MINUTES OF THE MEETING OF THE FINANCE COMMITTEE February 27, 1958

The meeting of the Finance Committee was held at 10 a.m. in the Board Room. The following members were present:

Messrs. Harlan, Smith, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary McDonel Absent: Mr. Brody, Mr. Rouse; Dr. Bartlett

Investment 1 recommendations February 1958.

Mr. Harding of Scudder, Stevens & Clark and Mr. Cress of the Ann Arbor Trust Company met with the Board to discuss matters of investment policy and present their semi-annual report. Mr. Harding recommended that the additional funds available for investment during the balance of this fiscal year be invested in common stocks with the exact recommendations to be agreed upon by Mr. Harding, Mr. Cress and Vice President May. Mr. May indicated that he would check recommendations before any purchases were made between Board meetings and get the approval of the Chairman of the Board and Mr. Harlan.

On motion of Mr. Harlan, seconded by Dr. Smith, it was voted to authorize payment in the amount of \$8,136 to Scudder, Stevens and Clark for their services for 1958.

2. On January 20, Scudder, Stevens &Clark recommended the following investment with available cash:

Consolidated	Investment Fund		Approx.			Pres.
Amount	Security		Price	Principal	Income	<u>Yield</u>
200 shares	Fireman's Fund Insurance	\$1.80	53	\$10,600	\$360	3.4%

On February 7 Scudder, Stevens & Clark recommended the following purchase:

Consolidated Investment Fund
100 shares Deere & Company

1.50 31 3,100 150 4.9%

On January 27 Scudder, Stevens &Clark recommended the sale of 696 American Telephone & Telegraph rights and the sale of 800 Northern Natural Gas Company rights.

Because of the lateness of the Board meeting, it was necessary for Vice President May to sign certificates authorizing the sale.

3. The Detroit Bank and Trust Company recommends the sale of 2703 American Telephone & Telegraph rights held by the Harry A. Fee Trust and the Harriet Kimball Fee Trust, and the following purchases:

Trust 21169 -- Harry A. Fee

Buy \$5,000 Bell Telephone Co. of Pa Deb., abt 102 to yld. abt. 3.65% or \$5,000 Virginia Electric & Power, 1st Mtge abt $105\frac{1}{2}$ to yld abt. 4.18% $4\frac{1}{2}\%$, 12-1-87

or \$5,000 F.M.A.C. Debentures, 3 58%, 9-1-75 abt. $97\frac{1}{4}$ to yld abt. 3.83% Trust 19845 -- Harriet Kimball Fee

Buy \$3,000 Bell Telephone Co. of Pa. Deb., abt. 102 to yld. abt. 3.65% or 3 4/4%, 2-1-89

\$3,000 Virginia Electric & Power, 1st Mtge. abt. $105\frac{1}{2}$ to yld. abt. 4.18%

 $4\frac{1}{2}\%$, 12-1-87 \$3,000 G.M.A.C. Debentures, 3 5/8% 9-1-75 abt. $97\frac{1}{4}$ to yld. abt. 3.83%

Trust 20100 -- Harry A. Fee

Buy \$1,000 Bell Telephone Co. of P.A. Deb., abt. 102 to yld. abt. 3.65% 3-3/4% 2-1-89 or \$1,000 Virginia Electric & Power, 1st mtge. abt. 105½ to yld. abt. 4.18% 4½%, 12-1-87

or \$1,000 G.M.A.C. Debentures, 3 5/8%, 9-1-75 abt. $97\frac{1}{11}$ to yld. abt. 3.83%

These recommendations are approved by Vice President May.

On motion of Mr. Stevens, seconded by Mr. Harlan, it was voted to approve Items 2 and 3.

Communications Mr. May re: financing 800-unit apt. project.

Communications 4. Communication from Vice President May as follows:

Since the January Board meeting we have received the official loan agreement covering the 800-unit apartment project. This agreement provides that the Housing and Home Finance Agency will place a bid on \$3,750,000 of the \$7,500,000 bonds which will be issued to finance the project. Terms of the Agency's bid will be as follows:

The Bonds which the Agency has agreed to purchase are described as follows:

a. Designation: Michigan State University of Agriculture and Applied Science Student Family Apartment Revenue Bonds of 1957, Series B.

b. Date: July 1, 1957

- 4. Communication from Vice President May, continued:
 - c. Principal Amount: \$3,750,000, being all of an authorized issue of such bonds.
 - d. Denomination: \$1,000; however, until such time as the purchaser or purchasers of the bonds request (s) the preparation of the definitive Bonds, a single Bond or Bonds shall be issued in an amount equal to the Bonds contracted for by said purchaser or purchasers.
 - e. Type: Negotiable, serial, coupon bond, payable to bearer.
 - f. Interest Rate: 2-7/8% per annum, payable semi-annually on January 1 and July 1 in each year, first interest payable January 1, 1958
 - g. Bond Retirement Schedule: Maturities as of July 1, in years and amount as follows:

SERIES	<u> </u>	SERIES B
Years 1960-63 1964 1965-68 1969 1970-72 1973 1974-76 1977-79 1980 1981 1982 1983 1984-85 1986 1987-88 1989 1990-91 1992 1993 1994 1995 1996 1997	Amounts \$ 50,000 55,000 60,000 70,000 75,000 80,000 90,000 105,000 110,000 115,000 120,000 125,000 130,000 150,000 150,000 160,000 165,000 170,000	Years Amounts 1960 \$ 45,000 1961-62 50,000 1963-65 55,000 1968-70 65,000 1971 70,000 1972-74 75,000 1975 80,000 1976-77 85,000 1979 95,000 1980-81 100,000 1982-83 105,000 1984 110,000 1985 115,000 1986 120,000 1987 125,000 1988 130,000 1991-92 145,000 1993 150,000 1995 165,000 1996 170,000 1997 180,000

Total amount of Bonds \$7,500 being \$3,750,000 Series "A" to be sold to buyers other than Government and \$3,750,000 of Series "B" to be sold to the Government.

- h. Numbers: Bl to B3750, inclusive, in order of maturity.
- i. Security: Special obligation of the Borrower, secured by a first lien on and pledge of the net revenues derived from the operation of the Project.
- j. Place and Medium of Payment: Payable as to both principal and interest at the principal office of the Trustee to be designated in the Indenture securing the bonds, or, at the option of the holder, at a bank or trust company, in the Borough of Manhattan, City and State of New York, in any coin or currency which, on the respective dates of payment of such principal and interest, is legal tender for the payment of debts due the United States of America.
- k. Registerability: Registerable, at the option of the holder, as to principal only.
- 1. Redemption Provisions: Bonds numbered Bl through B430 inclusive maturing July 1, 1960, through July 1, 1967 inclusive, to be non-callable. Bonds numbered B431 through B2925 inclusive, maturing July 1, 1968 through July 1, 1992 inclusive to be callable at the option of the Borrower prior to the stated maturities thereof, in whotor in part and in inverse numerical order on any interest payment date after July 1, 1967 upon at least thirty (30) days' prior notice, at the principal amount thereof plus accrued interest to the date of redemption and a premium for each bond as follows:

3% if redeemed January 1,1968 through July 1, 1972 inclusive $2\frac{1}{2}\%$ if redeemed January 1, 1973 through July 1, 1977 inclusive $2\frac{1}{2}\%$ if redeemed January 1, 1978 through July 1, 1982 inclusive $1\frac{1}{2}\%$ if redeemed January 1, 1983 through July 1, 1987 inclusive 1% if redeemed after July 1, 1987

Bonds numbered B2926 through B3750 inclusive, maturing July 1, 1993 through July 1, 1997 inclusive, to be callable at the option of the Borrower in whole or in part and in inverse numerical order on any interest payment date during the entire life of the loan, upon at least thrity (30) days' prior notice at par plus accrued interest to the date of redemption.

ألهم

Communication Mr. May re: financing 800-unit apt. project

Finance Committee Meeting Minutes, continued:

Financing 800-unit apartment project.

4. Communication from Vice President May, continued:

Priority as to call shall extend to bonds numbered B2926 through B3750 inclusive over bonds numbered B431 through B2925 inclusive.

Bonds may be called for refunding purposes on any interest date on 30 days' notice at any time after January 1, 1967 at a premium of 103. Bonds so called may be all of Series A. Bonds, all of Series B Bonds or the total outstanding. Except for call for refunding purposes, Series "A" and Series "B" Bonds must be called in equal amounts.

In order to execute the loan agreement, the following resolution authorizing action in its behalf accepting and agreeing to the provisions of the loan agreement is necessary:

RESOLUTION APPROVING AND PROVIDING FOR THE EXECUTION OF A LOAN AGREEMENT, AND NUMBERED CONTRACT NO. H(402)-147, BY AND BETWEEN THE STATE BOARD OF AGRICULTURE, A CONSTITUTIONAL CORPORATION OF THE STATE OF MICHIGAN, AND THE UNITED STATES OF AMERICA.

BE IT RESOLVED By the State Board of Agriculture as follows:

SECTION 1. The pending Loan agreement and numbered Contract No. H(402)-147, relating to the erection on the campus of Michigan State University, an educational institution of higher learning, located in East Lansing, Michigan, of seventy-two (72) apartment buildings to accomodate eight hundred (800) married student families, by and between the State Board of Agriculture and the United States of America, is hereby in all respects approved.

SECTION 2. Mr. Philip J. May, Treasurer of the State Board of Agriculture, is hereby authorized and directed to execute the said Loan Agreement in three counterparts on behalf of the State Board of Agriculture and Mr. Karl H. McDonel, Secretary of the State Board of Agriculture, is hereby authorized and directed to impress and attest the official seal of the State Board of Agriculture on each such counterpart and to forward two such counterparts to the Housing and Home Finance Agency, together with such other documents relative to the approval and execution of such counterparts and to this Resolution as may be required by the Government.

It is also necessary that the Board officially designate:

- a. Miller, Canfield, Paddock & Stone as Bond Counsel for the preparation of the official legal opinion.
- b. Ann Arbor Trust Company, Ann Arbor, Michigan, as the Trustee for the bond issue, such Trustee to act as Paying Agent and Depository of the bond and interest sinking fund account.
- c. New York Trust Company, New York City, New York, as the Alternate Paying Agent as required by Section 2j.
- d. East Lansing State Bank as Depository for the 800-unit married student construction account.

With this additional specific Board authority, we should be able to close the loan agreement without further delays.

On motion of Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve Item 4.

MINUTES OF THE MEETING of the STATE BOARD OF AGRICULTURE February 27, 1958

Present: Dr. Smith, Chairman; Messrs. Harlan, Rouse, Stevens, Vanderploeg; President Hannah,

Treasurer May and Secretary McDonel

Absent: Mr. Brody; Dr. Bartlett

The meeting was called to order at 2:20 p.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

Approval of Finance Com-

mittee items

1. Approval of the Finance Committee items on the preceding pages.

On motion of Dr. Smith, seconded by Mr. Stevens, it was voted to approve the Finance Committee items.

2. A delegation of prominent citizens from Kent, Ottawa and Muskegon Counties met with the Board and requested that the Board establish a branch of Michigan State University to serve that area and particularly suggested that it be located at the site of the Graham Experiment Station.

On motion of Mr. Stevens, seconded by Mr. Vanderploeg, it was voted to indicate a willingness to make the Graham Station site for a branch of Michigan State University provided:

(1) That adequate provisions are made for horticulture research elsewhere.

- (2) That a broadly constituted committee of citizens of the western Michigan area determine that there is a real enthusiasm and desire for a branch of Michigan State University at that location, and
- (3) That this group takes the responsibility for securing approval of this project and

its financing by the legislature.

NEW BUSINESS

Resignations and Terminations

Resignations

- 1. Eleanor R. Gifford, Consumer Marketing Information Agent in Saginaw County, February 15, 1958, to become a full-time homemaker.
- 2. Suzanne E. Sturgis Meyer, 4-H Club Agent, Oakland County, January 31, 1958 to become a full-time homemaker.
- 3. William A. Glaser, Assistant Professor of Social Science February 28, 1958. Mr. Glaser has been on leave without pay since September 1, 1956 to accept a position at Columbia University.
- 4. Richard W. Lindholm, Professor of Economics, August 31, 1958 to become Dean of Business Administration at the University of Oregon.
- 5. Carol W. Shaffer, Instructor in Economics, March 31, 1958 to become a full-time homemaker.
- 6. Joseph O'Leary, Assistant Professor of Hotel, Restaurant and Institutional Management March 31, 1958 to accept a position with the State of Michigan
- 7. Donald H. Pound, Instructor in Hotel, Restaurant and Institutional Management, March 31, 1958 to accept a position as Director of Sparrow Hospital.
- 8. Helen K. Barbour, Instructor in Health, Physical Education and Recreation for Women, March 31, 1957. (Failure to qualify for tenure).

Leaves--Sabbatical

Leaves

- 1. Victor C. Beal, Agricultural Agent in Montcalm County with full pay from April 1, 1958 to June 30, 1958 to complete his M.S. at MSU.
- 2. Frederick C. Sackrider, Agricultural Agent in Jackson County with full pay from April 1, 1958 to complete his M.S. at MSU, to June 18, 1958.
- 3. Walter J. Haney, Associate Professor of Horticulture with full pay from January 1, 1959 to June 30, 1959 for study and research at the University of California.
- 4. Melvin J. Segal, Professor of Social Science with half pay from September 1, 1958 to August 31, 1959 for study, travel and research in the U.S. and Europe.
- 5. Milton Baron, Associate Professor of Urban Planning and Landscape Architecture and Campus Planning with full pay from April 1, 1958 to September 30, 1958 for study and travel in Europe.
- 6. Gordon L. Thomas, Associate Professor of Speech, with full pay from January 1, 1959 to March 31, 1959 for study and travel in Mexico.
- 7. Kathrine Winckler, Associate Professor of Art with half pay from September 1, 1958 to August 31, 1959 for study and travel in the Carribean.
- 8. Ingram Olkin, Associate Professor of Statistics, with half pay from September 1, 1958 to August 31, 1959 to study at the University of California or Stanford.
- 9. Glen W. Reed, Associate Professor(Ext.) of Veterinary Pathology with full pay from March 16, 1958 to September 15, 1958 for study and travel in the U. S.

Leaves--Military

- 1. Albert S. Bowman, Public Safety Officer, without pay from January 20, 1958 to June 30, 1958.
- 2. Eldon A. Decker, Jr. Food Supervisor, Dormitories and Food Services, without pay from January 16, 1958 to June 30, 1958.

Leaves--Other

- 1. Victor E. Smith, Professor of Economics without pay from September 1, 1958 to August 31, 1959. He has received a Ford Foundation fellowship for study.
- 2. Kerstin Radabaugh, Assistant Professor of Health, Physical Education and Recreation without pay from April 1, 1958 to July 31, 1958. (Pregnancy).
- 3. James R. Burnett, Assistant Professor of Mechanical Engineering without pay from April 1, 1958 to July 31, 1958 to study at the University of Minnesota.
- 4. Retirement furlough for Hermann H. Thornton, Professor and Head of Foreign Languages with full pay from Septl 1, 1958 to August 31, 1959.
- 5. James E. Skipper, Assistant Librarian with full pay from March 1, 1958 to March 31, 1959 and without pay from April 1, 1958 to May 31, 1958 to study at Rutgers University.

3938

NEW BUSINESS, continued

Appointments

Appointments

- 1. Jane Elizabeth Hoerath, 4-H Club Agent, Oakland County at a salary of \$4500 per year on a 12-month basis effective February 1, 1958.
- 2. Robert Roy Schultheiss, 4-H Club Work in Sanilac County at a salary of \$5400 per year on a 12-month basis effective March 1, 1958.
- 3. Arthur Rex Sieting, Assistant Agricultural Agent in Eaton County at a salary of \$6300 per year on a 12-month basis effective March 1, 1958.
- 4. Nathan Edward Tolbert, Professor (Res.) of Agricultural Chemistry, at a salary of \$13,000 per year on a 12-month basis effective July 1, 1958.
- 5. Leonard D. Brown, Instructor (Res.) in Dairy at a salary of \$5000 per year on a 12-month basis effective February 17, 1958 to February 16, 1961.
- 6. John W. Andresen, Instructor in Forestry at a salary of \$6800 per year on a 12-month basis effective August 1, 1958.
- 7. Pao Lun Cheng, Assistant Professor of Economics at a salary of \$6000 per year on a 10-month basis effective September 1, 1958.
- 8. Mary Waller, Consultant in Hotel, Restaurant and Institutional Management at a salary of \$1000 for the period March 31, 1958 to May 23, 1958.
- 9. William A. Wiltberger, Distinguished Visiting Professor of Police Administration and Public Safety at a salary of \$4000 for the period March 31, 1958 to June 18, 1958.
- 10. Ethel Ballam, Lecturer in Social Work, at a salary of \$400 for the period April 1, 1958 to June 30, 1958.
- 11. Anna Ganung, Instructor in Health Physical Education and Recretation at a salary of \$1600 for the period April 1, 1958 to June 30, 1958.
- 12. John P. Graven, Consultant in Teacher Education at a salary of \$820 for the period June 30, 1958 to August 1, 1958.
- 13. Arthur J. Heydenburg, Jr., Instructor in Teacher Education at a salary of \$550 for the period February 1, 1958 to June 30, 1958.
- 14. Harold Z. Snyder, Instructor in Teacher Education at a salary of \$550 for the period February 1, 1958 to June 30, 1958.
- 15. Emmett M. Laursen, Associate Professor of Civil Engineering at a salary of \$10,500 per year on a 12-month basis effective July 1, 1958.
- 16. Emory W. Garlick, Instructor in Civil Engineering at a salary of \$735 for the period April 1, 1958 to June 30, 1958.
- 17. Norman S. Grabo, Instructor in English at a salary of \$6200 per year on a 10-month basis effective September 1, 1958.
- 18. Marcia Day Gillespie, Instructor (Res.) in Home Management and Child Development at a salary of \$5500 per year from February 3, 1958 to June 30, 1958.
- 19. Norrine Bennett, Consultant in Textiles, Clothing and Related Arts at a salary of \$400 for the period March 31, 1958 to May 23, 1958.
- 20. F. A. Vening-Meinesz, Distinguished Visiting Professor of Science and Arts at a salary of \$4000 for the period September 1, 1958 to December 31, 1958.
- 21. Kaye L. Motz, Instructor (Res.) in Chemistry at a salary of \$425 per month from March 1, 1958 to August 31, 1958.
- 22. P. T. Narashimhan, Instructor (Res.) in Chemistry at a salary of \$400 per month from February 19, 1958 to June 30, 1958.
- 23. William H. Reusch, Assistant Professor of Chemistry at a salary of \$5800 per year on a 10-month basis effective September 1, 1958.
- 24. Patrick Hubert Doyle, Assistant Professor of Mathematics at a salary of \$6000 per year on a 10-month basis effective September 1, 1958.
- 25. Delia Wei Koo, Instructor in Mathematics at a salary of \$1600 for the period April 1, 1958 to June 30, 1958.
- 26. Paul A. Varg. Professor of History at a salary of \$10,000 per year on a 10-month basis effective September 1, 1958.
- 27. Carl William Nystrom, Assistant Football Coach, at a salary of \$6500 per year on a 12-month basis effective May 16, 1958.

Appointments, continued

- 28. Gerald F. O'Connor, Assistant Director of Personnel, at a salary of \$7200 per year on a 12-month basis effective February 1, 1958.
- Appointments
- 29. Thomas M. LaPatka, Assistant Professor of Military Science at a salary of \$20 per month effective January 27, 1958 to June 30, 1958.
- 30. Walter A. Cleven, Assistant Registrar at a salary of \$8500 per year on a 12-month basis effective February 16, 1958.
- 31. Edmund Williamson, Professor of Administrative and Educational Services at a salary of \$600 for the summer school period August 4,1958 to August 15, 1958.
- 32. Joseph P. Hourihan, Professor of Administrative and Educational Services at a salary of \$550 for the summer school period August 4, 1958 to August 22, 1958.
- 33. J. Murray Lee, Professor of Teacher Education at a salary of \$1500 for the summer school period from June 26, 1958 to August 3, 1958.
- 34. John H. Wilson, Professor of English at a salary of \$1600 for the summer school period June 24, 1958 to August 1, 1958.
- 35. Frank M. Winn, Instructor in Foreign Languages at a salary of \$500 for the summer school period June 24, 1958 to August 22,1958.
- 36. Charles E. Elliott, Instructor in Foreign Languages at a salary of \$500 for the summer school period June 24, 1958 to August 22, 1958.
- 37. John W. Taylor, Professor of Art, at a salary of \$1600 for the summer school period June 24, 1958 to August 1, 1958.
- 38. Louis D. Cicchini, Instructor in Art at a salary of \$1000 for the summer school period June 24, 1958 to August 1, 1958.
- 39. Alice Doll Nelson, Associate Professor of Music at a salary of \$1000 for the summer school period June 24, 1958 to August 1, 1958.
- 40. Hans J. Zassenhaus, Professor of Mathematics at a salary of \$2000 for the summer school period June 24, 1958 to August 1, 1958.
- 41. William A. Chaney, Assistant Professor of History at a salary of \$1700 for the summer school period June 24, 1958 to August 22, 1958.
- 42. Robert S. Vogel, Instructor in Geography at a salary of \$450 for the summer school period June 24, 1958 to August 1, 1958.
- 43. Lynn H. Halverson, Professor of Geography at a salary of \$1450 for the summer school period June 24, 1958 to August 1, 1958.
- 44. Donald Bouma, Professor of Sociology and Anthropology at a salary of \$1200 for the summer school period June 24, 1958 to August 1, 1958.
- 45. William F. Wilkins, Professor of Administrative and Educational Services at a salary of \$1200 for the summer school period June 24, 1958 to August 1, 1958.

Transfers

Transfers

- 1. Hugh S. Mortimer from 4-H Club Agent at Large to 4-H Club Agent in Calhoun County at the same salary on a 12-month basis effective March 1, 1958.
- 2. Ralph A. Dold, 4-H Club Agent at Large to 4-H Club Agent in Oceana County at the same salary on a 12-month basis effective February 1, 1958.
- 3. Nelson D. Cushman, 4-H Club Agent in Calhoun County to County Agricultural Agent in Schoolcraft County at an increase in salary to \$7500 per year on a 12-month basis effective March 1, 1958.
- 4. Delbert L. Bierlein, 4-H Club Agent in Sanilac Countyto Assistant Agricultural Agent in Saginaw County at an increase in salary to \$6000 on a 12-month basis effective March 1, 1958.
- 5. Vernon C. Larson, Assistant Professor of Short Courses at a salary of \$8000 per year on a 12-month basis to Assistant Professor in the office of the Dean of Agriculture at the same salary effective March 1, 1958.
- 6. Russell J. Kleis from Associate Professor of Continuing Education on a 12-month basis to Associate Professor of Teacher Education and Continuing Education on a 10-month basis at the same salary effective March 1, 1958.
- 7. Sheldon Cherney, Assistant Professor of Communication Skills to Assistant Professor of Continuing Education at an increase in salary to \$7800 per year on a 12-month basis effective April 1, 1958.

Salary Changes

- 1. Increase in salary for Midori Y. Battistini, Assistant in Foreign Languages, to \$100 per month effective January 1, 1958.
- 2. Jack E. Ryan, Assistant Professor Viet-Nam Project to \$11,050 effective September 12, 1957.

Salary increase for-

M. Battistini

Jack E. Ryan

Cancellation leave for G.S. Pinney

Ruben Austin promoted Asst. Prof. and sal inc to \$8600

Reduction work load Donald H. Pound

Reduction in work load & sal, Joseph O'Leary

Th. status Alan Soffin

Correction in title Betty Pilsbury to Inst. Voc. Ed. Ch. status Jos. Lehner to (. Prof. Math Designation of 8. J.D. Hill and C. P. Wells Frame's leave F. Dittrich

inc. \$9600 yr. Chas. Adrian promoted to Asst. Dir. Cont. Educ.

named Head Tr.

Coach and sal.

Salary J.R. Shinn pd acct. 71-2239 Oct. 1'57 to June 30'58 Sal E. Pepyne pd 늘 ac.71-2239 & 늘 HTSC

Change in status Frederic Wickert

Reassignment Wesley Fishel in Viet-Nam Project Assignment C.S. Brembeck Pakistan Also C.C.

Ingerson Mr. Simon perploy Thomas H. Taylor

<u>Miscellaneous</u>

- 1. Cancellation of leave of absence without pay for Gould S. Pinney, 4-H Club Agent in Bay County, from February 16 to April 15, 1958.
- Promotion of Ruben V. Austin from Instructor to Assistant Professor of General Business and a salary increase from \$8100 to \$8600 per year, effective February 1, 1958. Dr. Austin has received his Ph.D. from the State University of Iowa. His salary is paid from Continuing Education funds.
- 3. Reduction in work load and salary of Donald H. Pound, Instructor in Hotel, Restaurant and Institutional Management, from full time to half time, effective January 27, 1958. His salary is to be paid at \$2900 per year.
 - Reduction in work load and salary of Joseph O'Leary, Assistant Professor in Hotel, Restaurant and Institutional Management, from full time to half time, effective February 15, 1958. His salary is to be paid at \$3600 per year.
- 5. Change in status of Alan Soffin, Instructor in Foundations of Education, from part time to full time at a salary of \$1800 for the period from April 1 to June 30, 1958.
- 6. Correction in the title of Betty P. Pilsbury from Assistant Professor to Instructor of Vocational Education, effective as of September 1, 1957.
 - Change in status of Joseph Lehner from Visiting Professor to Professor of Mathematics subject to tenure rules, effective March 1, 1958.
- Designation of J. D. Hill as Acting Head of the Department of Mathematics at an additional salary of \$125 per month, effective from April 1 to June 30, 1958.
- as Acting Head 9. Designation of C. P. Wells as Acting Head of the Department of Mathematics at an additional salary of \$2,317.50 for the period from July 1 to September 30, 1958.
 - 10. Promotion of Francis C. Dittrich from Assistant Professor of Health, Physical Education, and Recreation to Associate Professor of Athletics and Head Track Coach with a salary increase from \$8600 per year on a 10-month basis to \$9600 per year on a 12-month basis effective July 1, 1958.
 - 11. Promotion of Charles R. Adrian from Associate Professor of Political Science and Continuing Education to Assistant Director of Continuing Education with a salary increase from \$9,000 to \$10,500 per year, effective April 1, 1958 and paid from account 71-2215.
 - 12. Recommendation that the salary of J. Robert Shinn, Traffic Publications Editor in the Highway Traffic Safety Center be paid entirely from account 71-2239, effective from October 1, 1957 to June 30, 1958.
 - 13. Recommendation that the salary of Edward W. Pepyne, Assistant Professor of Teacher Education, be paid 50% from account 71-2239 and 50% from Highway Traffic Safety Center account 11-9511, effective from October 1, 1957 to June 30, 1958.
 - 14. Recommendations as follows relative to the status of Frederic R. Wickert, Associate Professor of Psychology:
 - a. Assigned full time to the Institute of Research on Overseas Programs from June 16 to December 31, 1958, with his salary paid as follows:
 - (1) Additional pay at the rate of \$890 per month from June 16 to August 31, 1958 (2) Salary paid 100% from Institute funds from September 1 to December 31, 1958.
 - b. Assigned half time to the Institute of Research on Overseas Programs from January 1 to August 31, 1959, with 50% of his salary paidfrom Institute funds and 50% from Psychology funds.
 - 15. Reassignment of Wesley R. Fishel to the Project in Viet-Nam from February 7 to May 31, 1958.
 - 16. Assignment of Cole S. Brembeck, Professor and Head of Foundations of Education, to the Pakistan Project at a base salary of \$1329 per month, effective from February 16 to May 15, 1958.
 - 17. Assignment of Clayton C. Ingerson, Associate County Agricultural Agent in Lemawee County, to the Pakistan Project at a base salary of \$7500 per year effective from March 1, 1958 to February 29, 1960.
- mitted to em- 18. Recommendation that Mr. Simon, Superintendent of Buildings and Utilities, be permitted to employ Thomas Henry Taylor on the classified payroll. Mr. Taylor is 53 years of age, and it is recommended that he be included in the retirement and insurance program.
 - 19. Report that the following employees have returned from military leave and have been reinstated in their former positions on the dates indicated:

Louis F. Beard, Jr., February 4, 1958 Robert L. Stahl, January 27, 1958

- For. Stu. Adv. 20. Supplemental appropriation of \$250 for the labor budget of the Foreign Student Adviser.
 - 21. Supplemental appropriation of \$1500 for the supplies and services budget and \$600 for the equipment budget of the Dean of the College of Business and Public Service.
 - 22. Appropriation of \$500 for the Music Festival to be held at MSU on May 24.

Αω

Dean B & P S \$500 approp for Music Festival

\$1500 approp for budget of

Add. approp. \$250 approved

Miscellaneous, continued

Dean

23. Recommendation for the reorganization of the College of Business and Public Service, effective March 1, 1958, as follows:

- Alfred L. Seelye

*Associate Dean

Assistant Dean for Continuing Education - Paul E. Smith *Assistant Dean for Graduate Studies

- Kenneth R. Wilson Assistant Dean for Student Affairs - Leland E. Traywick

School of Hotel, Restaurant, and Institutional

- Donald Greenaway, Director School of Police Administration and Public Safety - Arthur F. Brandstatter, Director

School of Social Work - Erhest B. Harper, Director

**Department of Accounting & Financial Administration-James D. Edwards, Head

**Department of Business Education and Office Administration

Department of Economics

*Department of Insurance, Law, and Real Estate Administration

*Department of Marketing and Transportation Administration

*Department of Personnel and Production Adminis.

Department of Political Science

Department of Urban Planning and Landscape Architecture

Bureau of Business and Economic Research

Governmental Research Bureau

- Lyle Maxwell, Head

- John M. Hunter, Acting Head

-Milton B. Dickerson, Head

- Thomas A. Staudt, Head - David G. Moore, Head

- Harold W. Lautner, Head

- Eli P. Cox, Director

- Guy Fox, Acting Head

- Frank A. Pinner, Acting Director

It is also recommended that the faculty in the following business administration departments be given the same titles (Instructor in Business Administration, Assistant Professor of Business Administration, etc.):

Department of Accounting and Financial Administration Department of Business Education and Office Administration Department of Insurance, Law, and Real Estate Administration Department of Marketing and Transportation Administration Department of Personnel and Production Administration

New positions or departments

** New title of existing department

Recommendation that the following resolution authorizing officers of the Board to act on all matters involving classified government contracts be approved:

> BE IT RESOLVED BY the State Board of Agriculture of the State of Michigan that the following named members:

Lynn M. Bartlett, Clark L. Brody, C. Allen Harlan, Arthur K. Rouse, Connor D. Smith, Don Stevens, and Jan B. Vanderploeg,

AND, FURTHER, THAT the following named officers of Michigan State University:

Vice President for Off-Campus Education Durward B. Varner, and Vice President for Academic Affairs Thomas H. Hamilton

are not required to have access to, nor will they be permitted to have access to, such classified material or information as is received by Michigan State University from Department of Defense agencies, and, further, that the Security Office, Fifth Army, will be notified prior to any change which would authorize the above members to have such access to classified military information.

IT IS FURTHER RESOLVED THAT President John A. Hannah, Secretary Karl H. McDonel, and Vice President for Business and Finance--Treasurer Philip J. May are authorized to act for the Board in the administration of any classified contracts.

25. Recommendations from the Director of Personnel, as follows:

a. Establishment of a Natural Science Technician classification on the labor payroll with a salary range of \$4200-\$5300 per year. This is a new name for an existing position.

b. Transfer of a Clerk Typist position from the School of Hotel, Restaurant and Institutional Management to the Office of the Dean of the College of Business and Public Service.

c. Reclassification of a Secretary-Departmental II to a Secretary Executive position in the Office of the Assistant to the Vice President in Charge of the Honors College.

d. Establishment of a Secretary-Departmental II position in the Office of the Vice President for Off-Campus Education.

- 26. Recommendation for lighting improvements in Morrill Hall offices at an estimated cost of \$4600 to be charged to Alterations and Improvements, 1957-58.
- Recommendation for alterations in Rooms 201, 202, and 203 Agricultural Hall to provide more and better office space at an estimated cost of \$4575, to be charged to the Cooperative Extension Account, 71-7789.

College of Business and Public Service

Reorganization

Resolution re: Board members and University officers not having access to secret classified material

Approval of several recommendations from Director of Personnel

Lighting in several rooms in Morrill Hall improved

Alterations to rooms Ag. Hall to provide more offices

3942

4-in fiber
ducts installed to
increase
underground
conduit for
telephone
service
Furlough and
retirement
approved for

NEW BUSINESS, continued

Miscellaneous, continued

- 28. Recommendation for the installation of two 4-inch fiber ducts to increase the underground conduit for telephone service from a point at Auditorium Road and Farm Lane to a point approximately straight east of the new Education Building at an approximate cost of \$6,000 to be charged to Utilities, Extensions, and Replacements Fund, 11-5243.
- 29. Recommendation that Hermann H. Thornton, Professor and Head of Foreign Languages be granted a retirement furlough of one year with full pay effective September 1, 1958 and retirement effective September 1, 1959 at a retirement salary of \$1747 per year.

Dr. Thornton Gifts and Grants

Gifts and Grants

- 1. Grants as follows to be used for scholarship purposes:
 - a. To establish new scholarships:
 - (1) \$400 from customers of the Elliott Bay Lumber Company of Seattle, Washington to provide funds for one scholarship in the course in lumber and building materials merchandising for the 1958-59 year.
 - (2) \$25 from Sandra Gidner of Charlotte to establish the Sandra Gidner Award for a needy student in Nursing Education.
 - b. To continue established scholarships:
 - (1) \$100 from the Community National Bank of Pontiac to be credited to the Michigan Bankers' Association Short Course Scholarship Fund, 31-3348
 - (2) \$500 from the National Merit Scholarship Corporation of Evanston, Illinois to be credited to account 31-1001.
 - (3) \$680 from the Michigan Dairy Memorial and Scholarship Foundation of East Lansing to provide 8 scholarships for winter term 1958, and credited to account 31-3502.
 - (4) \$500 from Ralston-Purina Company of St. Louis, Missouri, to continue the Ralston Purina Company Scholarship for 1958-59.
 - (5) \$266.67 from the Chicago Restaurant Association of Chicago to be credited to the Chicago Restaurant Association Scholarship Fund, account 32-3348.
 - c. To aid specified students:
 - (1) \$160 from Deans Dairy of Eau Claire, Michigan
 - (2) \$300 from the Asher House Foundation, Inc., of Detroit
 - (3) \$500 from Ransom Fidelity Company of Lansing
 - (4) \$255 from Race Relations Department of the Board of Home Missions of New York City
 - (5) \$150 from The Southbridge Exchange Club of Southbridge, Massachusetts
 - (6) \$1000 from Jack P. Toombs of Flint, Michigan
 - (7) \$100 from George M. Pullman Educational Foundation of Chicago
 - (8) \$200 from the Zonta Club of Lansing for a student in Nursing Education
 - (9) \$250 from the Michigan Society for Crippled Children of Detroit
- 2. Gift of a plant seed and seed photograph collection valued at \$3000 from the Dow Chemical Chmpany of Midland to be used by staff and students in the Farm Crops Department.
- 3. Gift of 56 bushels of Michigan certified hybrid seed corn valued at \$560 from the Michigan Certified Hybrid Seed Corn Producers Association of East Lansing to be used in the Farm Crops Department.
- 4. Renewal of a memorandum of agreement with the Board of Supervisors of Livingston County covering a grant of \$7000 to be used under the direction of P. A. Miller in Cooperative Extension Service for the continued employment of an additional county extension agent in Livingston County for 1958.
- 5. Renewal of a memorandum of agreement with the Tri-Township Agricultural Extension Association of Kalkaska County covering a grant of \$600 to be used under the direction of P.A. Miller in Cooperative Extension Service to assist in the cost of an intensive agricultural extension program in Boardman, Orange, and Oliver Townships.
- 6. Grant of \$250 from the Ferry Morse Seed Company of Detroit to be used under the direction of Russell Mawby in 4-H Clubs to cover a portion of the expenses of state contestants and chaperons at an annual convention at Springfield, Illinois, in December 1957.
- 7. Grant of \$12,275 from The Sears Roebuck Foundation of Chicago to be used under the direction of Russell Mawby in 4-H Clubs as awards for tours, junior leadership schools, and State 4-H Club Council.
- 8. Grant of \$1500 from The Sears Roebuck Foundation of Chicago to be used under the direction of Russell Mawby in 4-H Clubs for special purposes in the 4-H Club program in the electrical project.
- 9. Grant of \$165 from the National Committee on Boys and Girls Club Work of Chicago to be used under the direction of Russell Mawby in 4-H Clubs for the expenses of two 4-H Club boys and a chaperon to attend the 1958 4-H Grain Marketing Tour and Clinic in Chicago in January 1958.
- 10. Gift of a herd of Hereford cattle valued at \$11,030 from Leslie D. Harrop of Vicksburg to become a part of the University-owned herd. The herd has been appraised by Messrs Leiter and Dean at \$16,030; Michigan State University will pay Mr. Harrop \$5,000 at the time of the transfer; and the balance of \$11,030 is a gift.

Gifts and Grants, continued:

Gifts and Grants

11. Grants as follows to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative television program:

The Western Michigan Electric Co-op, Scottville	\$ 190.94
Tri-County Electric Cooperative, Portland	408.06
Top O-Michigan Rural Electric Company, Boyne City	383.85
Thumb Electric Cooperative, Ubly	349.64
Southeastern Michigan Rural Electric Coop, Inc., Adrian	147.01
Presque Isle Electric Cooperative, Inc., Onaway	363.30
Oceana Electric Cooperative, Hart	149.62
0 & A Electric Cooperative, Newaygo	291.76
Fruit Belt Electric Cooperative, Cassopolis	412.61
Consumers Power Company, Jackson	0,450.00
Cherryland Rural Electric Cooperative Association, Traverse City	180.62
Alger-Delta Cooperative Electric Association, Gladstone	112.65

12. Grants as follows to be used under the direction of A. W. Farrall in Agricultural Engineering in support of the cooperative radio program, "Electricity at Work for You":

Alger-Delta Cooperative Electric Association, Gladstone	30.00
Cherryland Rural Electric Cooperative Association, Traverse City	30.00
Consumers Power Company, Jackson	1,125.00
Fruit Belt Electric Cooperative, Cassopolis	60.00
0 & A Electric Cooperative, Newaygo	60.00
Oceana Electric Cooperative, Hart	60.00
Presque Isle Electric Cooperative, Inc., Onaway	60.00
Southeastern Michigan Rural Electric Coop, Inc., Adrian	30.00
Thumb Electric Cooperative, Ubly	60.00
Top O'Michigan Rural Electric Company, Boyne City	60.00
Tri-County Electric Cooperative, Portland	60.00
The Western Michigan Electric Co-op, Scottville	60.00

- 13. Approval of a memorandum of agreement with the Beef Cattle Research Foundation of Kansas City, Missouri, covering a grant of \$700 to be used under the direction of R. H. Nelson in Animal Husbandry for research on dwarfism in beef cattle.
- 14. Approval of a memorandum of agreement with the United States Department of Agriculture of Beltsville, Maryland, covering a grant of \$600 to be used under the direction of W. W. Snyder in Dairy for research on the effect of jet airplane noises on the milk production of dairy herds surrounding airports.
- 15. Renewal of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$2,200 to be used under the direction of C. M. Harrison in Farm Crops for fertilizer and crop sequence studies. The agreement provides for a special graduate research assistant.
- 16. Renewal of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$3,000 to be used under the direction of H. L. Kohls in Farm Crops for sugar beet breeding research.
- 17. Renewal of a memorandum of agreement with the National Apple Institute of Washington, D.C. covering a grant of \$3,250 to be used under the direction of A. L. Kenworthy and H. B. Tukey in Horticulture to determine the chemical composition of fresh apples: from samples of prominent varieties grown in different parts of the United States under known conditions. The agreement provides for a special graduate research assistant.
- 18. Renewal of a memorandum of agreement with the National Pickle Packers Association of Oak Park, Illinois, covering a grant of \$2,500 to be used under the direction of S. K. Ries and H. B. Tukey in Horticulture for research on the effect of plant nutrients and cultural practices on yield and quality of pickling cucumbers. The agreement provides for a special graduate research assistant.
- 19. Renewal of a memorandum of agreement with Merck and Company of Rahway, New Jersey, covering a grant of \$5,000 to be used under the direction of S. H. Wittwer and H. B. Tukey in Horticulture for further evaluation of gibberellic acid in crop production. The agreement provides for a special graduate research assistant.
- 20. Approval of a memorandum of agreement with the Mink Farmers' Research Foundation, Inc., of Milwaukee covering a grant of \$2,000 to be used under the direction of P. J. Schaible in Poultry Husbandry to determine the effects of BHT upon growth and pelt quality of mink.
- 21. Approval of a memorandum of agreement with the Columbia, Southern Chemical Corporation of Pittsburgh covering a grant of \$3,000 to be used under the direction of R. L. Cook and J. F. Davis in Soil Science to evaluate ammonium chloride as a nitrogen carrier for several crops grown in Michigan.
- 22. Grant of \$100 from Adrian A. DeVos of Grand Haven to be used under the direction of Paul Bagwell in Communication Skills to promote work being done in the area of human relations.

Gifts and Grants

Gifts and Grants, continued

- 23. Grant of \$1,500 from the National Education Association of Washington, D.C., to be used under the direction of Julian Smith in Administrative and Educational Services to provide for workshops, institutes, and clinics in connection with the outdoor education project and continuing education.
- 24. Renewal of a memorandum of agreement with the National Committee for Education in Family Finance of New York City covering a grant of \$14,110 to be used under the direction of Peter G. Haines in Teacher Education to aid in graduate teacher preparation in areas of effective money management and economic efficiency. The grant is used for a scholarship summer workshop for teachers and consultative services to schools.
- 25. Grant of \$1,000 from the National Retail Dry Goods Association of New York City to be used under the direction of Marion A. Niederpruem in Textiles, Clothing, and Related Arts for research on retailing.
- 26. Grant of \$5,000 from the Ingham County Cancer Society, Inc., of Lansing to be used in the Division of Biological Science for research on projects which give promise of a better understanding of cancer.
- 27. Approval of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$500 to be used under the direction of F. C. Strong in Botany and Plant Pathology to test certain chemical compounds for their effectiveness in inhibiting or killing the causal fungus of the Dutch elm disease in infected trees.
- 28. Renewal of a memorandum of agreement with the Velsicol Chemical Corporation of Chicago covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology to finance a research assistantship on seed treatment and soil treatment fungicides.
- 29. Approval of a memorandum of agreement with Gerber Products Company of Fremont covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology to finance a research assistantship on seed treatment and soil treatment fungicides.
- 30. Approval of a memorandum of agreement with the California Spray-Chemical Corporation of Moorestown, New Jersey, covering a grant of \$200 to be used under the direction of H. S. Potter in Botany and Plant Pathology for the testing of new fungicide compounds.
- 31. Renewal of a memorandum of agreement with E. I. duPont deNemours and Company of Wilmington, Delaware, covering a grant of \$3,650 to be used in the Chemistry Department to support the DuPont Post-Graduate Teaching Assistantship.
- 32. Approval of a memorandum of agreement with the United States Army Detroit Ordnance District of Detroit covering a grant of \$9,961 to be used under the direction of Harold Hart in Chemistry for research entitled, "The Acylation of Cyclopropanes". The agreement provides for a special graduate research assistant.
- 33. Grant of \$2,630 from the Petroleum Research Fund of the American Chemical Society of Washington, D.C., to be used under the direction of Harold Hart in Chemistry to provide fellowships for graduate students.
- 34. Grant of \$1,400 from the Petroleum Research Fund of the American Chemical Society of Washington, D. C., to be used under the direction of Harold Hart in Chemistry to provide travel and expenses for glassware, chemical, etc., to carry on fundamental organic chemical research.
- 35. Renewal of a memorandum of agreement with the United States Army Office of Ordnance Research of Durham, North Carolina, covering a grant of \$18,703 to be used under the direction of R. D. Spence, Harold Forstat, and D. J. Montgomery in Physics and Astronomy to conduct research in low-temperature physics. The agreement provides for special graduate research assistants.
- 36. Grant of \$5,000 from the Agricultural Marketing Service of the United States Department of Agriculture of Washington, D.C., to be used under the direction of J. A. Beegle and J. W. Artis in Sociology and Anthropology to ascertain the intention of high school seniors in selected counties of Michigan with regard to migration after graduation, to determine from students who intend to migrate the influences that lead to their decision and the role of persons in professional occupations in advising young people about migration. Provision is made for special graduate research assistants.
- 37. Grant of \$750 from the National Project in Agricultural Communications of East Lansing to be used under the direction of E. O. Moe in Sociology and Anthropology for research on the diffusion of ideas and technology to extension programs.
- 38. Grant of \$142,760 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of C. P. Loomis in Sociology and Anthropology, in a study of the Anglo-Latino relationships in selected hospitals and communities in the United States. Provision is made for special graduate research assistants.
- 39. Grant of \$125.70 from Dr. David J. Ellis of East Lansing to be used under the direction of W. O. Brinker in Surgery and Medicine for the benefit of the Ambulatory Clinic.

Gifts and Grants, continued

40. Grant of \$446.50 from Dr. Clifford C. Beck of Lansing to be used under the direction of W. O. Brinker in Surgery and Medicine for the benefit of the Ambulatory Clinic.

Gifts and Grants

- 41. Grant of \$5 from Roy E. Bendell of Lansing to be used for the purchase of windows for the Alumni Memorial Chapel.
- 42. Gift of stock valued at \$744 from Albert D. Sobey, class of 1909, of Flint to be credited to the MSU Development Fund.
- 43. Gift of stock valued at \$878.50 from Arthur Vinson, class of 1929, of Scarsdale, New York, to be credited to the MSU Development Fund. This gift will be dollar matched by General Electric
- 44. Grant of \$300,000 from the W. K. Kellogg Foundation of Battle Creek to be used for an addition to the Kellogg Center.
- 45. Grant of \$756,950 from the W. K. Kellogg Foundation of Battle Creek to be used under the direction of H. R. Neville in Continuing Education to mobilize and focus the University's resources and other public and private resources, upon the problems of the communities of Michigan.
- 46. Grant of \$250 from Parke, Davis & Company of Detroit to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.
- 47. Grant of \$462 from The Budd Company of Philadelphia. This is an unrestricted grant based on the proportion of the number of alumni in the employ of the Budd Company.

Report for Board Members

Board Members

Report for

1. The following alterations and improvement projects have been authorized since the January Board meeting and the costs charged to Alterations and Improvements, 1958-59:

a. Improve lighting, Room 304, Horticulture Building \$360 b. Two directories and 70 card holders, Berkey Hall 284 c. Alterations, Room 108, Natural Science Building 500 \$1,144

2. Additional payments to salaried employees since the January Board meeting, as per list on file.

On motion of Mr. Stevens, seconded by Mr. Rouse, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations and Terminations

Resignations

- 1. Harry Goldgar, Instructor in English, March 31, 1958 because of illness.
- 2. Arthur E. Naftalin, Consultant Viet-Nam Project, February 11, 1958.

Leaves--Health

Leaves

- 1. Clyde E. Henson, Assistant Professor of English with full pay from February 19, 1958 to March 31, 1958.
- 2. Marjorie Jackson, Secretary International Programs, with full pay from January 13, 1958 to March 14, 1958.

Leaves--Other

1. Ruel C. Kahler, Instructor in General Business without pay from April 1, 1958 to July 31, 1958 to complete research for his Ph.D.

Appointments

Appointments

- 1. Merrill B. Evans, Associate Professor (Ext.) of Agricultural Economics at a salary of \$9000 per year on a 12-month basis effective April 16, 1958.
- 2. J. LaVar Bateman, Lecturer, Communication Skills, at a salary of \$1800 for the period October 1, 1958 to December 31, 1958.
- 3. George Hatherill, Lecturer Police Administration and Public Safety at a salary of \$200 for the period April 10,1958 to April 13, 1958.
- 4. Herr Helmut Meyer-Dietrich, Lecturer in Journalism at a salary of \$2000 for the period February 1, 1958 to April 30,1958.
- 5. William J. Hinze, Assistant Professor of Geology at a salary of \$6700 per year on a 10-month basis effective April 1, 1958 to August 31, 1958.
- 6. Appointment of Henry Gabriel Blosser as Associate Professor of Physics and Astronomy at a salary of \$500 per month from March 1, 1958 to August 31, 1958.

3946

ADDITIONAL ITEMS, continued

Appointments

Appointments, continued

- 7. Henry Gabriel Blosser, Associate Professor of Physics and Astronomy at a salary of \$12,000 per year on a 12-month basis effective September 1, 1958.
- 8. Norman Keith Lee, Instructor (Res.) in Physics and Astronomy at a salary of \$225 per month from March 16, 1958 to March 31, 1959.

Transfer C.C. Sheppard to Poultry Husb. Transfers

1. Charles C. Sheppard, from Instructor in Short Courses to Assistant Professor (Ext.) of Poultry Husbandry at a salary of \$8000 per year on a 12-month basis effective September 16, 1958.

Miscellaneous

Change in status for Clyde M. Campbell from April 1, 1958 to June 30, 1959

- 1. Recommendations as follows changing the status of Clyde M. Campbell, Professor of Administrative and Educational Services, effective from April 1, 1958 to June 30, 1959:
 - a. Assigned half-time to the Department of Administrative and Educaional Services and half-time as Executive Assistant to the Michigan Association of School Administrators with a salary increase from \$11,300 to \$13,000 per year, paid half from each assignment.

b. Michigan State University is to pay the retirement and Social Security through June 30, 1958.

c. Michigan Association of School Administrators is to pay \$377.50 retirement and Social

Security from July 1, 1958 to June 30, 1959.

d. The Michigan Association of School Administrators will pay these sums to Michigan State University.

James Niblock appointed with tenure

- Salary of K.A. Boedecker corrected
- Summer School to be 10 weeks instead of 9
- Special approp for -Scholarship Economics Summer School
- ver employed as arch. for 348 units Married Housing
- Contract for catch basin and storm sewers for 800 apts awarded Vermeersch
- 20 offices to be provided in Auditorium Building
- Contracts for Plant Sci. Greenhouses let to Vandenburg Shaw-Winkler Central Elec.

- Recommendation that James F. Niblock, Assistant Professor of Music, be reappointed with tenure, effective September 1, 1958. His name was overlooked when tenure recommendations were made.
- 3. Correction in the salary of Karl A. Boedecker, Professor of General Business and assigned to the Brazil Project, from \$1,120 per month to \$1,244 per month, effective from January 1 to March 31, 1958 paid from account 71-2227.
- The Academic Senate recommends to the State Board of Agriculture that starting in 1959 the total length of the summer session be increased from nine to ten weeks, thereby permitting students to take a full term's work in the summer.
- 5. Vice President May recommends special appropriations as follows:
 - a. \$1000 for the Scholarship Office labor budget.
 - b. \$1200 for the Department of Economics labor budget
 - c. \$2000 for the Summer School supplies and services budget
- Manson and Car- 6. It is recommended that Manson and Carver be employed as architects for the next group of units of married housing at a fee of $1\frac{1}{2}\%$ of the construction cost for the married housing units and 5% for the laundry building and other non-repetitive items. It is recommended that this authorization cover approximately 348 units located along South Harrison Road north of the Grand Trunk Railroad.
 - Bids were received as follows for the construction of catch basins and storm sewers for the 800 apartments under construction in Spartan Village:

Vermeersch Construction	\$20,277.50
Kegle Construction	21,323.25
Kenneth Roberts	21,995.00
McNamara Construction	24.890.00

It is recommended that the low bid by Vermeersch Construction Company of \$20,277.50 be accepted.

- Recommendation for alterations in the Auditorium Building to provide 20 offices on the ground floor at an estimated cost of \$20,400 to be charged to Alterations and Improvements 1957-58.
- Bids were received for an addition to the Plant Science Greenhouses, as follows:

Gene	r	a.
	_	_

Vandenburg Construction Company	\$47,118
Perron Construction Company	48,600
Hanel-Vance Construction	50,172
Haussman Construction	50,666
Nordstrom-Myers	51,088
Reniger Construction	51,750
Granger Brothers	57,800

Mechanical

Shaw-Winkler	10,472
Branz, Diehl, & Lohman, Inc.	10,960
Farrington Company	11,528
R. L. Spitzley Heating Company	11,760
Dard, Inc.	12,975
Cole & Lowoy	13,490

ADDITIONAL ITEMS, continued

Miscellaneous, continued

9. Bids additional Plant Science Greenhouses, continued:

Electrical				
Central Electric M	lotors	\$	4,650	
Lansing Electric M	lotors		4,750	
Root Electric			4,896	
Hayes Electric			4,979	
Superior			4,980	
Hatzel-Buehler			5,925	
Barker-Fowler Elec	tric		6,400	
Hall Electric Comp	any		7,833	

It is recommended that the low bid be accepted in each instance, as follows:

General Mechanical	-	Vandenburg Construction Company Shaw-Winkler	47,118 10,472
Electrical	-	Central Electric	4,650
			\$62,240

10. At the October Board meeting, the Board authorized the acquisition of an option on 10 acres of blueberry land near South Haven for use by the South Haven Experiment Station. Since that time the State Highway Department has changed the location of a highway so that it interferes with the land that was contemplated. It is now planned to let the option expire, and another site is being sought.

- The annual report of the East Lansing Fire Department for 1957 has been received. The total fire losses in the City of East Lansing are shown at \$7,959, and the total Michigan State University fire losses at \$2,089. There was a total of 260 fire alarms during the year.
- 12. The annual report of the Michigan State University Employees Credit Union has been received. The total assets of this organization have increased during the last year from \$766,874 to \$1,487,976.
- 13. Communication from the widow of Dean Emmons expressing her gratitude to the Board for the illuminated scroll:

"Words cannot express the pride and gratitude I feel for the beautiful Scroll which the Board presented to me and my children. It means so much to all the family to have such a wonderful tribute to Lloyd's memory, and it is one we shall always cherish."

"Our sincerest thanks."

14. A similar communication from the widow of E. E. Down:

"It is with a feeling of great pride that I accept the beautiful illuminated resolution on the death of my husband. He loved his University and work, and the State Board of Agriculture has been most kind in its action. I thank you very much."

Gifts and Grants

- 1. Renewal of a memorandum of agreement with the Board of Supervisors of Genesee County covering a grant of \$4,000 to be used under the direction of P. A. Miller in the Cooperative Extension Service for the continued employment of an additional County Extension Agent in Genesee County.
- 2. Renewal of a memorandum of agreement with the Michigan Agricultural Limestone Association covering a grant of \$1,000 to be used under the direction of R. L. Cook, E. D. Longnecker, and J. F. Davis in Soil Science for lime research.
- 3. Renewal of a memorandum of agreement with the Tennessee Valley Authority of Knoxville, Tennessee, covering a grant of \$7,000 to be used under the direction of R. L. Cook in Soil Science and W. B. Sundquist in Agricultural Economics to facilitate field and greenhouse experimental work and statistical computations for methodological work in determining the effects of various plant nutrients on crop yield response.
- 4. Grant of \$6,000 from The Rockefeller Foundation of New York City to be used under the direction of Robert Horwitz in Political Science to complete his analysis of the work of Harold D. Lasswell.
- 5. Grant of \$1500 from The Rockefeller Foundation of New York City to be used under the direction of G. A. Schubert, Jr., in Political Science to complete work for the writing of a book on the theory of the public interest in governmental decision making.
- 6. Grant of \$6,000 from the United States Steel Foundation, Inc., of New York City to be used under the direction of A. J. Smith in Metallurgical Engineering for fellowships in the field of engineering.
- 7. Grant of \$13,000 from the National Science Foundation of Washington, D. C., to be used under the direction of W. J. Hooker in Botany and Plant Pathology to study virus multiplication as influenced by inherent resistance of the plant host.

Option for 10 acres of blueberry land So. Haven to be allowed to expire

Receipt of report E.L. Fire Dept.

Receipt of MSU credit union

Communications from Mrs. Emmons and

Mrs. Down

Gifts and Grants

ADDITIONAL ITEMS, continued

Gifts and Grants, continued

Gifts and Grants

- 8. Renewal of a memorandum of agreement with the Chemagro Corporation of New York City covering a grant of \$750 to be used under the direction of Robert G. Haines in Entomology for an evaluation of Guthion against fruit pests and on quality on various apple varieties.
- 9. Renewal of a memorandum of agreement with the Shell Chemical Corporation of New York City covering a grant of \$2,000 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology for studies on the control of clover root borer in an effort to prolong stands and increase seed production, for studies on vetch bruchid, for studies on asparagus and cucumbers by granulated formulations for beetle control and onion maggot populations, and fruit insect studies with Phosdrin.
- 10. Approval of a memorandum of agreement with the Shell Chemical Corporation of New York City covering a grant of \$500 to be used under the direction of John A. Knierim in Entomology to evaluate Shell's granular and liquid nematocides on various fruit and vegetable crops on both muck and mineral soils.
- 11. Approval of a memorandum of agreement with the Office of Ordnance Research of the United States Army of Durham, North Carolina, covering a grant of \$13,290 to be used under the direction of Frank J. Blatt in Physics and Astronomy for a theoretical and experimental study of the thermoelectric properties of dilute alloys of copper and silver. The agreement provides for special graduate research assistantships.
- 12. Grant of \$20,000 from the National Science Foundation of Washington, D. C., to be used under the direction of Leo Katz in Statistics to support research on discrete problems in mathematical statistics. Provision is made for special graduate research assistants.

On motion of Mr. Rouse, seconded by Mr. Vanderploeg, it was voted to approve all the Additional Items. Mr. Harlan did not vote on Item 9 under Miscellanous.

The Board adjourned at 4:00 p.m.

The next meeting will be held on the regular meeting date, Thursday, March 20th.

President

× /

PRESIDENT'S REPORT - February 27, 1958

Appointments

- 1. Appointment of Virginia Elizabeth Blackwood as Leelanau County Home Demonstration Agent at a salary of \$5,000 per year on a 12-month basis, effective January 20, 1958, to full position 20.
- 2. Appointment of John N. Ferris as Instructor (Extension) of Agricultural Economics at a salary \$6800 per year on a 12-month basis, effective January 1, 1950, subject to tenure rules.
- 3. Appointment of Pauline Edkin as Instructor in Music at a salary of \$400 for the period from January 1 to March 31, 1958.
- 4. Appointment of Voris V. King as Instructor in Geography at a salary of \$2000 for the period from January 1 to June 30, 1958, paid from Continuing Education funds.
- 5. Appointment of Frederick B. Bell, Jr., as Assistant Professor of Psychology at a salary of \$450 per month, effective from January 6 to March 31, 1958.
- 6. Appointment of David C. Cole as Associate (Research) for the Viet-Nam Project at a salary rate of \$3350 per year, effective from January 16 to August 31, 1958.
- 7. Transfer of Robert S. Vogel, Instructor in Geography, from Continuing Education to the Highway Traffic Safety Center at the same salary of \$2000 for the period from January 1 to June 30, 1958.
- 8. Transfer of Edmond W. Alchin from County Extension Specialist in Community Development to Instructor in Resource Development, Continuing Education, and the Highway Traffic Safety Center with a salary increase from \$7400 to \$8200 per year, paid 50% from Highway Traffic Safety Center and 50% from Continuing Education effective January 16 to June 30, 1958.
- 9. Change in the effective date of the appointment of Rudolf E. Nobel as Psychiatrist at the Health Service from January 1 to February 1, 1958.
- 10. Approval of alterations in Morrill Hall to provide three classrooms and one laboratory at an estimated cost of \$9,200 to be charged to Alterations and Improvements 1957-58.

On motion of Mr. Stevens, seconded by Mr. Rouse, it was voted to approve the President's Report.

Ch. effective date appt.
Dr. Nobel
Alts. to Morrill Hall

approved

Transfers