957

26. In accordance with the usual custom, the Board will be host to the Michigan Press Association at their Annual Dinner on Friday, January 25, 1957.

ADDITIONAL ITEMS, continued

Gifts and Grants

1. Grants as follows to be used for scholarship purposes:
 - a. \$5,000 from The Caulkins Foundation of Detroit to be credited to the Caulkins Foundation Scholarship Fund to aid students in Short courses.
 - b. \$200 from the Michigan Feed and Grain Association of East Lansing to aid two students in the Elevator and Farm Supply Short Course.
 - c. \$100 from The Berryhill Nursery Company of Springfield, Ohio, to aid a student in the Nursery and Landscape Management Short Course.
 - d. \$470 from the Michigan Dairy Memorial and Scholarship Foundation to provide scholarships for students for winter term 1951.
 - e. \$500 from The Greenfield-Mills Restaurant Company of Detroit to be credited to the Greenfield Mills scholarship fund.
2. Renewal of a memorandum of agreement with the Tri-Township Agricultural Extension Association of Kalamazoo County covering a grant of \$425 to be used under the direction of P. A. Miller in the Cooperative Extension Service to assist in the cost of an intensive agricultural extension program in Boardman, Orange, and Oliver Townships.
3. Approval of a memorandum of agreement with the Michigan Brewers' Association of Detroit covering a grant of \$2500 to be used under the direction of John E. Grafius in Farm Crops in studies of barley genetics and plant breeding.
4. Renewal of a memorandum of agreement with Abbott Laboratories of North Chicago, Illinois, covering a grant of \$2000 to be used under the direction of P. J. Schaible in Poultry Husbandry in research on arsanilic acid.
5. Grant of \$3600 from the Educational Television and Radio Center in Ann Arbor to be used under the direction of Hideya Kumata in Communication Arts in a study of the effects of instructional television on attitudes and learning.
6. Renewal of a memorandum of agreement with the Office of Vocational Rehabilitation of the Department of Health, Education, and Welfare of Washington, D.C., covering a grant of \$484 to be used under the direction of G. A. Miller in Administrative and Educational Services for pension retirement and social security for Dr. Miller.
7. Grant of \$3500 from the Research Corporation of New York City to be used as follows:
 - a. \$2500 under the direction of W. T. Lippincott in Chemistry for research on the mechanism of autoxidation inhibition. This covers the fellowship part of the part.
 - b. \$1000 for the purchase of supplies and equipment in connection with this project.
8. Grant of \$25,000 from an unnamed donor as a part of a total grant of \$173,882 for a 5-year program ending August 31, 1961, in the field of research in creativity under the direction of Professor Anderson in the Department of Psychology.
9. Grant of \$10,000 from the National Science Foundation of Washington, D.C., to be used under the direction of A. M. Barch in Psychology for research on perceptual-motor learning.
10. Grant of \$500 from the Michigan Inter-Industry Highway Safety Committee of East Lansing to be used under the direction of A. F. Brandstatter in Police Administration to provide financial aid for unusual travel and living expenses entailed in the field training assignments of the Highway Traffic Administration program.
11. Grant of \$4000 from the Automobile Club of Michigan of Detroit to be used under the direction A. F. Brandstatter in Police Administration to provide financial aid for unusual travel and living expenses entailed in the field training assignments of the Highway Traffic Administration program.
12. Grant of \$4000 from the Automobile Club of Michigan of Detroit to be used under the direction of H. R. Neville in Continuing Education for Police Training program scholarships.
13. Grant of \$400 from the Michigan Bell Telephone Company of Detroit to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.
14. Gift from Forest H. Akers of the following household articles:

Dining table and 6 chairs, buffet and ch. cabinet	\$400
Oriental rug 14 x 19	600
Breakfast table and chairs	80
Bed, dresser and table	200
Large deep freeze	150
Black walnut whatnot, 150 years old	50
Fireplace screen and irons	25
Mahogany cabinet	25
2 living room tables	30
2-way ventilating fan	40
	\$ 1600

ADDITIONAL ITEMS, continuedGifts and Grants, continued

15. Grant of \$5000 from George A. Ramlose of Boston, Massachusetts, to be used in the Division of Business and Economics on materials handling research. The money is to be credited to George A. Ramlose Foundation, Inc., account 72-2408.

Grant Ramlose
\$2500

REPORTS FOR BOARD MEMBERS

1. Additional payments as per list on file to salaried employees during the last pay period.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve all the Additional Items on which action does not already appear.

The Board adjourned at 3:15 p.m.

The next meeting will be held January 25, 1956.

Subsequent to the adjournment of the regular Board meeting, the Board met in executive session.

On motion of Mr. Mueller, seconded by Mr. Baker, it was unanimously voted to approve the following salary changes to be effective January 1, 1957:

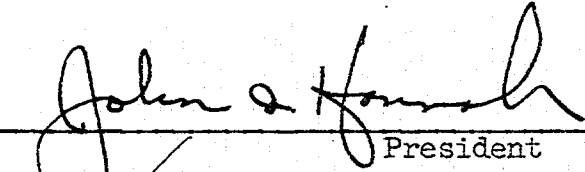
Approval of
salary inc.
for -

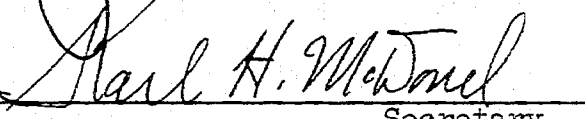
John A. Hannah	President	\$30,000
D.B. Varner	Vice President	22,500
Philip J. May	Comptroller	22,500
Thomas H. Hamilton	Vice President	21,000
Karl H. McDonel	Secretary	21,000
James H. Denison	Administrative Assistant	16,500
Merrill R. Pierson	Asst. Comptroller	13,750
Paul Rumpsa	Chief Accountant	11,900
Gerald Knapp	Auditor	11,600
Frank Martin	Tabulating Supervisor	9,500
Clair Huntington	Construction Auditor	8,800
Howard Grider	Assistant Auditor	6,700
Jack McGregor	Educational Cost Analyst	6,000

J.A. Hannah
D.B. Varner
P.J. May
T.H. Hamilton
K.H. McDonel
J.H. Denison

M.R. Pierson
Paul Rumpsa
Gerald Knapp
Frank Martin
C. Huntington
Howard Grider
J. McGregor

Adjourned.


President


Secretary