

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
September 20, 1957

The meeting of the Finance Committee was held at 10 a.m. in the Board Room.

The following members were present:

Messrs. Baker, Brody, Rouse, Smith, President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller; Dr. Bartlett

1. Acquisition of the following properties:

- a. 2.54 acres located at the extreme southwest corner of the golf course from A. E. Hahn for \$6000.
- b. House and one acre of land at 3185 Cavanaugh Road from Lester and Audrey Meyer for \$16,000.
- c. House and one acre of land at 3203 Cavanaugh Road from Mr. and Mrs. Leon Cogan for \$16,000.

Purchase of
Hahn
Meyer and
Cogan pro-
perties

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above item.

2. In accordance with the action taken at the July Board meeting, Mr. May has acted upon the recommendations of Mr. Cress and Stevens, Scudder, and Clark, as follows:

Investment
recommenda-
tions
approved.

a. Purchase actions completed:

	<u>Consolidated</u>	<u>Pension</u>	<u>Jenison</u>
Letter, August 9: General Motors Acceptance Corporation, 5s-1977	\$ 9,750.00	\$48,750.00	
Atlantic Refining Convertible, 4 1/4s (Est.)-1987	10,000.00	50,586.55	
Letter, August 15: Thompson Products Convertible, 4 7/8s-1982		53,000.38	
Letter, September 5: Tampa Electric		4,400.00 (160 shares)	
Atlantic Refining Convertible, 4 1/4s (Est.)-1987			\$10,441.55

b. Purchase actions recommended and in process of completion:

Letter, September 16: Federal Land Bank, 4 1/2s-1970	10,000.00	50,000.00	10,000.00
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On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve item 2.

3. Mr. May presented a financial report as of the close of the last fiscal year, June 30, 1957.

4. Mr. May presented the status of financing various self-liquidating building projects now under way.

5. As agreed upon at the July Board meeting, members of the Board were contacted by telephone after bids were opened August 1 for the 800 units of Married Housing previously authorized, and contracts were awarded to the low bidders upon assurance that this project would be approved for a federal loan by the Housing and Home Finance Agency. Bids were as follows:

Contracts
let on 800
units Married
Housing

General

Christman Company	\$4,231,000
Reniger Construction Company	4,345,000

Mechanical

R. L. Spitzley Heating	947,947
Farrington Company	960,000
Allen Briggs Company	996,000
Lloyd Thornton	1,020,593
J. A. Dart Company	1,036,000
Loren Plumbing and Heating	1,065,000
Holwerta-Hiizinga	1,159,350
Shaw-Winkler, Inc.	1,165,000
Green Plumbing and Heating	1,333,000

Electrical

Central Electric Motors	282,700
Lansing Electric Motors	324,674
Barker-Fowler Electric	336,813
Hatzel-Buehler, Inc.	359,000
Hall Electric	415,989

Total of Low Base Bids 5,461,647

Contracts were awarded to Christman in the amount of \$4,231,000 for the general contract, R.L. Spitzley at \$947,947 for the mechanical and Central Electric Motors at \$282,700 for the electrical contracts. The total of the low bids -- \$5,461,647.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the awarding of the above contracts.

Rev

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
September 20, 1957

Present: Mr. Brody, Chairman; Messrs. Baker, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Mueller, Dr. Bartlett

The meeting was called to order at 2:00 p.m.

The Minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve the Report of the Finance Committee.

2. Report of the death of Dean Chester F. Clark, Dean of Veterinary Medicine, on July 28, 1957. Dean Clark was born on October 31, 1899, was first employed by the University on July 1, 1929, and had been Dean of Veterinary Medicine since August 10, 1951.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to authorize the preparation of an illuminated resolution on the death of Dean Clark to be spread upon the permanent records of the Board and a copy sent to the immediate family.

3. Mr. Wilder and Mr. Brown of the auditing firm of Ernst and Ernst appeared before the Board to present the audit for the University records for 1956-57 fiscal year.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to accept the audit as presented and to authorize the payment of the bill for same from Ernst and Ernst when received.

4. The State Department of Administration has requested that the legislative request for buildings and capital items be submitted by early September and have been informed that these requests could not be submitted until after this Board meeting.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize the submission to the Department of Administration the same building program as was presented a year ago with the request for enough additional money to take care of the probable increase in cost, estimated to be about 8%.

PRESIDENT'S REPORT

Resignations and Terminations

1. Joseph L. Harrington, District Marketing Agent, July 31, 1957 to accept a position with Nicolay-Dancey, Inc. Wooster, Ohio.
2. Harry W. Lynch, Assistant Agricultural Agent, Oceana County, August 6, 1957 to accept employment with a commercial firm.
3. William S. Pryor, Assistant Agricultural Agent in Macomb County, July 31, 1957 to return to his farm for full time employment.
4. Clarence E. Prentice, Assistant Professor (Ext.) of Agricultural Economics, July 31, 1957 to accept permanent employment with the Michigan Agricultural Stabilization and Conservation Committee.
5. Donald A. Hall, Instructor in Forest Products, August 31, 1957 to accept a position at Ferris Institute.
6. Floyd E. Feusse, Instructor in Business Education and Secretarial Studies, August 31, 1957. The July 1 salary increase was rescinded with this action. Mr. Feusse accepted a position in Honolulu, Hawaii.
7. Cancellation of the appointment of Howard S. Kushmar, Instructor in General Business, September 1, 1957 to accept a position with the J. L. Hudson Company.
8. Harold F. Sylvester, Associate Professor of General Business and Labor and Industrial Relations Center, August 31, 1957. The July 1 salary increase was rescinded with this action. Mr. Sylvester accepted a position at the University of Maryland.
9. Mary Lu Dooley, Instructor in Economics, August 31, 1957 for health reasons.
10. Marshall W. Houts, Associate Professor of Police Administration, August 31, 1957 to accept a position in California.
11. Cancellation of the appointment of William E. Rhode, Instructor in Political Science, September 1, 1957.
12. Marvin J. Philips, Instructor in Speech, August 31, 1957 to accept a position at Wesleyan College in Macon, Georgia.

PRESIDENT'S REPORT, continued

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Resignations and Terminations, continued

Resignations

13. Sarah B. Heaps, Instructor in Teacher Education, August 31, 1957 to accept a position at the Michigan School for the Blind.
14. Edwin Wetterstrom, Associate Professor of Applied Mechanics, August 31, 1957. (Reasons of tenure)
15. Ted Rakstis, Assistant Editor of the MSU Magazine, July 31, 1957 because of an automobile accident which necessitates a long rest.
16. Ellwood A. Voller, Assistant to the Dean of Students, July 31, 1957 to become President of Roberts College in Rochester, New York.
17. Azalee S. Pauloski, Counselor in the Counseling Center, August 9, 1957.

Leaves--Sabbatical

Leaves

1. Leona MacLeod, Home Demonstration Leader with full pay from September 26, 1957 to January 25, 1958 for travel.
2. Eleanor Densmore, Home Demonstration Agent in Kent County with full pay from September 1, 1957 to January 31, 1958 for travel.
3. Einer G. Olstrom, Associate Extension Supervisor 4-H Clubs with full pay from September 24, 1957 to March 22, 1958 to study at M.S.U.

Leaves -- Other

1. George K. Dike, District Marketing Agent, Lenawee and Hillsdale Counties without pay from October 1, 1957 to September 30, 1958 to study for his Ph.D.
2. Alden E. Orr, Agricultural Agent in Sanilac County without pay from September 5, 1957 to September 4, 1958 to accept a position with the UN in Chile.
3. Lawrence A. Johnson, Assistant Professor (Ext.) of Dairy without pay from September 1, 1957 to June 30, 1958 to complete his Ph.D. at the University of Wisconsin.
4. Clarence L. Vinge, Professor of Geography without pay from September 1, 1957 to December 31, 1957 to complete a textbook in economic geography.
5. John R. Ford, Assistant in Veterinary Pathology without pay from September 1, 1957 to December 31, 1958 because of illness in the family.

Appointments

Appointments

1. Richard Joseph First, 4-H Club Agent in Hillsdale County at a salary of \$5000 per year on a 12-month basis effective August 16, 1957.
2. Betty Marie Ketchum, Home Demonstration Agent in Clinton County at a salary of \$6000 per year effective September 1, 1957.
3. Jean Louise Stebens, Home Demonstration Agent in Huron County at a salary of \$5000 per year on a 12-month basis effective September 1, 1957.
4. Rhoda Jean Kelly, Home Demonstration Agent and 4-H Club Agent in Gogebic County at a salary of \$4700 per year effective September 1, 1957.
5. Neal L. First, Instructor in Animal Husbandry at a salary of \$3600 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
6. Manuel J. Gordon, Assistant Professor (Res.) in Dairy at a salary of \$7000 per year on a 12-month basis effective August 16, 1957.
7. Robert Charles Knisely, Field Dairyman at a salary of \$350 per month effective September 1, 1957 to June 30, 1958.
8. Joseph Martin Prochaska, Instructor in Landscape Architecture at a salary of \$5800 per year on a 10-month basis effective September 1, 1957, to August 31, 1958.
9. C. Gratton Kemp, Instructor in Communication Skills at a salary of \$5700 per year on a 10-month basis effective September 1, 1957.
10. Harold R. Sheehan, Assistant Professor of Police Administration at a salary of \$6400 per year on a 10-month basis effective September 1, 1957.
11. Ralph M. Goldman, Assistant Professor of Political Science at a salary of \$7200 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
12. Bernard J. LaLonde, Instructor in General Business at a salary of \$5300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
13. G. Alexander Billen, Instructor in General Business at a salary of \$5300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

Appointments, continued

Appointments

13. G. Alexander Billen, Instructor in General Business at a salary of \$5300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
14. Agathon A. Aerni, Instructor in General Business at a salary of \$5300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
15. John L. Hazard, Professor of General Business at a salary of \$10,000 per year on a 10-month basis, effective September 1, 1957.
16. Eric Schenker, Lecturer in Economics at a salary of \$6200 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
17. Jeanne Ann Ewing, Instructor in Teacher Education at a salary of \$2500 for the period October 1, 1957 to June 30, 1958.
18. Betty Pauline Pilsbury, Assistant Professor of Vocational Education at a salary of \$6700 per year on a 10-month basis effective September 1, 1957.
19. Ralph Bernard Nelson, Instructor in Vocational Education at a salary of \$3000 for the period October 1, 1957 to June 30, 1958.
20. Karl L. Schulze, Assistant Professor (Res.) of Civil Engineering at a salary of \$7200 per year on a 12-month basis effective July 1, 1957.
21. H. K. Kesavan, Instructor in Electrical Engineering at a salary of \$280 per month from August 1, 1957 to September 30, 1957.
22. John L. Hummer, Consultant in Electrical Engineering at a salary of \$400 per month from August 1, 1957 to August 31, 1957.
23. Betty Ann Mote, Instructor in Foods and Nutrition at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
24. Josephine Oudyn, Instructor in Home Management and Child Development at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1959.
25. Leonard W. Kitts, Assistant Professor of Art at a salary of \$6800 per year on a 10-month basis effective September 1, 1957.
26. Glenn N. Taylor, Instructor (Res.) in Veterinary Pathology at a salary of \$7000 per year on a 12-month basis effective September 1, 1957.
27. Robert J. Van Ryzin, Instructor in Veterinary Pathology at a salary of \$6500 per year on a 12-month basis effective September 1, 1957.
28. Elsie McKibbin, Instructor in Continuing Education at a salary of \$350 per month from September 16, 1957 to September 20, 1957.
29. Robert Repas, Coordinator in the Labor and Industrial Relations Center at a salary of \$8000 per year on a 12-month basis effective August 12, 1957.
30. John W. Leslie, Jr. Assistant News Editor in Information Services at a salary of \$5000 per year on a 12-month basis effective August 5, 1957.
31. John M. White, Assistant Editor of the M.S.U. Magazine at a salary of \$5700 per year on a 12-month basis effective September 2, 1957.
32. Melville A. Sanderson, Specialist Viet-Nam Project at a salary of \$9950 per year on a 12-month basis effective July 8, 1957 to August 31, 1959.
33. John Quincy Adamson, Consultant Viet-Nam Project at a salary of \$12,050 per year on a 12-month basis effective August 1, 1957 to December 31, 1957.
34. Phyllis Roberta Wilkie, Counselor, Counseling Center, at a salary of \$188.88 for the period August 12, 1957 to August 23, 1957.
35. Roseann Bongey, Manager of Mary Mayo Hall at a salary of \$5600 per year on a 12-month basis effective September 9, 1957.
36. George E. Peterson, Assistant Director of Placement Service and Associate Professor in the College of Education at a salary of \$10,000 per year on a 12-month basis effective August 16, 1957. Mr. Peterson is 53 years old but it is understood that he is to be included in the retirement and insurance programs.

Transfers

Transfers

1. Jean E. Gillies, from District Information Agent to Consumers Marketing Information Agent at the same salary on a 12-month basis effective August 16, 1957.
2. Ruth Alice Lord, from Home Demonstration Agent in Lenawee County to 4-H Club Agent in Lenawee County at the same salary on a 12-month basis effective July 1, 1957.

PRESIDENT'S REPORT, continuedTransfers, continued

3. William M. Temple from 4-H Club Agent at Large to 4-H Club Agent Huron County at the same salary on a 12-month basis effective September 1, 1957.
4. Donald C. Harmer, from 4-H Club Agent at Large to 4-H Club Agent in Muskegon County at a salary of \$5400 per year on a 12-month basis effective August 16, 1957.
5. Lucille A. Monark from Home Demonstration Agent in Huron County to Home Demonstration Agent in Wayne County at a salary of \$5600 per year on a 12-month basis effective September 1, 1957.
6. Marian E. Hermance, Home Demonstration Agent in Shiawassee County to Home Demonstration Agent in Monroe County at a salary of \$5800 per year on a 12-month basis effective September 1, 1957.
7. Luella M. Nault, from Home Demonstration Agent in Mjskegon County to Home Demonstration Agent in Oakland County at a salary of \$5800 per year on a 12-month basis effective September 16, 1957.
8. Marie J. Ferree, from Consumer Information Agent to Assistant Professor (Ext.) of Foods and Nutrition at a salary of \$6700 per year on a 12-month basis effective August 31, 1957.
9. Steven S. Arnett, Associate Editor of the M.S.U. Magazine to Acting Editor of the M.S.U. Magazine at a salary of \$6800 per year on a 12-month basis effective September 1, 1957.

Salary Changes

1. Increase in salary for A. Robert Earl, Assistant Agricultural Agent in Van Buren County to \$6300 per year effective September 1, 1957.

Miscellaneous

1. Correction in the title of Dean Alfred L. Seelye to Dean of the College of Business and Public Service and Professor of Business Administration, effective as of July 1, 1957.
2. Approved additional titles for Professor Leland E. Traywick, as follows:
 - a. Acting Director of the Bureau of Business Research, effective August 27, 1957.
 - b. Assistant Dean for Student Affairs in the College of Business and Public Service, effective September 1, 1957.
3. Change in assignment of Frank A. Pinner from Assistant Professor of Political Science and Continuing Education to Assistant Professor of Political Science and Acting Director of the Governmental Research Bureau at a salary of \$8200 per year on a 12-month basis, effective September 1, 1957, paid from the Governmental Research Bureau account.
4. Designation of John M. Hunter, Associate Professor of Economics, as Acting Head of the Department of Economics at a salary of \$11,500 per year on a 12-month basis, effective September 1, 1957.
5. Promotion of Victor G. Strecher from Instructor to Assistant Professor of Police Administration and Public Safety and a salary increase from \$5800 to \$6200 per year on a 10-month basis, effective August 1, 1957.
6. Cancellation of the leave of absence without pay for James J. Brennan, Associate Professor of Police Administration and Public Safety, for the year beginning September 1, 1957.
7. Designation of Guy H. Fox, Professor of Political Science, as Acting Head of the Department of Political Science at a salary of \$11,600 per year on a 12-month basis, effective September 1, 1957.
8. Reinstatement of Malcolm MacLean as Associate Professor of Communication Arts, effective August 16, 1957. Dr. MacLean has been on leave without pay since September 16, 1956.
9. Approved a recommendation that the salary of C. P. Loomis, Professor of Sociology and Anthropology be paid 50% University General and 50% Experiment Station funds, effective July 1, 1957.
10. Approved the payment of \$1800 to Gomer Ll. Jones, Professor of Music, for 18 kinescopes for WKAR-TV, paid from the Educational Radio and Television Center account, 71-2762.
11. Designation of Lloyd C. Ferguson, Professor and Head of Microbiology and Public Health, as Acting Dean of the College of Veterinary Medicine, effective from August 1 to August 31, 1957.
12. Change in date of resignation of J. Donovan Jackson, Assistant Professor of Continuing Education, from August 31 to September 15, 1957.
13. Change Horace C. Hartsell to Associate Professor and Associate Director of Audio-Visual Aids with a salary increase from \$8800 to \$9000 per year, effective September 16, 1957, to fill position 3, and paid entirely from Audio-Visual Aids.
14. Payment of \$266 to Donald A. Pash, Assistant Professor in Television Development, for work on kinescopes entitled "Keyboard Conversations", paid from the Educational Television and Radio Center account, 71-2762.
15. Correction in the base pay for Robert Scigliano, who is assigned to the Viet-Nam Project, from \$9,700 to \$9,800 per year, effective as of July 1, 1957.
16. Correction in the salary of Raymond C. Johnston, Jr., Police Specialist in Viet-Nam, from \$6800 to \$7084 per year, effective as of June 24, 1957.

Transfers

Salary inc.
A. Robert
EarlCorrection
title Dean
A.L. Seeley
to Dean and
ProfessorApproval of
additional
title for
L.E. TraywickFrank Pinner to
be acting dir.
Gov. Res. Bur.John M. Hunter
Act. Head
EconomicsVictor G.
Strecher -
Asst. Prof.
Pol. Adm.Lve J.J. Bren-
nan cancelledGuy Fox Act.
Head Pol SciReinstate.
M. MacLean
Assoc. Prof.
Comm. Arts
Ch. Sal. status\$1800 pd
Gomer JonesL.C. Ferguson
Act. Dean
Vet MedResignation
J.D. Jackson
Sept. 15 '57Sal. inc.
Horace Hart-
sell to
\$9000Payment \$266
D.A. PashCorrection
base pay
R. SciglianoAlso R. C.
Johnston, Jr.

PRESIDENT'S REPORT, continued

Miscellaneous, continued

- Stanley Shein- Baum designa- ted Coord. of Viet-Nam Proj. Obrecht to be paid \$1489 for summer work Correction sal. Wm. J. Van De Veer Additional pay for several members staff during summer
17. Designation of Stanley K. Sheinbaum, Instructor in Economics, as Coordinator of the Viet-Nam Project at a salary of \$7350 per year on a 12-month basis, effective September 1, 1957 and paid entirely from Viet-Nam funds, account 71-2229. He will continue as a half-time member of the Economics Department staff.
18. Correction in pay for summer work for Malvern Obrecht, Associate Professor of Chemical Engineering, from \$789 to \$1489 for the summer, paid from account 71-2662.
19. Correction in the salary of William J. Van DeVeer, Instructor in the Labor and Industrial Relations Center, from \$1687.50 to \$1125 for the period from July 1 to August 31, 1957, paid from the Michigan Civil Service Commission grant, 71-2765.
20. Additional pay for work during the summer, as follows:
- \$500 to Robert W. Gowans, Instructor in Health, Physical Education, and Recreation, for work in the intramural program, paid from 21-2899.
 - \$1334 to Edward C. Cantino, Professor of Botany and Plant Pathology, paid from National Institutes of Health account 71-2379.
 - \$890 to Richard U. Byerrum, Professor of Chemistry, for the month of August, paid from the National Institutes of Health account 71-2344.
 - \$610 to James C. Sternberg, Assistant Professor of Chemistry, for the month of August, paid from National Institutes of Health account 71-2321.
 - \$1200 to John A. Garraty, Professor of History, paid from Social Science Research Council grant, 71-2462.
 - For work in the Counseling Clinics during the summer, as follows:
 - William G. Butt, Assistant Professor of Communication Skills, \$500 for the periods from June 24 to July 19, and from August 26 to September 6.
 - Laurence S. Cooke, Assistant Professor of Social Science, \$500 for the period from June 24 to August 2.
 - James M. Elliott, Assistant Professor of Natural Science, \$900 for the period from June 24 to September 6.
 - Maxine Eyestone, Assistant Professor of Communication Skills, \$500 for the period from June 24 to August 2.
 - Norman F. Kinzie, Professor of Humanities, \$500 for the period from June 24 to August 2.
 - John N. Moore, Assistant Professor of Natural Science, \$900 for the period from June 24 to September 6.
 - James H. Platt, Assistant Professor of Communication Skills, \$1000 for the period from June 24 to September 6.
 - Louis W. Redemsky, Assistant Professor of Social Science, \$500 for the period from June 24 to August 2, 1957.
 - John H. Reinoehl, Assistant Professor of Humanities, \$500 for the period from July 29 to September 6.
 - Ralph Renwick, Assistant Professor of Communication Skills, \$500 for the period from July 29 to September 6.
 - Marvin D. Solomon, Assistant Professor of Natural Science, \$900 for the period from June 24 to September 6.

- Approval of agreement with Am. Assoc. for Health, Phys. Ed. and Rec. 21. Approval of the agreement with the American Association for Health, Physical Education and Recreation concerning the staff arrangement for the Outdoor Education Project, to be effective August 1, 1957:

It is hereby agreed that the American Association for Health, Physical Education and Recreation continue the cooperative arrangement with Michigan State University, College of Education, for the operation of the Outdoor Education Project for a three-year period, subject to renewal in the event the Project is not completed. The cooperative arrangements include the following agreements:

- That the AAHPER pay directly two-thirds of the salary of Julian W. Smith, Associate Professor, College of Education, Michigan State University, beginning August 1, 1957, and all travel expenses incurred in connection with the Project.
- That the AAHPER will pay directly two-thirds of the salary of Mrs. Alice H. Roeske, Secretary-Departmental II, College of Education, Michigan State University.
- That the AAHPER make grants of funds each fiscal year during the period of the agreement for supplies, equipment, and services needed specifically for the operation of the Project.
- That Michigan State University furnish office space, storage room for equipment, heat, light, furniture, and regular office supplies for the operation of the Project.
- The fiscal year of the Project is from August 1 to July 31, and the Project will operate within the funds made available in accordance with the above conditions.

- Approval s.s. salary pay- roll for last 3 weeks of 9 wk session 22. Approval of the Summer School salary payroll for the last three weeks of the 9-week session and the August workshops in the total amount of \$76,361.25.

- Inc. in fees for labora- tory pre- school fees and Home Mgt. residence 23. Approval of the following increases in fees to be effective with the beginning of the next school year on September 1, 1957:

	<u>Present Fee</u>	<u>New Fee</u>
Laboratory Preschool:		
Morning Groups (with noon meal)	\$35	\$40
Afternoon Groups	20	22
Home Management Residence	55	65

PRESIDENT'S REPORT, continuedMiscellaneous, continued

24. Changes recommended by the Director of Personnel, as follows:

- a. Establishment of a Supervisor IV position at the Health Service, to be paid half from Health Service and half from Dormitory and Food Services accounts 11-1081 and 11-1241
- b. Establishment of a Project Inspector VB position in the office of the Supervising Architect with a salary range of \$7020 to \$8580 per year.
- c. Establishment of an Architectural Engineer VB position in the office of the Supervising Architect with a salary range of \$7020 to \$8520 per year.
- d. Reclassification of a Project Inspector IVA to a Project Inspector VB position in the office of the Supervising Architect.

Approval several changes recommended by Director of Personnel

25. Approval of the following items to be charged to Alterations and Improvements 1957-58:

- a. Changes in Rooms 350 and 359, Giltner Hall, to provide additional laboratory space at an estimated cost of \$3200.
- b. Alterations in Quonset 58 to provide six additional offices for members of the police staff at an estimated cost of \$3700.

Approval several items charged to Alterations and Improvements.

26. Approval of the sale of the cinder block house at 3529 Forest Road to the highest bidder, David Meyers of Holt, for \$377.76. The following bids were received:

David Meyers, Holt	\$377.76
Arley Hunt, Lansing	100.00
Barnes Construction Company, Lansing	77.00

Approval sale cinder block house on Forest Road.

27. Accepted the low bid of The Farrington Company in the amount of \$74,910 for the installation of Clever Farm Site Water Lines, Section Two. The following bids were received:

The Farrington Company	\$74,910.00
Angell Construction Company	76,109.23
J. A. Dart Company	78,630.00
Reed & Noyce, Inc.	109,973.17

Farrington Co. awarded bid on Clever Farm Site Water Lines

28. Accepted the low bid of the Hatzel-Buehler Electric Company in the amount of \$29,950 for the electric and telephone service to the new Men's Intramural Building. The following bids were received:

Hatzel-Buehler	\$29,950
Barker-Fowler Electric Company	30,900
Lansing Electric Motors	34,878
Hall Electric Company	35,993

Hatzel Buehler awarded bid for elec & tel service to new Men's Intra Bldg.

29. Accepted the low bid of the Spartan Asphalt Paving Company in the amount of \$54,134 for surfacing the parking areas at Spartan Village, Education Building, Health Service, and Plant Science Greenhouses. The following bids were received:

Spartan Asphalt Paving Company	\$54,134
Robinson Asphalt Paving Company	61,640

Spartan Asphalt awarded bid for paving several parking areas

30. Accepted the low bid of the Kagle Construction Company in the amount of \$24,170.50 for the rearrangement and completing of the Jenison Fieldhouse parking area. The following bids were received:

Kagle Construction Company	\$24,170.50
Sunset Construction Company	29,443.50
Brayton Construction Company	33,173.50

Kagle awarded contract for completing Jenison parking area

31. Accepted the low bid of the Barker-Fowler Electric Company in the amount of \$53,850 for the installation of electric service for the married student housing in Spartan Village, known as Part II. The following bids were received:

Barker-Fowler Electric Company	\$53,850
Hall Electric Company	57,661
Hatzel-Buehler, Inc	59,250

Barker Fowler awarded contract for electric serv for married student housing in Sp. Village - Part II

32. Accepted the low bid of Dykehouse Brothers in the amount of \$152,500 for the installation of sewers on the Clever site. The following bids were received:

Section 3:

Dykehouse Brothers	\$89,000.00
Vermeersch Construction Company	95,840.00
McNamara Construction Company	104,373.00
Reed and Noyce, Inc.	109,811.38
Angell Construction Company	133,000.00

Section 4:

Dykehouse Brothers	58,000.00
McNamara Construction Company	73,300.00
Vermeersch Construction Company	81,823.12
Ted Beauchamp	102,566.14
Angell Construction Company	125,750.00
McDermott & Son	158,798.50

Dykehouse Bros awarded contract for installation sewers on Clever site

continued - -

PRESIDENT'S REPORT, continuedMiscellaneous, continued

32. Bid installation of sewers on Clever site, continued:

Section 5:

Dykehouse Brothers	\$ 5,500.00
Vermeersch Construction Company	6,481.00
Mcdermott & Son	6,675.00
McNamara Construction Company	6,800.00
Ted Beauchamp	8,491.00
Angell Construction Company	10,000.00

Gifts and
GrantsGifts and Grants

1. Grants as follows to be used for scholarship purposes:

- a. \$1500 from Sperry & Hutchinson Company of New York City; \$1000 to be credited to Grocery Manufacturer's Scholarship account 31-3219 and \$500 to the departmental account 71-2549.
- b. \$1000 from the R. C. Mahon Foundation of Detroit to be credited to account 31-3210 to continue the established scholarships for two students in Engineering.
- c. \$100 from The Chicago Farmers of Chicago to be credited to account 31-3214.
- d. \$950 from the Square D Company of Detroit to continue two scholarships in Engineering and to be credited to account 31-3381.

2. Renewal of a memorandum of agreement with the Midland County Board of Supervisors covering a grant of \$2000 to be used under the direction of P. A. Miller in the Cooperative Extension Service for the continued employment of a Home Demonstration Agent in Midland County.

3. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs for expenses in connection with the 4-H Conservation Camp:

- a. \$3250 from the Michigan Bell Telephone Company of Detroit.
- b. \$250 from the Michigan Independent Telephone Association.

4. Approval of a memorandum of agreement with the West Coast Lumberman's Association of Portland, Oregon, covering a grant of \$2500 to be used under the direction of A.W. Farrall in Agricultural Engineering in designing and testing gable and single-slope trusses. The agreement provides for a special graduate research assistant.

5. Grant of \$250 from Arenac County to be used under the direction of A. W. Farrall in Agricultural Engineering for a building appraisal study of farm buildings.

6. Approval of a memorandum of agreement with the Dow Corning Corporation of Midland covering a grant of \$2500 to be used under the direction of T. I. Hedrick in Dairy to study the possible uses of silicones in dairy manufacturing. The agreement provides for a special graduate research assistant.

7. Renewal of a memorandum of agreement with the Michigan State Poultry Improvement Association of East Lansing covering a grant of \$300 to be used under the direction of J. A. Davidson in Poultry Husbandry to test entries in the Broiler Test.

8. Approval of a memorandum of agreement with the Distillers Feed Research Council of Cincinnati covering a grant of \$1000 to be used under the direction of P. J. Schaible in Poultry Husbandry to conduct a project concerning the use of distillers dried solubles in rations for fur-bearing animals.

9. Grant of \$1120 from the Michigan Council on Economic Education of Lansing to be used under the direction of L. J. Luker in Teacher Education to provide funds for the Curriculum Workshop in Economic Education.

10. Grant of \$10,000 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of R. F. McCauley in Civil Engineering to determine methods of laying down dense impermeable coatings which provide high anti-corrosion protection without damage to hot and cold water distributing systems. Provision is made for special graduate research assistants.

11. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$14,000 to be used under the direction of Karl Schulze and W. L. Mallmann in the Engineering Experiment Station for studies on the aerobic digestion of organic waste materials. The agreement provides for special graduate research assistants.

12. Approval of a memorandum of agreement with the Reliance Electric and Engineering Company of Cleveland, Ohio, covering a grant of \$9,000 to be used under the direction of H. E. Koenig in Electrical Engineering and the Engineering Experiment Station in the application of network theory toward the development of an electrical switching system for commutating purposes. The agreement provides for special graduate research assistants.

13. Grant of \$100 from the Whirlpool-Seeger Corporation of St. Joseph to be used under the direction of H. P. Skamser in Mechanical Engineering to aid qualified high school students to attend the Jets Leadership Conferences.

14. Grant of \$200 from the Regional Funds of NC-24 of Purdue University to be used under the direction of Hazel Strahan and Mary Rosencranz in Textiles, Clothing and Related Arts for a statistical analysis of regional data. Provision is made for a special graduate research assistant.

PRESIDENT'S REPORT, continuedGifts and Grants, continued

15. Grant of \$2300 from the National Institutes of Health to be used under the direction of J. C. Sternberg in the Chemistry Department in a study of the mechanism of ergosterol irradiation. Provision is made for a special graduate research assistant.
16. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$21,045 to be used under the direction of R. U. Byerrum, C. A. Hoppert, and B. V. Alfredson in Chemistry for toxicity studies on cadmium and hexavalent chromium in concentrations that may be expected in public water supplies. The agreement provides for a special graduate research assistant.
17. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$8,050 to be used under the direction of R. U. Byerrum and C. D. Ball in Chemistry for the conversion of carbon dioxide to methyl groups in photosynthesis.
18. Renewal of a memorandum of agreement with the Office of Ordnance Research of Durham, North Carolina, covering a grant of \$1500 to be used under the direction of R. D. Spence, D. J. Montgomery, and Harold Forstat in Physics and Astronomy to conduct basic research in low-temperature physics. The agreement provides for a special graduate research assistant.
19. Grant of \$5488 from the United States Public Health Service of Washington, D. C., to be used under the direction of Harold L. Sadoff in Microbiology and Public Health in a study of the mechanism of heat resistance in bacterial spores. Provision is made for a special graduate research assistant.

Gifts and
Grants

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the President's Report.

NEW BUSINESSResignations and Terminations

1. Charles R. Kapnick, 4-H Club Agent, Cass County, August 31, 1957. Mr. Kapnick has been on military leave and did not return.
2. Flora A. Koetsier, 4-H Club Agent, Berrien County, October 31, 1957 to become a full-time homemaker.
3. Marie M. Van Darnme, Home Demonstration Agent, Houghton-Keweenaw Counties, October 15, 1957 to become a full-time homemaker.
4. Carl K. Eicher, Instructor (Ext.) in Agricultural Economics October 15, 1957 to work on his doctorate at Harvard.
5. Marvin Hoffman, Instructor in the Bureau of Business Research, September 30, 1957 to accept a teaching position at the University of Toledo.
6. James W. Brock, Assistant Professor in Improvement Services, August 31, 1957 to accept a position at Florida State University.
7. Cancellation of the appointment of Neil Riden, Jr. Instructor in Economics, September 1, 1957.
8. Cancellation of the appointment of James B. Ryan, Instructor in Foundations of Education, October 1, 1957.
9. M. Joan Stead, Instructor in Nursing Education, September 30, 1957 to move to Delaware, Ohio.
10. Cancellation of the appointment of Roy A. Clifford, Assistant Professor of Sociology and Anthropology, September 1, 1957.
11. Cancellation of the appointment of Kasuke Nishimura, Assistant Professor of Geology, October 1, 1957.
12. Rosemary M. Blackburn, Information Specialist, Information Services, October 21, 1957 to do graduate work at the University of Wisconsin.

Resignations

Leaves--Sabbatical

1. Kenyon T. Payne, Professor and Head of Farm Crops, with full pay January 1, 1958 to March 31, 1958 to study and travel in Arizona, Mexico and California.
2. Maurice L. Hill, Assistant Club 4-H Club Leader with full pay from January 1, 1958 to June 30, 1958 to work on his Masters degree at M.S.U.
3. Cecil H. Nickle, Associate Professor of Speech with full pay from December 25, 1957 to March 24, 1958 for study and travel on the west coast.
4. Carl M. Horn, Professor of Administrative and Educational Services with full pay from October 1, 1957 to February 28, 1958 to study in Mexico City.
5. Ira B. Baccus, Professor and Head of Electrical Engineering with full pay from October 1, 1957 to March 31, 1958 for study and travel in the United States.

Leaves

NEW BUSINESS, continued

Leaves

Leaves--Military

1. Keith E. Britton, Custodian I, Brody Hall without pay from August 8, 1957 to June 30, 1958.
2. Miles D. Curtis, Labor I (Ag.) in Agricultural Engineering without pay from July 19, 1957 to January 18, 1958.

Leaves--Other

1. Beulah M. Hedahl, Instructor in the Counseling Center without pay from October 16, 1957 to November 15, 1957 to study at the University of Minnesota.
2. Victor A. Jones, 4-H Club Agent in Cass County without pay from October 16, 1957 to October 15, 1958 to study at M.S.U. for his Master's degree.
3. F. L. O'Rourke, Assistant Professor of Horticulture without pay from December 1, 1957 to August 31, 1958 to travel in Europe and England.

Appointments

Appointments

1. Vivian Edna Rae, Home Demonstration Agent in Missaukee and Roscommon Counties at a salary of \$5000 per year on a 12-month basis effective September 23, 1957.
2. Wilma Merle Stevens, Home Demonstration Agent in Mecosta County at a salary of \$5300 per year on a 12-month basis effective October 1, 1957.
3. Eleanor Joan Wojciechowski, 4-H Club Agent in Kent County at a salary of \$5400 per year on a 12-month basis effective October 1, 1957.
4. Zenobius Stelmach, Assistant Professor (Res.) of Agricultural Chemistry at a salary of \$7200 per year on a 12-month basis effective September 1, 1957 to February 28, 1958.
5. Phillips Wayne Foster, Assistant Professor (Ext.) of Agricultural Economics at a salary of \$6500 per year on a 12-month basis effective October 1, 1957.
6. Eugene F. Reinke, Instructor (Res.) in Dairy at a salary of \$4600 per year on a 12-month basis effective September 23, 1957 to September 22, 1958.
7. Alfred G. Etter, Assistant Professor of Fisheries and Wildlife and Continuing Education at a salary of \$8000 per year on a 12-month basis effective September 1, 1957.
8. Carlton M. Edwards, Associate Professor of Forest Products at a salary of \$10,000 per year on a 12-month basis effective December 1, 1957.
9. Morley A. Jull, Distinguished Visiting Professor of Poultry Husbandry at a salary of \$4000 for period from January 1, 1958 to March 31, 1958.
10. Arthur M. Coon, Assistant Professor of Communication Skills and Continuing Education at a salary of \$7500 per year on a 10-month basis effective September 1, 1957. Mr. Coon is 54 years of age but is to be included in the retirement and insurance program.
11. Jerome B. Landfield, Instructor in Communication Skills, at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
12. R. Edward Richeson, Jr. Instructor in Communication Skills at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
13. Edith J. Douglass, Instructor in Natural Science at a salary of \$4100 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
14. Jean Alvah Gross, Instructor in Natural Science at a salary of \$5200 per year on a 10-month basis effective September 1, 1957.
15. Fannie A. Leonard, Instructor in Natural Science at a salary of \$4300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
16. David A. Warriner, Jr. Assistant Professor of Natural Science at a salary of \$5700 per year on a 10-month basis effective September 1, 1957.
17. Arnold Brekke, Associate Professor of Social Science at a salary of \$8000 per year on a 10-month basis effective September 1, 1957.
18. Thomas W. Nagle, Assistant Professor of Social Science at a salary of \$7000 per year on a 10-month basis effective September 1, 1957.
19. John R. Davis, Lecturer in Police Administration, at no salary from the University effective September 1, 1957.
20. Glenn M. Schultz, Lecturer in Police Administration, at a salary of \$7500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
21. George Liska, Assistant Professor of Political Science at a salary of \$6000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.

NEW BUSINESS, continuedAppointments, continued

22. Carolyn Stieber, Instructor in Political Science at a salary of \$570 from October 1, 1957 to December 31, 1957.
23. Morris Gluckin, Assistant Professor of Social Work at a salary of \$7000 per year on a 12-month basis effective September 1, 1957 to December 31, 1958.
24. Manfred Lilliefors, Lecturer in Social Work at a salary of \$400 for the period October 1, 1957 to December 31, 1957, \$300 for the period January 1, 1958 to March 31, 1958 and \$200 from April 1, 1958 to June 30, 1958.
25. Barrett Lyons, Lecturer in Social Work at a salary of \$1100 for the period October 1, 1957 to March 31, 1958 and \$400 from April 1, 1958 to June 30, 1958.
26. Rasool M. H. Hashimi, Lecturer in Economics at a salary of \$5200 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
27. Carol W. Shaffer, Instructor in Economics, at a salary of \$1334 from September 1, 1957 to December 31, 1957.
28. Jack W. Skeels, Assistant Professor of Economics, at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
29. Doris Anita Berry, Instructor in Business Education and Secretarial Studies at a salary of \$6150 per year on a 10-month basis effective September 1, 1957.
30. Eugene Carroll McCann, Instructor in Business Education and Secretarial Studies at a salary of \$1400 for the period October 1, 1957 to December 31, 1957.
31. Clark E. DeHaven, Instructor in General Business and Continuing Education at a salary of \$5500 per year on a 10-month basis effective September 1, 1957.
32. Frank T. Delauretis, Instructor in General Business at a salary of \$2000 per year effective October 1, 1957 to June 30, 1958.
33. Murray J. Franklin, Lecturer in General Business and Continuing Education at a salary of \$7500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
34. Stanley C. Hollander, Associate Professor of General Business at a salary of \$9500 per year on a 10-month basis effective February 1, 1958.
35. Francis B. May, Associate Professor of General Business and Assistant Director of the Bureau of Business Research at a salary of \$10,000 per year on a 12-month basis effective September 16, 1957. This appointment was later withdrawn.
36. Winston Oberg, Associate Professor of General Business and Continuing Education at a salary of \$8500 per year on a 10-month basis effective September 1, 1957.
37. Frank Earl Ryerson, Jr. Assistant Professor of General Business at a salary of \$7000 per year on a 10-month basis effective September 1, 1957.
38. George M. Heneghan, Instructor in Journalism at a salary of \$3800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
39. Terry H. Wells, Instructor in Speech at a salary of \$4800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
40. Esther B. Waite, Instructor in Speech at a salary of \$4200 for the period October 1, 1957 to June 30, 1958.
41. George E. Keem, Assistant Professor of Teacher Education and Continuing Education at a salary of \$8000 per year on a 10-month basis effective September 1, 1957.
42. Mary Candace Hill, Instructor in Teacher Education at a salary of \$7000 per year on a 10-month basis effective September 1, 1957.
43. E. Harold Harper, Instructor in Teacher Education at a salary of \$2500 per year for the period October 1, 1957 to June 30, 1958.
44. Helen Hollandsworth, Instructor in Vocational Education at a salary of \$634 for the period October 1, 1957 to December 31, 1957.
45. James Donald Neill, Instructor in Vocational Education at a salary of \$1900 for the period October 1, 1957 to June 30, 1958.
46. Alpheus Cutler Bemis, Instructor in Applied Mechanics at a salary of \$5400 per year on a 10-month basis effective September 1, 1957.
47. John L. Hummer, Assistant Professor of Electrical Engineering at a salary of \$7600 per year on a 10-month basis effective September 1, 1957.
48. Delbert Raymond Elliott, Instructor in Electrical Engineering at a salary of \$2200 for the period October 1, 1957 to June 30, 1958.

Appointments

NEW BUSINESS, continued

Appointments

Appointments, continued

49. Ruth Snure, Instructor in Nursing Education at a salary of \$5000 per year on a 10-month basis effective September 16, 1957.
50. Jean Bullard Burnett, Instructor (Res.) in Zoology at a salary of \$5600 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
51. Donna Diamond, Instructor in Art at a salary of \$4500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
52. Ralph Jerold Baum, Instructor in English at a salary of \$2450 on a 10-month basis effective September 1, 1957 to August 31, 1958.
53. Edward J. Wolff, Instructor in English at a salary of \$4550 on a 10-month basis effective September 1, 1957 to August 31, 1958.
54. Wilma N. Bradley, Instructor in Chemistry at a salary of \$4200 for the period October 1, 1957 to June 30, 1958.
55. Pei-Hsing Wu, Instructor (Res.) in Chemistry at a salary of \$225 per month from September 16, 1957 to June 30, 1958.
56. Marietta P. Carolus, Instructor in Mathematics at a salary of \$960 for the period October 1, 1957 to December 31, 1957.
57. Janice Devereux, Instructor in Mathematics at a salary of \$840 for the period October 1, 1957 to December 31, 1957.
58. Elizabeth MacKay Reid, Instructor in Mathematics at a salary of \$420 for the period October 1, 1957 to December 31, 1957.
59. Mack Breazeale, Assistant Professor (Res.) of Physics and Astronomy at a salary of \$400 per month effective August 1, 1957 to June 30, 1958.
61. Robert S. Platt, Professor of Geography at a salary of \$3200 for the period October 1, 1957 to December 31, 1957.
62. George B. Baehr, Jr. Instructor in History at a salary of \$5000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
63. Kenneth R. Wurtz, Instructor in Psychology at a salary of \$5500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
64. Irwin H. Cohen, Assistant (Res.) in Psychology at a salary of \$2850 for the period September 16, 1957 to June 15, 1958.
65. Franz Georg Geierhaas, Instructor in Psychology at a salary of \$1900 for the period October 1, 1957 to June 30, 1958.
66. Gladys L. Anderson, Associate Professor (Res.) of Psychology at a salary of \$4500 per year on a 10-month basis from September 1, 1957 to August 31, 1958.
67. Frank R. Booth, Lecturer in Surgery and Medicine at a salary of \$300 for the period October 1, 1957 to June 30, 1958.
68. William Cheney, Consulting Radiologist in Surgery and Medicine at no salary from the University effective September 1, 1957 to August 31, 1958.
69. Don M. LeDuc, Lecturer in Surgery and Medicine at a salary of \$300 for the period October 1, 1957 to June 30, 1958.
70. Maurice L. Richardson, Consulting Radiologist in Surgery and Medicine at no salary from the University from September 1, 1957 to August 31, 1958.
71. Arthur E. Schultz, Consultant in Surgery and Medicine at no salary from the University from September 1, 1957 to August 31, 1958.
72. Jack W. Warren, Lecturer in Surgery and Medicine at a salary of \$350 for the period October 1, 1957 to December 31, 1957.
73. Robert C. McKeen, Assistant Executive Officer Viet-Nam Project at a salary of \$6400 per year on a 12-month basis effective December 10, 1957 to June 9, 1958.
74. Leonard Maynard, Specialist Viet-Nam Project at a salary of \$9500 per year on a 12-month basis effective August 12, 1957 to August 31, 1959.
75. Albert A. Rosenfeld, Associate (Res.) Viet-Nam Project at a salary of \$11,400 per year on a 12-month basis effective February 1, 1958 to June 30, 1958.
76. Richard E. Bjork, Assistant (Res.) Institute of Research on Overseas Programs at a salary of \$2100 for the period September 1, 1957 to May 31, 1958.
77. Henry C. Hart, Associate Professor (Res.) in the Institute of Research on Overseas Programs at a salary of \$10,414 per year on a 12-month basis effective June 16, 1958 to December 31, 1958.
- 77a. Evelyn N. Brayton, Instructor in Mathematics at a salary of \$2800 for the period October 1, 1957 to March 31, 1958.

NEW BUSINESS, continuedAppointments, continued

78. Steighton A. Watts, Jr. Assistant (Res.) in the Institute of Research on Overseas Programs at a salary of \$2100 for the period September 1, 1957 to May 31, 1958.
79. Rosemary Thornton, Extension Information Specialist in Information Services at a salary of \$5500 per year on a 12-month basis effective September 16, 1957.
80. Raymond Keith Hoedel, Consultant in Continuing Education at a salary of \$5200 per year on a 10-month basis effective September 1, 1957.
81. Theodore W. Forbes, Assistant Director of the Highway Traffic Safety Center and Professor of Psychology at a salary of \$14,000 per year on a 12-month basis effective September 16, 1957. Mr. Forbes is 55 years old but is to be included in the retirement and insurance programs.
82. Edward P. McCoy, Assistant Professor of Audio-Visual Aids at a salary of \$8200 per year on a 12-month basis effective October 1, 1957.
83. Loran C. Twyford, Jr. Associate Professor of Audio-Visual Aids and Highway Traffic Safety Center at a salary of \$8500 per year on a 12-month basis effective September 16, 1957.
84. Duane M. Tester, Assistant Registrar, Continuing Education, at a salary of \$7200 per year on a 12-month basis effective September 9, 1957.
85. Appointment of the following persons in Air Science for the period September 1, 1957 to June 30, 1958:

Glendon V. Davis, Professor, \$70 per month
 Jeremy K. Schloss, Associate Professor, \$20 per month
 John B. Barron, Assistant Professor, \$20 per month
 August G. Benson, Assistant Professor, \$20 per month
 Thomas W. McGrain, Assistant Professor, \$20 per month
 Bernard J. Regan, Assistant Professor, \$20 per month
 Glenn P. Wilson, Assistant Professor, \$20 per month
 Sam Asseo, Assistant Professor, \$20 per month
 James W. Cooksey, Assistant Professor, \$20 per month
 Ray E. Council, Assistant Professor, \$20 per month
 Paul D. Lee, Assistant Professor, \$20 per month
 Ralph L. LeFevre, Assistant Professor, \$20 per month
 Donald K. McClure, Assistant Professor, \$20 per month
 Clifton C. Nieland, Assistant Professor, \$20 per month
 Ernest J. Reeves, Assistant Professor, without pay

86. Appointment of the following persons in Military Science for the period September 1, 1957 to June 30, 1958:

Merton E. Munson, Professor, \$50 per month
 William E. Gibbons, Associate Professor, \$20 per month
 Albert D. Goudreau, Associate Professor, \$20 per month
 James J. Ford, Assistant Professor, \$20 per month
 Spencer T. Hockaday, Assistant Professor, \$20 per month
 James R. Mulligan, Assistant Professor, \$20 per month
 John Charles Dattler, Assistant Professor, \$20 per month
 Oscar R. Frandsen, Assistant Professor \$20 per month
 Alfred J. Grazioli, Assistant Professor \$20 per month
 Lewis E. Hess, Assistant Professor, \$20 per month
 James G. Howell, Assistant Professor, \$20 per month
 Joseph R. Pirkel, Assistant Professor, \$20 per month
 Thomas O. Richardson, Assistant Professor, \$20 per month
 Paul Norman Simon, Assistant Professor \$20 per month
 Nicholas R. Smith, Assistant Professor, \$20 per month
 Dillon Snell, Assistant Professor, \$20 per month
 Thomas G. Sweet, Assistant Professor, \$20 per month
 Karl W. Kerstein, Instructor, \$20 per month
 Norman G. Delbridge, Jr. Instructor, \$20 per month

Transfers

1. John W. Comstock from 4-H Club Agent, Hillsdale County, to 4-H Club Agent Lenawee County at a salary of \$6700 per year on a 12-month basis effective September 1, 1957.

Salary Changes

1. Salary increase for Arthur M. Vener, Instructor in Social Science to \$5800 per year effective September 1, 1957.
2. Salary increase for Margaret Harris, Associate Professor (Ext.) University of Ryukyus to \$9700 per year effective July 1, 1957.
3. Salary increase for Robert Carlson, Associate Professor, University of Ryukyus, to \$10,000 per year effective July 1, 1957.
4. Salary increase for Roy J. Alexander, Instructor at the University of Ryukyus, at a salary of \$10,000 per year on a 12-month basis effective July 1, 1957.

Appointments

Transfers

Salary inc.

Arthur Vener

Marg. Harris

Robert Carlson

Roy J. Alexander

NEW BUSINESS, continued

Miscellaneous

- Ch. K. C. Sowerby to Assoc. Ag. Agt. O. Ulrey to be leader of For. Ag. Mark Group
- Ch. date ef. appt. Chas. Stine to Nov. 1, 1957
Lv for Greenaway ch. to Ag. 22'57
- Ch. Horwitz, O. Williams, H. Scarrow to Gov. Res. Bur.
- Ch. Frank Cliffe to 12 mo basis
- Ch. Paul Bluemle to 1/3 time
- S.C. Chenoweth ch. to Assoc. Prof.
- Ch. sal. Frank Paganini to \$1834 to June 1958
- Ch. Ira Baccus to Prof. E.E.
- L.W. VonTersch to be act. hd. E.E.
- Ch. salary source H.K. Kesavan
- Ch. status Julian Kateley
- Ch. in status Donald Yates
- Ch. status Robert Vogel
- Ch. Robert Kaminskis
- Ch. appt. Glenn Taylor to Sept. 16, 1957
- Add. pay Willard E. Kenney
- Add pay \$75 mo S. Sheinbaum
- Temp change in assignment A.G. Brandstatter Reassign. M. Harris to Ryukyus
- Assignment R.J. Geist to Ryukyus
- L.A. Doyle designated Asst. Dir. Cont. Educ.
1. Change Keith C. Sowerby from Assistant Agricultural Agent to Associate Agricultural Agent in Sanilac County with a salary increase from \$6600 to \$6900 per year, effective September 1, 1957
 2. Assignment of Orion Ulrey, Associate Professor of Agricultural Economics, as Leader of the Foreign Agricultural Marketing Group with a change in salary rate from \$6290 to \$6889.92 per year, effective from September 16, 1957 to January 15, 1958, and paid at the rate of \$2096.64 per year from Experiment Station funds and \$4793.28 per year from the Foreign Visitor Funds, account 21-3029.
 3. Change in the effective date of the appointment of Charles M. Stine, Assistant Professor of Dairy, from September 1 to November 1, 1957.
 4. Change in dates of leave of absence with pay for Donald Greenaway, Director of the School of Hotel, Restaurant, and Institutional Management, from August 10 to September 25, 1957 to August 22 to October 5, 1957.
 5. Correct the following from Political Science to the Governmental Research Bureau:
 - a. Robert H. Horwitz, Assistant Professor
 - b. Oliver P. Williams, Assistant Professor
 - c. Howard Scarrow, Assistant Professor
 6. Correction in the status of Frank B. Cliffe, Assistant Professor of Political Science, from a 10-month to a 12-month basis, effective August 16, 1957.
 7. Change Paul Bluemle, Instructor in Journalism, from full time at \$5700 per year to one-third time at \$1900 per year, effective for one year beginning September 1, 1957 so he may devote more time to his doctoral study.
 8. Promotion of Stuart C. Chenoweth to Associate Professor of Speech, effective September 1, 1957. Dr. Chenoweth received the Ph.D. degree in August 1957.
 9. Change in salary of Frank T. Paganini, Instructor in Applied Mechanics, from \$1100 to \$1834 for the period from October 1, 1957 to June 30, 1958.
 10. Change Ira B. Baccus from Professor and Head of Electrical Engineering to Professor of Electrical Engineering, effective April 1, 1958.
 11. Additional title for Lawrence W. Von Tersch of Acting Head of the Department of Electrical Engineering with no change in salary, effective October 1, 1957.
 12. Change in salary source for H. K. Kesavan, Instructor in Electrical Engineering, from University General to \$2800 from Reliance Electric and Engineering account 71-2418 and \$1400 from University General 11-3411. His salary is \$4200 for the period from October 1, 1957 to June 30, 1958.
 13. Change Julian Kateley, Jr., Instructor (Research) in the Computer Laboratory, from \$3300 per year to \$2600 per year, effective from September 1, 1957 to August 31, 1958.
 14. Change Donald A. Yates, Instructor in Foreign Languages, from \$5000 for the period from October 1, 1957 to June 30, 1958 to \$5000 per year on a 10-month basis, effective from September 1, 1957 to August 31, 1958.
 15. Change Robert S. Vogel, Instructor in Geography, from \$3000 for the period from October 1, 1957 to June 30, 1958, to a salary of \$3000 for the year paid one-third for each term's work, effective from September 1, 1957 to June 30, 1958.
 16. Change Robert L. Kaminskis, Instructor in Geography, from \$1600 for the period from October 1, 1957 to June 30, 1958 to a salary of \$1600 for the year paid one-third for each term's work, effective from September 1, 1957 to June 30, 1958.
 17. Change in the effective date of the appointment of Glenn N. Taylor, Instructor (Research) in Veterinary Pathology, from September 1 to September 16, 1957 .
 18. Additional Pay in the amount of \$500 to Willard E. Kenney, Instructor in Health, Physical Education, and Recreation, for work as coach of soccer, paid from account 21-2899.
 19. Additional pay in the amount of \$75 per month for Stanley Sheinbaum from September 1 to December 31, 1957, paid from Viet-Nam funds, 71-2229.
 20. Assignment of Arthur F. Brandstatter, Director of the School of Police Administration and Public Safety, as Consultant to the Viet-Nam Project at a salary rate of \$16,300 per year, effective September 8, 1957 and paid from account 71-2229.
 21. Reassignment of Margaret Harris to the University of the Ryukyus Project at the same salary of \$9700 per year, effective October 1, 1957 to September 30, 1958, and paid from account 71-2230.
 22. Assignment of Robert J. Geist, Associate Professor of English, to the University of the Ryukyus Project at a salary of \$10,300 per year, effective from October 1, 1957 to September 30, 1958 and paid from the Kellogg Foundation grant.
 23. Designation of Louis Andrew Doyle, Assistant Professor of Continuing Education, as Assistant Director of Continuing Education in charge of University Extension, effective September 1, 1957.

NEW BUSINESS, continued

Miscellaneous, continued

- 24. Assignment of Melvin J. Segal, Professor of Social Science, one-half time to Social Science and one-half time to the Labor and Industrial Relations Center from September 1, 1957 to August 21, 1958, with half his salary paid from the Social Science budget and half from the Michigan Civil Service grant, account 71-2765.
- 25. Report that Frederick J. Rebman, TV Cameraman III in Television Development, has returned from military service and was reinstated on the payroll on August 15, 1957.
- 26. Recommendations from the Retirement Committee as follows:
 - a. Retirement of Ann Kuehl Schuster, Associate Professor of Health, Physical Education, and Recreation, at a retirement salary of \$1516 per year effective September 1, 1957. Mrs. Schuster was born March 17, 1903 and has been a member of the staff since September 1, 1929.
 - b. Retirement of Orletta Hansen, Clerk I in the Library, at a retirement salary of \$1053 per year, effective September 3, 1957. Miss Hansen was born April 4, 1893, and has been employed by the University since April 5, 1937.
- 27. Report of the death of Mrs. Luella V. Brooks, employee in Stores on August 29, 1957. Mrs. Brooks was born on April 6, 1912, and has been employed by the University since January 18, 1954.
- 28. Recommendations from the Director of Personnel, as follows:
 - a. Establishment of a Dairy Technician III position in Dairy with a salary range from \$4440 to \$5340 per year, paid from account 21-2809.
 - b. Establishment of a Secretary-Departmental II position in the Office of the Dean of Business and Public Service.
 - c. Establishment of a half-time Secretary-Departmental I position in Communication Arts, paid from Continuing Education funds, 21-2902.
 - d. Reclassification of a half-time Clerk-Stenographer I position to a full-time Clerk-Stenographer II position in Veterinary Pathology, paid two-thirds from University General and one-third from Experiment Station funds.
 - e. Establishment of a half-time Secretary-Departmental I position in Continuing Education.
 - f. Establishment of a Secretary-Departmental I position in the Office of the Institute of Research on Overseas Programs, paid from the Carnegie grant, 71-2235.
 - g. Reclassification of a Clerk II to a Clerk III position in the Central Stenographic Office, paid from account 11-2521.
 - h. Establishment of the following positions in Dormitories and Food Services:
 - 1) Food Supervisor IVA
 - 2) Food Supervisor IIIA
 - i. Establishment of a IBM Operator II position in the Tabulating Department, paid from 21-2916.
 - j. Establishment of 2 Graduate Resident Adviser positions in the Men's Division of the Dean of Students Office, paid from account 11-1021.
 - k. Transfer a position of Assistant Director on Board appointment to the position of Assistant Director-Housing IVA in the Housing Office with a salary range of \$5520 to \$6480 per year paid from account 11-1111.
- 29. Recommendation from Dean Seelye that the name of the Bureau of Business Research be changed to the Bureau of Business and Economic Research, effective September 20, 1957.
- 30. Recommendation that the low bid of The Farrington Company in the amount of \$74,736 be accepted for the steam main to the Men's Intramural Building. The following bids were received:

	<u>Lump Sum Bid</u>	<u>Alternate</u>
The Farrington Company	\$68,192	\$74,736
R. L. Spitzley Heating Company	74,950	81,700
J. A. Dart Company	71,650	85,250
Dard, Incorporated	76,230	85,660
Branz-Diehl-Lohman, Inc.	77,670	86,200
C. L. Mahoney Construction	83,800	93,800

- 31. Receipt of the workmen's compensation report for the period from January 1 to June 30, 1957 as follows:

Amount paid as accident time	\$2,467.06
Amount paid as compensation	4,166.30
Health Center Charges	2,915.50
Off-Campus medical service	3,446.35

- 32. Receipt of a Notice of Hearing on Admission of Will to Probate and for the Determination of Heirs in the matter of the Estate of Edmund A. Calkins, deceased. Following is a copy of the party of the will which concerns the University:

"I do hereby direct that the sum of two thousand dollars shall be placed with the Peoples State Bank of Flushing, Michigan, in trust however, to be invested in defense bonds or other suitable securities, by the said Peoples State Bank of Flushing, Michigan, the income from which is to be used at the discretion of the agents and persons hereinafter named, to contribute to the comfort of my sister, Ina M. Ganzley, who is now confined in the Pontiac State Hospital at Pontiac, Michigan, and I do hereby designate my nephews, Odhasa E. Calkins of Flint, Michigan,

M. Segal assigned $\frac{1}{2}$ time Soc. Sci and $\frac{1}{2}$ time Labor & Indus Rel.

Retirement approved for Ann Kuehl Schuster & Orletta Hansen

Report of death of Luella Brooks

Approval several recommendations from Dir. Personnel

Name Bur of Bus. Res. changed to Bur of Bus and Econ. Res.

Farrington awarded cont. for steam main men's Intramural bldg.

Workmen's compensation report

Will of Edmund A. Calkins

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NEW BUSINESS, continuedMiscellaneous, continued

32. Will of Edmund A. Calkins, continued:

and Clyde Jessop of Flushing, Michigan, to receive the income from such funds so placed in Trust with the Peoples State Bank of Flushing, Michigan, and use the name for the welfare of my said sister, Ina M. Gazley, as above set forth, provided, that, if my said sister, Ina M. Gazley shall die prior to my death, then in such event, the said sum of two thousand dollars shall not be placed with the Peoples State Bank of Flushing, Michigan, as aforesaid, and which provision would thereupon be revoked and should the said Ina M. Gazley die prior to my death, then in such event I give and bequeath the sum of five hundred dollars to the Mason Temple Building Committee, of Mason, Michigan, or any corporation organized to take charge of the assets of such Committee, and the sum of fifteen hundred dollars to the State Board of Agriculture of the State of Michigan, to be used for the benefit of Michigan State College of Agriculture and Applied Science, at East Lansing, Michigan, in the furtherance of health conditions of the student body, as the aforesaid State Board of Agriculture, or its authorized officers in charge of said college, shall deem appropriate and feasible, and provided further, that should my said sister, Ina M. Gazley, survive me, and the aforesaid provisions shall become operative, that after her death, of the said sum of two thousand dollars, I give and bequeath the sum of five hundred dollars to the said Mason Masonic Temple Building Committee, or any corporation organized to take charge of the assets of such committee, and fifteen hundred dollars, I give and bequeath to the Michigan State Board of Agriculture of the State of Michigan, to be used as above and herein provided."

Gifts and
GrantsGifts and Grants

1. Gifts from various donors with a total value of \$5,496.92 for the University Museum.
2. Gift of a charcoal and wash drawing by Ethel Edwards, entitled "Brush Valley" valued at \$200 to be added to the University Art collection. This is a gift from the Childe Hassam Fund of the American Academy of Arts and Letters of New York City.
3. Gift of an ore and coal crusher, assorted hard rubber pipe fittings, a polariscope and assorted hydrometers, and other equipment valued at \$100 from the Michigan Sugar Company of Saginaw, to be used in Chemical Engineering.
4. Grants as follows to be used for scholarship and loan fund purposes:
 - a. For continuation of the following scholarships:
 - 1) \$600 from the estate of LaVerne Noyes of Chicago
 - 2) \$600 from the Sears-Roebuck Fund of Chicago for freshman women entering the College of Home Economics
 - 3) \$1960 from the Sears-Roebuck Foundation of Chicago for freshman scholarships, sophomore scholarships, and short course scholarships in the College of Agriculture.
 - 4) \$500 from Duncan Hines of Bowling Green, Kentucky, to be credited to the Duncan Hines scholarship.
 - 5) \$1410 from the Detroit Edison Company of Detroit to continue 3 scholarships for \$250 for entering freshmen and 2 scholarships for \$330 for upperclassmen
 - 6) \$500 from Dow Corning Corporation of Midland for the electrical insulation scholarship
 - 7) \$1000 from Whirlpool Foundation of St. Joseph to be credited to the Whirlpool Scholarships
 - 8) \$500 from the Charles & Helen Smillie Foundation of Ferndale to be credited to the Smillie Scholarship in Production Engineering
 - 9) \$900 from the Cities Service Foundation of Bartlesville, Oklahoma; \$600 to be granted to the scholarship recipient, and \$300 to be used as a departmental grant.
 - 10) \$1000 from the International Stewards' and Caterers' Association, Inc., of Redwood City, California, to be credited to the Joseph C. Orange Memorial Scholarship
 - 11) \$500 from the Ralston Purina Company of St. Louis, Missouri, to be credited to the Ralston Purina Scholarship fund.
 - 12) \$1000 from the Solvay Process Division of Syracuse, New York, to be credited to the Solvay Process Scholarship.
 - 13) \$429 from the Charles E. Culpepper Foundation of New York City
 - 14) \$900 from the Michigan Home Demonstration Council for freshman women entering the College of Home Economics.
 - 15) \$1700 from the Bates & Rogers Foundation of Chicago for the scholarship in Civil Engineering as follows: \$400 debit balance for 1956-57, \$500 for 1955 awardee (senior), \$400 for 1956 awardee (junior) and \$400 for 1957 awardee (sophomore)
 - 16) \$400 from the Central Soya Foundation of Fort Wayne, Indiana, for the McMillen Feed Mills Scholarship in the Elevator and Farm Supply Short Course
 - 17) \$30,000 from the Central Trust Company of Lansing to support the Hinman Scholarships for 1957-58
 - b. For the establishment of new scholarships, as follows:
 - 1) \$750 from The Kroger Company of Cincinnati for three freshman women entering the college of Home Economics
 - 2) \$750 from The Kroger Company of Cincinnati for three scholarships in the College of Agriculture.
 - 3) \$500 from the Lansing Home Builders Association of Lansing to be known as the Michigan State University Home Builders' Scholarship and Loan fund
 - 4) \$1000 from the Farmers and Manufacturers Beet Sugar Association of Saginaw for a scholarship for a freshman student in Agriculture from the Lower Peninsula of Michigan; not to exceed \$500 to be used during the freshman year
 - 5) \$1000 from the Farmers and Manufacturers Beet Sugar Association of Saginaw for a freshman student in Home Economics; not to exceed \$500 to be used during the freshman year.
 - 6) \$127.50 from B. G. Harr and James G. House of Bay City for a scholarship in metallurgical engineering.

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NEW BUSINESS, continued

Gifts and Grants, continued

Gifts and
Grants

4. Scholarship and loan fund grants, continued:

b. for the establishment of new scholarships; continued:

- 7) \$25 from the Saginaw Rotary Club to promote student scholarship by direct subsidy
- 8) \$5000 from Mrs. Georgia E. Corbin of Grand Rapids to establish the Dr. Gail E. Hawley Scholarship to be awarded to a student in the fourth year of Veterinary Medicine. The scholarship will be in the amount of \$500 per year until the fund is exhausted.
- 9) \$1500 from the United States Rubber Company of New York City for students of proven ability who lack personal financial resources.
- 10) \$800 from the Worthing Scholarship Fund of Houston, Texas, to provide aid for qualified graduates of Negro high schools in the Houston Independent School district. The scholarship is renewable for four years.
- 11) \$1000 from the Alexander Hamilton Bicentennial Commission of Washington, D. C., to aid aid a student from the Virgin Islands.

c. For the Grocery Manufacturer's Scholarship:

- 1) \$1500 from the Marathon Foundation; to be used \$1000 for scholarship aid and \$500 for the departmental account 71-2549
 - 2) \$1500 from Hussmann Refrigeration, Inc.; to be used \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 3) \$1500 from Philip Morris, Inc., to be used \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 4) \$1000 from Chain Store Age to be credited to the scholarship account.
 - 5) \$1500 from the Jewel Tea Company to be credited to the scholarship account.
 - 6) \$1500 from Thomas J. Lipton Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 7) \$1500 from the Pet Milk Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 8) \$1500 from the Kellogg Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 9) \$1500 from the Illinois Canning Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 10) \$1500 from General Mills Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 11) \$4500 from the H. J. Heinz Company; \$3000 for scholarship aid and \$1500 for the departmental account 71-2549.
 - 12) \$1000 from the Tyler Foundation for scholarship aid.
 - 13) \$1500 from Lever Brothers Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 14) \$1500 from Star Kist Foods; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 15) \$500 from the Jewel Tea Company, Inc. of Melrose Park, Illinois.
 - 16) \$1500 from the Reynolds Metals Company; \$1000 for scholarship aid and \$500 for the departmental account 71-2549.
 - 17) \$500 from Joseph J. Shane for scholarship aid.
- d. To provide grants to students as specified by the donor:
- 1) \$300 from the Rotary Club of Glastonbury, Connecticut
 - 2) \$600 from the Air Force Aid Society of Washington, D. C.
 - 3) \$300 from The Norwell Parent-Teacher Association of Norwell, Massachusetts
 - 4) \$255 from The Kalamazoo Gazette of Kalamazoo
 - 5) \$200 from the Lebanon Syrian Women's League of Cleveland, Ohio
 - 6) \$300 from the Woman's Club of Tenafly, New Jersey
 - 7) \$700 from The Grand Lodge of Free and Accepted Masons of Flint.
 - 8) \$600 from The Pullman Educational Foundation of Chicago.
 - 9) \$760 from the Board of Home Missions of New York City
 - 10) \$50 from the American Baptist Student Aid Fund of New York City
 - 11) \$500 from the Rahr Foundation of Manitowoc, Wisconsin
 - 12) \$240 from the Wisconsin Public Service Corporation of Green Bay, Wisconsin

5. Grant of \$1000 from the Alexander Hamilton Bicentennial Commission of Washington, D. C., to compensate this University for the cost of education of Winston A. Hodge, their scholarship student from the Virgin Islands.
6. Grant of \$250 from the Michigan Farm Bureau to be used under the direction of R. G. Mawby in 4-H Clubs for awards for the 4-H Club meeting demonstration at the 1957 State 4-H Show.
7. Grant of \$105 from the Michigan Chapter of the Soil Conservation Society of America to be used under the direction of R. G. Mawby in 4-H Clubs to provide a scholarship for selected 4-H Conservation Club Leaders to attend the 4-H Conservation Camp in June 1957.
8. Renewal of a memorandum of agreement with the Board of Supervisors in Ingham County covering a grant of \$4000 to be used under the direction of P. A. Miller in the Cooperative Extension Service for partial support of the salary of an additional Home Demonstration Agent and 4-H Club Agent for the fiscal year ending June 30, 1958.
9. Renewal of a memorandum of agreement with the National Plant Food Institute of Washington, D. C., covering a grant of \$2500 to be used under the direction of R. L. Cook, G. L. Johnson, W. B. Sundquist, and C. R. Hogle in Agricultural Economics and Soil Science to determine economic optima in fertilizing selected crops under selected conditions and under varying prices. The agreement provides for a special graduate research assistant.
10. Renewal of a memorandum of agreement with the Michigan Drop Improvement Association of East Lansing covering a grant of \$2300 to be used under the direction of S. C. Hildebrand in Farm Crops to promote studies in seed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for special graduate research assistant.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

11. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$9,085 to be used under the direction of E. H. Lucas in Horticulture and R. U. Byerrum in Chemistry in the Isolation and characterization of tumor inhibitors from *Boletus edulis*.
12. Renewal of a memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$1740 to be used under the direction of P. R. Krone in Horticulture to employ a part-time office worker.
13. Renewal of a memorandum of agreement with the American Poultry and Hatchery Federation of Kansas City, Missouri, covering a grant of \$2000 to be used under the direction of Howard Zindel in Poultry Husbandry in egg marketing research.
14. Approval of a memorandum of agreement with Armour and Company of Chicago covering a grant of \$3600 to be used under the direction of P. J. Schaible in Poultry Husbandry to study the development of mink feeds from packing house by-products. The agreement provides for a special graduate research assistant.
15. Approval of a memorandum of agreement with the American Potash Institute of Washington, D. C., covering a grant of \$2000 to be used under the direction of R. L. Cook in Soil Science to investigate the effect of fertilizer placement on small grains. The agreement provides for a special graduate research assistant.
16. Grant of \$100 from the Purchasing Agents' Association of Central Michigan, Inc., to be used under the direction of J. H. Hoagland in General Business for the furtherance of purchasing education.
17. Renewal of a memorandum of agreement with the Office of Vocational Rehabilitation of the Department of Health, Education and Welfare of Washington, D. C., covering a grant of \$13,441 to be used under the direction of E. B. Harper in Social Work for the employment of a specialist in rehabilitation and three trainees.
18. Grant of \$4000 from The Burns Foundation of Petoskey to be used under the direction of C. E. Erickson in Education to establish a reading center to serve the public and parochial schools of Petoskey and Harbor Springs.
19. Renewal of a memorandum of agreement with the Office of Vocational Rehabilitation of the Department of Health, Education, and Welfare of Washington, D. C., covering a grant of \$53,341 to be used under the direction of G. A. Miller in Administrative and Educational Services to continue the training of rehabilitation counselors.
20. Renewal of a memorandum of agreement with the Michigan Association of School Boards of East Lansing covering a grant of \$4200 to be used under the direction of R. L. Hopper in Administrative and Educational Services as reimbursement for the part-time services of J. E. Barbour.
21. Grant of \$900 from the Emil Schwarzhaupt Foundation, Inc., of New York City to be used under the direction of George Myers in Teacher Education in the preparation of a supplement to "Civic Education in the U.S., a Directory of Organizations".
22. Grants totalling \$300 from the Junior Engineering Technical Society of East Lansing to be used under the direction of H. P. Skamser in Mechanical Engineering to aid qualified high school students to attend the Jets Leadership Conferences.
23. Renewal of a memorandum of agreement with the Michigan Heart Association of Detroit covering a grant of \$11,500 to be used under the direction of Dean Porter and Irma Gross to continue the work simplification program in Home Management and Child Development.
24. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$9890 to be used under the direction of G. B. Wilson in Botany in a study of the effects of drugs and agricultural chemicals on cell division. The agreement provides for a special graduate research assistant.
25. Approval of a memorandum of agreement with Eli Lilly and Company of Indianapolis, Indiana covering a grant of \$11,730 to be used under the direction of E. C. Cantino in Botany in a study of the physiology of fungi.
26. Grant of \$15,000 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of Florence C. Kempf in Nursing Education to integrate psychiatric nursing principles and concepts throughout the basic nursing program.
27. Renewal of a memorandum of agreement with the National Cancer Institutes of the Public Health Service of Bethesda, Maryland, covering a grant of \$5,175 to be used under the direction of J. R. Shaver in Zoology in a study of the effects on cell division of certain physical and chemical agents, with especial reference to the quantitative aspects of the initiation of the cell-division process. The agreement provides for a special graduate research assistant.
28. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland, covering a grant of \$15,000 to be used under the direction of Allen S. Fox in Zoology in immunogenetic and biochemical studies of *Drosophila* and *Neurospora*. The agreement provides for special graduate research assistant.

NEW BUSINESS, continued

Gifts and Grants, continued

Gifts and Grants

29. Renewal of a memorandum of agreement with The Social Science Research Council of Washington, D. C., covering a grant of \$200 to be used as an increase in salary for J. A. Garraty in History.
30. Grant of \$9,200 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of Milton Rokeach in Psychology to conduct a research project on the organization and modification of belief systems. Provision is made for a special graduate research assistant.
31. Grant of \$13,800 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of Joseph Meites in Physiology and Pharmacology to determine the relation of hormones and nutrition to the cause of cancer. Provision is made for special graduate assistants.
32. Renewal of a memorandum of agreement with E. R. Squibb of New Brunswick covering a grant of \$1200 to be used under the direction of A. R. Drury in Surgery and Medicine to assay penicillin and streptomycin after it has been infused into udders of cows.
33. Grant of \$500 from Mrs. Alfred G. Wilson of Detroit to be used under the direction of H. R. Neville as a contribution toward the Christmas Adventure in World Understanding Program.
34. Grant of \$10,000 from the W. K. Kellogg Foundation of Battle Creek to pay the salary of Robert Geist on a one-year assignment to the University of the Ryukyus on a project in the field of English language training.

Reports for Board Members

Approval several alterations and improvement items

1. The following items have been approved since the Board meeting on July 19 and charged to Alterations and Improvements 1957-58:

a. Improve the ventilating hood in Room 422, Natural Science	\$ 550
b. Alterations to Rooms 401 and 414, Olds Hall	1,800
c. Alterations to Room 19 Wells Hall	450
d. Alterations to Rooms 112-F and 112-G, Olds Hall	300
e. Pour concrete floor, Chemistry Shop, Kedzie Chemistry Building	300
f. Modernize women's restroom, Agricultural Hall	1,900
g. Improve Rooms 303 and 303-B for instruments, Electrical Engr.	2,000
h. Provide counter in corridor, alterations, Room 7, Administration	420
i. Insulate drainage pipes, Room 113, Anthony Hall	1,000
j. Alterations, Room 329, Kedzie Chemistry Building	1,800
k. Install chalk board, Room 110-A Olds Hall	72
l. Alterations, Grounds Building, to provide new offices	1,535
m. Improve lighting, Buildings and Utilities Shops	800
n. Improve lighting, University Garage	1,200
o. Remove Seats and fill pit, Agricultural Engineering Annex	200
p. Repair hood and ventilate Rooms 120 and 308, Kedzie Chemistry Building	1,900
q. Alterations, Room 302, Home Economics Building	1,950
r. Alterations, Room 349, Natural Science, to provide offices	1,400
s. Alterations, Room 415, Natural Science, to provide 3 offices	850
t. Alterations, Basement Forestry Building for graduate laboratory	2,300
u. Alterations, Rooms 109, 303 and 309, Horticulture Building	1,285
v. Alterations, Room 515, Electrical Engineering Building	250
w. Install slate chalk board, Room 310, Agricultural Hall	310
	\$24,572

2. Additional pay to salaried employees as per list on file.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all Miscellaneous Items.

ADDITIONAL ITEMS

Resignations and Terminations

Resignations

1. Beatrice Hartman, Instructor in Communication Skills, August 31, 1957. (Reasons of tenure).
2. James M. Apple, Professor of Mechanical Engineering, August 31, 1957 to do private consulting work.
3. Cancellation of the appointment of William F. Myers, Instructor in English, September 1, 1957.
4. Bernard I. Loft, Assistant Professor of Continuing Education December 31, 1956.
5. William H. Allaway, Assistant Professor Viet-Nam Project, August 31, 1957.

Leaves

Leaves

1. Mary Gephart, Associate Professor of Textiles, Clothing and Related Arts without pay from September 1, 1957 to December 31, 1957 to take care of some personal affairs.

ADDITIONAL ITEMS, continued

Appointments

Appointments

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1. Ann Garver Olmsted, Instructor in Social Science at a salary of \$5500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
2. Golda Van Buskirk Ross, Instructor in Social Science at a salary of \$5500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
3. Martin Albaum, Lecturer in Political Science at a salary of \$7000 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
4. Harry J. Friedman, Instructor in Political Science at a salary of \$6000 per year on a 10-month basis, effective September 1, 1957 to August 31, 1958.
5. A. F. Jandali, Instructor in Political Science at a salary of \$5400 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
6. Henry J. Merry, Lecturer in Political Science at a salary of \$7000 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
7. Salvatore D. Nerboso, Assistant Professor of Political Science at a salary of \$7000 per year on a 10-month basis effective September 1, 1957.
8. Gay L. Nokes, Instructor in Health, Physical Education and Recreation at a salary of \$4000 for the period October 1, 1957 to June 30, 1958.
9. Tomi Hiram Cheng, Instructor in Textiles, Clothing and Related Arts and Continuing Education at a salary of \$1600 for the period September 1, 1957 to December 31, 1957.
10. Lloyd G. Wilson, Assistant Professor (Res.) of Botany and Plant Pathology at a salary of \$5900 per year on a 12-month basis effective September 1, 1957 to August 31, 1958.
11. John W. Manion, Instructor in English at a salary of \$2300 per year from September 1, 1957 to August 31, 1958.
12. Meyer Garber, Assistant Professor of Physics and Astronomy at a salary of \$5600 per year on a 10-month basis effective January 1, 1958.
13. Mary Ann Vogt, Instructor in Physics and Astronomy at a salary of \$4500 for the period October 1, 1957 to June 30, 1958.
14. Charles R. Crowe, Assistant Professor of History and Continuing Education at a salary of \$6800 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
15. Robert J. Battin, Assistant Agricultural Editor in Information Services at a salary of \$5800 per year on a 12-month basis effective September 1, 1957.
16. Owen Dale Brainard, Assistant Professor of Art at a salary of \$6800 per year on a 12-month basis effective September 1, 1957.

Salary inc.
John Parsey

Salary Changes

Salary inc.
Stanley Bryan

1. Salary increase for John M. Parsey, Assistant Professor with the National Project for Agricultural Communications to \$9000 per year, effective September 1, 1957.
2. Increase in salary for Stanley E. Bryan, Professor with the Brazil Project to \$14,300 per year effective July 1, 1957.

Ch. in salary
J.D. Edwards
to \$11,500
on 12 mo basis

Miscellaneous

Ch. in status
Bernard Ross
to temp pos.

Owen changed
from Tchr Ed
to AES at
\$8000 yr

1. Change in salary for James D. Edwards, Associate Professor and Acting Head of Account^{ing}, from \$9000 per year on a 10-month basis to \$11,500 per year on a 12-month basis effective for one year beginning September 1, 1957.
2. Change in status of Bernard Ross, Assistant Professor of Social Work, from a position subject to tenure to a temporary position at a salary of \$7500 per year on a 10-month basis, effective from September 1, 1957 to August 31, 1958, to fill position 7 and paid from account 11-3361.
3. Change Owen B. Middleton from Instructor in Teacher Education to Instructor in Administrative and Educational Services with a salary increase from \$7000 to \$8000 per year on a 12-month basis, effective September 1, 1957, to fill position 26. His salary is to be paid 50% from General and 50% from Mott Foundation funds.
4. Recommended changes as follows for Georgia Reed, Assistant (Research) in the Computer Laboratory and the Engineering Experiment Station:
 - a. Change her salary for the period from January 1 to June 30, 1957, from a rate of \$5200 per year to a rate of \$520 per month. She has been paid a total of \$2599.98, and the difference of \$520.02 is due her
 - b. Change her status from \$5700 per year on a 10-month basis, effective from September 1, 1957, to June 30, 1958, to \$5700 per year on a 10-month basis, effective for one year from September 1, 1957, to August 31, 1958.
5. Change John A. Garraty, Professor with the Institute of Research on Overseas Programs, from \$9000 per year on a 10-month basis to \$10,980 per year on a 12-month basis, effective from September 1, 1957, to August 31, 1958.
6. Change Walter Adams, Professor with the Institute of Research on Overseas Programs, from

Change in
payment of
salary to
Georgia Reed

John Garraty
changed to
12 mo basis

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ADDITIONAL ITEMS, continuedMiscellaneous, continued

6. (continued)
\$10,500 per year on a 10-month basis to \$12,810 per year on a 12-month basis, effective from September 1, 1957 to August 31, 1958.
7. Payment of an additional \$500 in September 1957 to Bernard R. Corman, Associate Professor of Foundations of Education, for his work with the Institute of Research on Overseas Programs, paid from 71-2231.
8. Termination of the assignment of Ralph F. Turner, Associate Professor of Police Administration and Public Safety, to the Viet-Nam Project, effective September 16, 1957.
9. Termination of the assignment of Milton J. Hagelberg, Instructor in Continuing Education, to the Viet-Nam Project, effective October 7, 1957.
10. Professor James Apple of the Department of Mechanical Engineering, has resigned effective August 31, 1957, to permit him to undertake consulting services to industry. It is proposed to employ him on a part-time basis in Off-Campus Extension and Continuing Education activities with his compensation dependent upon the amount of work performed each quarter.
11. Recommendations from the Director of Personnel, as follows:
- Establishment of a half-time Clerk-Typist position in the Division of Social Science to fill position 302, paid from 11-3701
 - Establishment of a half-time Clerk-Typist position in History to fill position 302, paid from 11-3721.
12. Correction in the summer school salary for Robert C. Hanson, Assistant Professor of Social Science, from \$531.25 to \$637.50 for the summer term, paid from 11-4981.
13. Recommendation that the old Dairy Building be named the "Food Science Laboratory".
14. Communications have been received from the following organizations urging this Board and Michigan State University to create an Institute for Law Enforcement. These organizations have been advised that their requests will be considered by the Board, and the various communications have been referred to Mr. Varner:
- The Fraternal Order of Police through Mr. Dean Fox, Secretary-Treasurer, Kalamazoo
 - The Michigan Association of Chiefs of Police through Mr. Jack Harvill, Secretary-Treasurer, Detroit.
 - The Michigan Sheriffs' Association through Mr. Ferris E. Lucas, Fennville.

Vice President Varner was instructed to get more information as to what these groups have in mind.

15. Communication from the Michigan Department of Agriculture as follows:

"As you know there has been for some time talk of the Department of Agriculture constructing a building near the site of the Geagley Laboratory now under construction for the purpose of housing the rest of the department.

The Commission of Agriculture at its meeting yesterday directed me to write to you and ask if it would be possible to lease additional land on which such a building could be constructed. This idea is only in the talking stage and no definite plans on such a building have been made, but the Commission would like to know if land would be available for such before pursuing the idea any farther. The Commission feels that there are many advantages in having the whole department located near the laboratory.

We would very much like to have your opinion on this."

Signed by G. S. McIntyre, Director

After discussion, it was decided that Vice President Varner and Secretary McDonel would discuss this with the State Department of Agriculture and get more information so that the matter can be discussed at a future meeting.

16. Communication from the Allied Roofing and Insulating Company protesting the decision not to award the contract for the roofs on the married student housing to them.
17. Report by the Salvage Department of the sale of 47 bicycles, one Ford convertible, and 7 miscellaneous items for a total amount of \$559.26 of which \$543.74 was credited to Salvage Stores 22-2951 and \$15.52 to Sales Tax 22-2969.
18. Because of the prolonged illness of Mrs. Akers, Board member Forest Akers requested that he be permitted to resign as the representative of this Board on the Board of Governors of Wayne State University. Mr. Brody, as Chairman of the Board, accepted the resignation and appointed Dr. Connor Smith to take Mr. Akers' place on the Wayne State University Board.
19. The Association of Governing Boards will hold their 35th Annual Meeting at the University of Colorado from October 10 to October 14. It is hoped that several members of our Board can attend.

By unanimous consent, it was decided to delegate Mr. and Mrs. Brody and Mr. and Mrs. McDonel to represent this Board.

3879

Walter Adams
changed to
12-mo basis

Pay. add.
\$500 to Ber-
nard Corman

Assignment in
Viet-Nam for
R.F. Turner
terminated

also Milton
Hagelberg

James M. Apple
to do certain
amt. of con-
sulting work

Approval
several
changes
recommended
by Personnel

Old Dairy
Bldg named
Food Science
Lab.

Requests from
organizations
to create
Institute for
Law Enforce-
ment
Varner to get
more informa-
tion.

Communication
from Mich.
Dept. Agric.
re: add.
land for
constructing
another
building

Report of
Salvage re:
sale of
bicycles, etc

Connor Smith
appointed
to represent
this Board
on Bd. of Gov
of Wayne St.
University.

Mr. Brody
and Mr.
McDonel dele-
gated to
attend Assoc.
Gov. Bd Meet.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

20. Vice President Varner discussed with the Board the contribution being made by this University to the tax study being conducted under the direction of the committee of which Mr. Conlin is the chairman.
21. Vice President Hamilton discussed with the Board progress on the planning for MSUO.
22. Additional payment to salaried employees during last pay period, as per list on file.

Gifts and Grants

Gifts and Grants

1. Grants for scholarship and loan fund purposes, as follows:
 - a. To establish new scholarships:
 1. \$1500 from The Borden Company Foundation, Inc., of New York City, for an annual scholarship award in the area of food distribution for a period of five years in the amount of \$300
 2. \$300 from the Michigan League for Nursing of Lansing for a student in Nursing Education.
 - b. To be credited to the Grocery Manufacturers' Scholarship Fund:
 1. \$1500 from Kraft Foods Company of Chicago; \$1000 for the scholarship fund and \$500 in 71-2549.
 2. \$1500 from Pillsbury Mills, Inc., of Minneapolis; \$1000 for the scholarship fund and \$500 in 71-2549.
 3. \$500 from Safeway Stores, Inc., of Lakland, California, for the scholarship fund.
 - c. To support established scholarships:
 1. \$170 from the Rapanos Foundation of Midland
 2. \$266.64 from the American Legion of Detroit for the Guy M. Wilson Scholarships
 3. \$255 from the Kiwanis Club of East Lansing for an entering freshman from the East Lansing High School
 4. \$500 from the Michigan State Alumni of Ingham County to be added to the Ralph H. Young Scholarship Fund.
 5. \$85 from the Valley City Milling Company of Portland for a student in the Elevator and Farm Supply Short Course.
 6. \$275 from the National Merit Scholarship Corporation of Evanston, Illinois, to provide one scholarship in the amount of \$225 and one for \$50.
 7. \$500 from the Jewel Tea Company of Melrose Park, Illinois, for a Jewel Scholarship Award.
 8. \$500 from the American Hotel Foundation of New York City for the Thomas D. Green Memorial Scholarship Award.
 - d. To provide aid for students:
 1. \$2000 from The Asia Foundation of San Francisco, California.
 2. \$150 from the Cadillac Evening News of Cadillac.
 3. \$200 from the Girls League Scholarship of Sexton High School of Lansing.
 4. \$500 from the Plym Foundation of Niles.
 5. \$170 from the Michigan State Women's Club of Kent County.
 6. \$500 from the Elks National Foundation of Boston, Massachusetts.
 7. \$150 from the Stoneham Public Schools of Stoneham, Massachusetts
2. Grant of \$10,000 from Jessie T. Fee of Adrian to be used for improving roads at the property located in Franklin Township, Lenawee County, and known as the Hidden Lake Gardens.
3. Grants as follows to be used under the direction of E. A. Brand in General Business to be used in the field of food distribution and credited to account 71-2549:
 - a. \$500 from the Jerry Tyler Foundation, Inc., of Niles
 - b. \$500 from Chain Store Age of New York City
4. Grant of \$10,000 from the Educational Television and Radio Center of Ann Arbor to be used under the direction of Paul J. D. Deutschmann in Communication Arts for a four-phased study of television programming.
5. Renewal of a memorandum of agreement with the Foundry Educational Foundation of Cleveland, Ohio, covering a grant of \$500 to be used by C. C. Sigerfoos in Mechanical Engineering for travel expenses, etc.
6. Grant of \$19,000 from the National Science Foundation of Washington, D.C. to be used under the direction of H. A. Imshaug in Botany in a taxonomic and phytogeographic study of West Indian lichens, a contribution to the biography of the Caribbean. Provision is made for a special graduate research assistant.
7. Renewal of a memorandum of agreement with the National Automatic Merchandising Association of Chicago covering a grant of \$400 to be used under the direction of W. L. Mallmann in Microbiology to study foods vended by machine.

ADDITIONAL ITEMS, continuedGifts and Grants, continued

8. Grant of \$173,882 from Alden B. Dow of Midland to be used under the direction of H. H. Anderson in Psychology to complete the current cross-national study of children's problem-solving in situations of conflict and tension, develop criteria for identifying creativity in children and methods for assessing the environmental and cultural impact on the process of creativity, conduct interdisciplinary symposia on the process of creativity. This is a 5-year program, and a check for \$38,767 for the first year has been received. Provision is made for a special graduate research assistant. The donor has requested a minimum of publicity.
9. Grant of \$2360 from the Educational Television and Radio Center of Ann Arbor to be used under the direction of Irving R. Merrill in Television Development to provide partial support for a study of television and radio viewing and listening habits within the WKAR-TV audience area, under the title "Benchmark Television-Radio Study, Part II: Farm":
10. Grant of \$50 from the Saginaw Branch of the Woman's National Farm and Garden Association of Saginaw to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.

Gifts and
Grants

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the Additional Items.

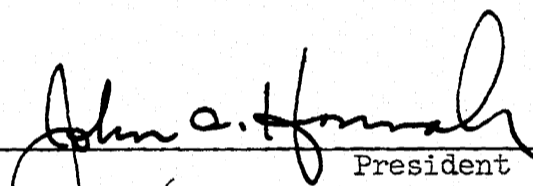
Mr. William E. Baker announced to the Board that he was resigning from the Board immediately following this meeting because of his recent acceptance of a position in the State Civil Service with the State Highway Department.

Mr. Brody, as Chairman of the Board, and President Hannah expressed regret on behalf of the Board and on behalf of the University; and expressed appreciation for the splendid service rendered to the Board and the University and wished Mr. Baker complete happiness in his new work.

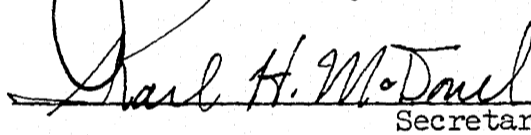
The Board instructed that a suitable resolution of appreciation be prepared and presented to Mr. Baker.

The meeting adjourned at 3:4- p.m.

The next meeting will be held Friday, October 18, 1957.



President



Secretary