

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE  
May 22, 1964

The Finance Committee convened at 7 a.m. for breakfast at the Kellogg Biological Station at Gull Lake.

The following members were present: Messrs. Bagwell, Huff, Merriman, Nisbet, Pingel, Smith, Stevens; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Harlan

1. Scudder, Stevens & Clark and Mr. Cress recommend the following investment items:

Harry L. Conrad Fund

Recommend purchasing:

Amount	Security		Approx. Price	Principal	Income	Yield
\$5,000	U.S. Treasury 4 5/8s-5/15/65		101	\$5,050	\$ 231	4.6%
\$5,000	U.S. Treasury 4s-8/15/66		100	5,000	200	4.0%
20 shs.	Bethlehem Steel 7% PFD	\$7.00	153	3,060	140	4.54%
\$2,000	Virginian Railway 6s-2008		117	2,340	120	5.0%
75 shs	Marine Midland Corporation	\$1.15	33	2,475	86	3.5%
75 shs	Philadelphia Electric	\$1.32	33	2,475	99	4.0%
50 shs	American Natural Gas	\$1.60	44	2,200	80	3.6%
30 shs	National Dairy Products	\$2.40	80	2,400	72	3.0%
20 shs	Eastman Kodak	\$2.20+	130	2,600	44+	1.7+
50 shs	National Gypsum	\$2.00	53	2,650	100	3.8%
35 shs	International Harvester	\$2.80	74	590	98	3.8%
50 shs	Royal Dutch Petroleum (Amer.)	\$1.74	47	2,350	87	3.7%
40 shs	Ford Motor Company	\$2.00	56	2,240	80	3.6%
20 shs	Norfolk & Western Railway	\$6.00	128	2,560	120	4.7%
				<u>\$39,990</u>	<u>\$1,557+</u>	<u>3.9+</u>

Retirement Fund

Recommend selling:

1,200 shs.	Westinghouse Electric	\$1.20	32	\$38,400	\$1,440	3.7%
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Recommend purchasing:

\$20,000	U. S. Treasury 3 7/8s-5/15/65 (Holding \$285,000)		101	\$20,200	775	3.8%
500 shs.	Eastman Kodak	\$2.20+	130	\$65,000	1,100+	1.7+
800 shs.	Philips Lamp Works (25 Florin) N.Y. Shares)(Holding 2,205	\$1.11	44	\$35,200	888	2.5%

Albert Herman Case Fund

Recommend purchasing:

\$2,000	U.S. Treasury 3 7/8s-5/15/65		101	\$2,020	77	3.8%
100 shs.	Philips Lamp Works (25 Florin N.Y. Shares)	\$1.11	44	<u>\$4,400</u>	<u>111</u>	<u>2.5%</u>
				<u>\$6,420</u>	<u>\$188</u>	<u>2.9%</u>

Consolidated Investment Fund

Recommend selling:

300 shs.	Westinghouse Electric	\$1.20	32	\$9,600	\$360	3.7%
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Recommend purchasing:

200 shs.	Philips Lamp Works (25 Florin N.Y. Shares)(Holding 525)	\$1.11	44	\$8,800	\$222	2.5%
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Jenison Fund

Recommend selling:

200 shs.	Westinghouse Electric	\$1.20	32	\$6,400	\$240	3.7%
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Recommend purchasing:

150 shs.	Philips Lamp Works (25 Florin N.Y. Shares)	\$1.11	44	\$6,600	\$166	2.5%
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Forest Akers Fund

Recommend selling

100 shs.	Westinghouse Electric	\$1.20	32	\$3,200	\$120	3.7%
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Recommend purchasing:

70 shs.	Philips Lamp Works (25 Florin N.Y. Shares)	\$1.11	44	\$3,080	\$ 77	2.5%
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Investment  
recommenda-  
tions

## Finance Committee Items, continued:

## 1. Recommendations from Scudder, Stevens &amp; Clark and Mr. Cress, continued:

Skinner Fund

			<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>	
Recommend selling:							Investment recommenda- tions
125 shs. Westinghouse Electric	\$1.20	32	\$4,000	\$150	3.7%		
Recommend purchasing:							
100 shs. Philips Lamp Works 25 Florin N.Y. Shares)	\$1.11	44	\$4,400	\$111	2.5%		

Albert H. and Sarah A. Case Fund

Recommend selling:							
150 shs. Westinghouse Electric	\$1.20	32	\$4,800	\$180	3.7%		
Recommend purchasing:							
100 shs. Philips Lamp Works (25 Florin N.Y. Shares)	\$1.11	44	\$4,400	\$111	2.5%		

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve item 1.

## 2. Communication from Mr. May:

At the March Board meeting I obtained approval to sell the house given to the University by Mr. Harry Conrad. Subsequent to that time the buyer indicated he would be unable to proceed with the purchase.

On April 20, the Porter Realty Company submitted a new offer which will net the University the same amount as the original offer. I would recommend that the Board approve the sale of the home formerly owned by Mr. Conrad at 1510 Moores River Drive, Lansing to Frederic S. Abood and Patricia L. Abood for the price of \$42,857.

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve the above recommendation. Commissions and costs of sale: net to the University - \$40,236.08

## 3. On May 1 Scudder, Stevens &amp; Clark advised Mr. May concerning the exchange of certain Treasury Notes for new issues maturing November 15, 1964. These new notes will yield 4.09. Since the exchange had to be requested by May 6, Mr. Cress was authorized to submit the exchange forms. Board approval of this action is requested.

On motion by Mr. Pingel, seconded by Mr. Merriman, it was voted to approve the above item.

## 4. It is recommended that the construction of Dormitory #4 be delayed and its completion timed so that it will be available for use in the fall of 1966.

After discussion of the time of construction of Dormitory #4, it was agreed to delay beginning this construction and to proceed with its construction at a time so that it will be available for occupancy by the fall of 1966.

## 5. Mr. May and Mr. Foster recommend an increase in rates for dormitories and married housing effective fall 1964 made necessary by increasing wage costs.

Dormitory rate: It is recommended that the dormitory rate be increased \$7 per term from \$268 to \$275

Married Housing: It is recommended that there be an increase of \$6 per month in the rate of married housing units.

Owen Grad. Hall: Increase of \$4 per term. \$172 per person single; \$130 per person double

Van Hoosen Dormitory: It is recommended that there be an increase of \$18 per term from \$624 to \$642 per apartment.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the above changes in dormitory and housing rates.

## 6. It is recommended that the Trustees offer to make land available for the Regional Poultry Research Laboratory on the site bounded on the west by Pine Tree Road, on the south by I-96, on the east by I-496, and on the north by Jolly Road.

On motion by Mr. Bagwell, seconded by Mr. Nisbet, it was voted to approve the above recommendation.

## 7. Discussion by Provost Neville of contemplated changes transferring the Department of Economics from the College of Social Science to the College of Business and the separation of the Department of Sociology and Anthropology into two departments -- a Department of Sociology and a Department of Anthropology, both to be effective July 1, 1964.

On motion by Mr. Huff, seconded by Mr. Pingel, it was voted to approve this recommendation.

## 8. Mr. May presented a proposed new pay schedule for non-academic employees.

After discussion, it was moved by Mr. Nisbet, seconded by Mr. Huff, and voted to approve these wage and salary schedules to be included as a part of the 1964-65 budget to be presented to the Board of Trustees at its June meeting.

Mr. Stevens wished to be recorded as voting "no" on this item.

Investment  
recommenda-  
tionsApproval  
of sale of  
Conrad houseApproval  
exchange of  
certain  
Treasury notesConstruction  
of Dorm #4  
delayedIncrease in  
dormitory  
and married  
housing ratesLand made  
available for  
Poultry Res.  
LaboratoryDept. Economics  
changed to  
College Bus.  
Sociology and  
Anthropology  
separatedApproval new  
pay schedule  
non-academic  
employees

## Finance Committee Items, continued:

Presentation  
by Mr. May  
of the esti-  
mated income  
from all  
sources for  
1964-64.

Details  
outlined for  
salary  
adjustments

9. Mr. May presented in detail the estimated income from all sources for 1964-65 and outlined in general terms the budget adjustments that are required for each of the categories carried in the budget.

Provost Neville discussed in general terms the allocations that are contemplated in the various academic areas.

The President outlined in detail recommendations for salary adjustments. This includes the commitment arrived at when appropriations were requested through the Governor from the Legislature that faculty salaries for existing staff would be brought to a point equal to the midpoint of the average salaries among all of the Big Ten schools. To bring our salary schedules to this figure for the current year requires \$668,000 of additional funds. This is the catch-up factor. To maintain the same position for 1964-65 will require a 5% additional adjustment or a total of \$698,000. This is the keep-up factor.

Because of inequities in our salary schedule between certain Colleges, a formula was explained for making progress toward the minimizing of undesirable inequities.

The President distributed a summary of tabulations as received from the Provost of recommended increases as prepared by the various Deans in accordance with these formulae.

It was recommended that the Trustees approve in principle the procedures being followed as guidelines for the preparation of the new budget.

After considerable discussion, it was agreed that the responsibility will be left with the President to prepare a detailed salary schedule for all academic employees to be distributed to the Trustees as soon as possible with the understanding that the Trustees will be given a few days to review this material and raise any questions they care to with the President. The salary schedules as distributed will be included in the detailed 1964-65 budget and become a part of it. If questions are raised by Trustees with reference to individual salaries, it is understood that these items will be subject to discussion and possible change at the time the budget is approved.

On motion by Mr. Merriman, seconded by Mr. Pingel, it was voted unanimously to approve the above recommendations.

Dormitory  
rates at  
Oakland U.  
increased  
Sept. 1 '64

10. Chancellor Varner recommends an increase in the dormitory rates at Oakland University from \$385 per semester to \$402 per semester.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve the increase in dormitory rates for Oakland University as recommended effective September 1, 1964.

Discussion  
proposal  
that Oakland  
U. join with  
Pontiac Twshp  
in extending  
Detroit  
water system  
to Oakland

11. Chancellor Varner discussed a proposal that Oakland University join with Pontiac Township in extending the Detroit Water system to the Oakland campus.

After discussion, it was agreed that Mr. Varner should continue discussion with Pontiac Township and that Mr. May would check into the reasonableness of the proposed rates to be charged by Pontiac Township--this whole matter to be discussed further at the next Trustees' meeting.

Adjourned.

MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES  
May 22, 1964

Present: Dr. Smith, Chairman; Messrs. Bagwell, Huff, Merriman, Nisbet, Pingel, Stevens; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Harlan

The meeting was called to order at 10:55 a.m. at the Kellogg Biological Station at Gull Lake. The Trustees had met informally Wednesday evening, May 20, and all day Thursday, May 21.

The minutes of the April meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee items on the preceding pages.

On motion by Mr. Nisbet, seconded by Mr. Bagwell, it was voted to approve the Finance Committee items.

2. The President read the following telegram from John W. Cumiskey of Miller, Johnson, Snell, Attorneys of Grand Rapids, Michigan:

URGENTLY REQUEST THAT I BE ALLOWED TO APPEAR IN PERSON BEFORE THE BOARD OF TRUSTEES TO SEEK A REVIEW OF THE UNIVERSITIES DECISION TO DISCONTINUE BUSINESS RELATIONS WITH WELLMAN PRESS BECAUSE OF THE FACT THAT A LABOR DISPUTE TOOK PLACE AT THIS COMPANY AND NOT BECAUSE

Approval  
finance  
committee  
items

SPECIAL MISCELLANEOUS, continued

## 2. Telegram from John W. Cummiskey, continued:

OF ANY SHORTCOMING ON THE PART OF THE COMPANY IN RENDERING SERVICE TO THE UNIVERSITY THIS ACTION WILL HAVE SERIOUS EFFECT ON WELLMAN PRESS AND THE DECISION WAS BASED ON CONSIDERATIONS THAT DESERVE FURTHER REVIEW PLEASE ADVISE BY RETURN WIRE WHEN I MAY PRESENT OUR POSITION SEE LETTER OF MAY 14, 1964 TO JOHN BRESLIN FOR FURTHER DETAILS

After discussion, it was moved by Mr. Huff, seconded by Mr. Merriman and voted that the sanction now in effect on new purchase contract awards to the Wellman Press and affiliates be withdrawn if these companies are no longer in violation of NLRB or other federal orders.

## 3. Mr. Huff discussed the meeting of the Michigan Coordinating Council for Public Higher Education held at Mt. Pleasant on Monday, May 18 where it was agreed that Boards of Control of the State Universities and Colleges would submit a similar letter through Dr. Ira Polley to State Attorney General Frank J. Kelly. The letter follows:

The Honorable Frank J. Kelley  
Attorney General of Michigan  
State Capitol  
Lansing, Michigan

Dear Mr. Kelley:

Senate Bill No. 1278 appropriates funds for remodeling of and additions to existing buildings and construction of new buildings at the institutions of higher education. The appropriations are for the fiscal year ending June 30, 1965. The bill makes various appropriations in Section 5 from the general fund subject to the conditions and limitations of Section 7. In addition, the bill provides in Section 6 that funds are appropriated from the general fund to the Controller of the Department of Administration, subject to the conditions of section 7, although a substantial portion of the funds are for capital expenditures at institutions of higher education. Section 7 provides that funds shall be released by the State Administrative Board when it approves proposed expenditures. The Board is also given the discretionary authority to condition release upon its approval of "the method by which labor on the capital outlay project shall be performed." The Board is prohibited from releasing any funds unless the plans for the project are within the appropriation.

Additionally, Section 11 empowers the Controller to "award suitable architectural, engineering and construction contracts to design, construct and equip all projects authorized by this act for all state agencies including the four-year colleges and universities..."

In our view, the conditional appropriations raise a question as to the applicability of Sections 5 and 6, Article VIII, of the Constitution of 1963, which provide, in part, that boards of control of the institutions of higher education have "control and direction of all expenditures from the institution's funds." Therefore, we would appreciate your opinion as to whether the State Administrative Board and the Controller should be directed to release the funds appropriated for the colleges and universities having constitutional status without regard to the conditions and limitations imposed by Sections 7 and 11.

On motion by Mr. Stevens, seconded by Mr. Bagwell, it was unanimously voted to approve this recommendation.

## 4. Mr. Stevens made the recommendation that all departments and all branches of Michigan State University and Oakland University do everything possible to cooperate with Federal, State and local governments and private agencies engaged in eliminating poverty.

On motion by Mr. Stevens, seconded by Mr. Bagwell, it was voted to approve the above recommendation.

## 5. The Class of 1914 presented a gift of \$25,037.50 from 126 members of the Class with the request that it be used to provide furnishings for the reception room and staff offices of the Department of Alumni Relations and the Development Fund for the new quarters into which they will be moved in the Union Memorial Building.

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to accept with gratitude the above gift from the Class of 1914.

PRESIDENT'S REPORTAppointments

## 1. Clement Greenberg as Visiting Artist in Art at a salary of \$1,500 for the period from May 3 to May 9, 1964.

Miscellaneous

## 1. Approval of a one-year consultantship with agreed-upon duties and responsibilities for Elmer H. Leininger, Professor of Chemistry, effective from July 1, 1964, to June 30, 1965, and retirement at a salary of \$3,000 per year, effective July 1, 1965. Professor Leininger was born April 19, 1900, and has been employed by the University since September 1, 1924.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the President's Report.

Sanction against Wellman Press to be withdrawn if they are no longer in violation of NLRB or other federal orders

Letter to be submitted to Attorney General re: remodeling of and add. to existing buildings and construction of new buildings

All departments and branches of MSU and OU to cooperate with agencies engaged in eliminating poverty

Acceptance of gift of \$25,037.50 from Class of 1914

Appointment Clement Greenberg as Visiting Artist

1-year consultantship for E.H. Leininger and retirement to be effective July 1, 1965

NEW BUSINESS

## Resignations

Resignations and Terminations

1. Gerald A. Geurink, 4-H Agent, Antrim County, May 15, 1964 to accept farm employment.
2. Richard J. Aldrich, Assistant Director of the Agricultural Experiment Station with the rank of Associate Professor, June 30, 1964 to accept a position with the University of Missouri.
3. Curtis C. Miller, Extension Field Dairyman, Dairy Department, September 30, 1964 to return to Graduate School.
4. Harry K. Bell, Associate Professor (Ext.) of Horticulture, May 31, 1964 to accept employment with Eli Lilly and Company.
5. Hazard S. Adams, Professor of English, August 31, 1964 to accept a chairmanship at Irvine campus, University of California.
6. Edward T. Erasmus, Assistant Professor of English and Director of the English Language Center, August 31, 1964 to accept a position at the University of Kansas.
7. Arthur E. Warner, Professor of Business Law, Insurance and Office Administration and Office of the Dean of Business September 30, 1964 to accept a position as Dean of the College of Business, University of Tennessee
8. Milton J. Wiksell, Associate Professor of Speech, Continuing Education and Labor and Industrial Relations, August 31, 1964 to take a position at the University of Wisconsin.
9. Marion W. Spohn, Specialist, Computer Laboratory, June 15, 1964 to accept a position with the Service Bureau Corporation.
10. Pandeli Durbetaki, Instructor in Mechanical Engineering, August 31, 1964 to accept a position at Georgia Institute of Technology.
11. Georgianne Baker, Instructor (Ext.) in Home Management and Child Development September 30, 1964 to begin full graduate study.
12. Josephine Oudyn, Instructor in Home Management and Child Development August 31, 1964. She was not reappointed.
13. Mabel R. Cooper, Assistant Professor of Textiles, Clothing and Related Arts, August 31, 1964 to accept a position at Indiana State College, Terre Haute, Indiana.
14. Paul Axt, Assistant Professor of Mathematics, August 31, 1964 to accept a position at Penn State.
15. Robert H. Oehmke, Associate Professor of Mathematics, August 31, 1964 to accept a position at the University of Iowa.
16. Barry N. Floyd, Assistant Professor of Geography and the Nigeria Program, June 30, 1964 to remain at the University of Nigeria.
17. Garth Errington, Instructor in Teacher Education and Continuing Education, August 31, 1964 to become Assistant Principal at a Flint High School.
18. John L. Abbott, Instructor in American Thought and Language, August 31, 1964 to accept a position at the University of Connecticut.
19. Charles D. Kenney, Associate Professor of Social Science, August 31, 1964.
20. John M. Metheany, Artist in the Museum and Instructor in Art, June 30, 1964 to accept a position with Western Michigan University, Kalamazoo.
21. Allan Tucker, Assistant Dean of the School for Advanced Graduate Studies, and Assistant to the Vice President for Research Development, August 31, 1964, to become Coordinator of Educational programs for Florida.

## Leaves

Leaves--Sabbatical

1. Rolland T. Hinkle, Professor of Mechanical Engineering, with half pay from September 1, 1964 to August 31, 1965 for study and textbook revision.
2. James H. Fisher, Associate Professor of Geology, with full pay from September 1, 1964 to December 31, 1964 for study in East Lansing, and the Rocky Mountain area.
3. Jerry A. Cowen, Associate Professor of Physics and Astronomy, with half pay from September 1, 1964 to August 31, 1965 for study at the Center for Nuclear Studies, Paris.
4. Moreau S. Maxwell, Curator at the Museum and Professor of Sociology and Anthropology, with half pay from July 1, 1964 to June 30, 1965 for study in Denmark.
5. Beulah M. Hedahl, Associate Professor in the Counseling Center, with full pay from September 16, 1964 to March 15, 1965 to study and visit universities in the U.S.A.



May 22, 1964

NEW BUSINESS, continuedLeaves--Health

Leaves

1. Ruth A. McIlnay, Home Economics Agent, Isabella County, with full pay from March 23, 1964 to May 31, 1964.
2. Henry S. Leonard, University Professor, Philosophy Department, with full pay from April 1, 1964 to June 15, 1964.

Leaves--Military

1. Lawrence D. Stelzer, Food Service Helper IV, Dormitories and Food Services, without pay from March 23, 1964 to June 30, 1964.

Leaves--Other

1. Eugene F. Dice, Extension Agent, Genesee County, without pay from June 1, 1964 to November 30, 1964 to study at the University of Michigan.
2. Ingrid Tervonen, Home Economics Agent, Delta County, with full pay from June 25, 1964 to July 23, 1964 for study and travel in Europe.
3. Carl W. Hall, Professor of Agricultural Engineering, without pay from May 11, 1964 to June 11, 1964 to do consulting for the Organization of American States in South America.
4. Harold J. Raphael, Associate Professor of Forest Products, with full pay from August 1, 1964 to August 31, 1964 to lecture in Japan.
5. Herbert C. Rudman, Professor of Administrative and Higher Education without pay from January 1, 1964 to January 24, 1964 for study and travel in Russia.
6. Jean Davis Schlater, Associate Professor of Home Management and Child Development without pay from October 1, 1964 to December 31, 1964 for maternity reasons.
7. William W. Kelly, Assistant Professor of American Thought and Language, without pay from the University from July 1, 1964 to June 30, 1965 to study at Rutgers. Mr. Kelly will be paid from an Ellis L. Phillips Foundation fellowship grant to cover salary of \$8000 and TIAA and Social Security, handled by M.S.U.
8. W. Patrick Strauss, Assistant Professor of American Thought and Language without pay from September 1, 1964 to August 31, 1965 to be a Fulbright Professor at the University of Hong Kong.
9. Charles D. Kenney, Associate Professor of Social Science, with full pay from April 17, 1964 to August 31, 1964.

Appointments

Appointments

1. Jackson H. Anderson, Agricultural Agent, Calhoun County, at a salary of \$9300 per year on a 12-month basis effective July 1, 1964.
2. Bethel Jane Schmidt, Home Economics Agent, St. Joseph County, at a salary of \$8200 per year on a 12-month basis effective July 1, 1964.
3. Mary Louise Szydluk, Home Economics Agent, Macomb County, at a salary of \$5800 per year on a 12-month basis effective July 1, 1964.
4. William H. Judy, Instructor (Res.) in Soil Science, at a salary of \$5200 per year on a 12-month basis effective July 1, 1964 to June 30, 1965,
5. Joseph John Kuszai, Jr., Assistant Professor of Art, at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
6. Melvin Gerald Leiserowitz, Instructor in Art, at a salary of \$7200 per year on a 10-month basis effective September 1, 1964.
7. Webster Smith, Associate Professor of Art, at a salary of \$9500 per year on a 10-month basis effective September 1, 1964.
8. Karl H. Wolter, Instructor in Art, at a salary of \$6000 per year on a 10-month basis effective September 1, 1964.
9. James Walter Ney, Assistant Professor in the English Language Center, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
10. Roger Shuy, Assistant Professor of English at a salary of \$8750 per year on a 10-month basis effective September 1, 1964.
11. Nina A. Andretz, Instructor in German and Slavic Languages and Literature at a salary of \$6100 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
12. Tamie Kamiyama, Instructor in Oriental and African Languages and Linguistics at a salary of \$6000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.

NEW BUSINESS, continued

## R Appointments

Appointments, continued

13. Marguerite G. Kraft, Instructor in Oriental and African Languages and Linguistics and African Studies Center, at a salary of \$4000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
14. Marguerite M. Miller, Instructor in Romance Languages and Literature at a salary of \$5700 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
15. Virginia F. Bodman, Assistant Professor of Music, at a salary of \$3800 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
16. Theodore Johnson, Assistant Professor of Music, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
17. Genia Nemenoff Luboshutz, Professor of Music, without pay from September 1, 1964 to August 31, 1965.
18. Pierre Luboshutz, Professor of Music, at a salary of \$14,000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
19. David I. Verway, Instructor (Res.) In the Bureau of Business and Economic Research, at a salary of \$8000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
20. James C. Van Horne, Assistant Professor in the Bureau of Business and Economic Research and Accounting and Financial Administration, at a salary of \$11,500 per year on a 12-month basis effective September 1, 1964.
21. Burton A. Kolb, Visiting Professor of Accounting and Financial Administration, at a salary of \$14,000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
22. Elizabeth R. Redstone, Instructor in Business Law, Insurance and Office Administration at a salary of \$7000 per year on a 10-month basis effective September 1, 1964.
23. Robert S. Headen, Assistant Professor of Marketing and Transportation Administration, at a salary of \$10,000 per year on a 10-month basis effective September 1, 1964.
24. James Clark, Instructor in Communication, at a salary of \$7000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
25. Bradley S. Greenberg, Assistant Professor of Communication, at a salary of \$11,500 per year on a 12-month basis effective September 1, 1964.
26. Albert D. Talbott, Instructor in Communication, at a salary of \$7000 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
27. James J. Albracht, Instructor in Elementary and Special Education and Continuing Education at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
28. Paul Federoff, Instructor in Elementary and Special Education and Continuing Education at a salary of \$9500 per year on a 12-month basis effective September 1, 1964.
29. Gene Franks, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
30. Donna E. Ide, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
31. Berneth McKercher, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
32. George Sherman, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
33. James E. Vanderwall, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
34. C. Jarvis Wotring, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5,000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
35. Richard Zellers, Instructor in Elementary and Special Education and Continuing Education, at a salary of \$5000 per year on a 10-month basis from September 1, 1964 to August 31, 1965.
36. Janet P. Moursund, Assistant Professor of Guidance and Personnel Services, at a salary of \$5000 for the period September 21, 1964 to June 11, 1965.
37. Richard C. Rank, Assistant Professor of Guidance and Personnel Services, at a salary of \$12,000 for the period September 21, 1964 to June 11, 1965.

NEW BUSINESS, continuedAppointments, continued

Appointments

38. Norman R. Stewart, Assistant Professor of Guidance and Personnel Services, at a salary of \$9600 for the period September 21, 1964 to June 11, 1965.
39. Bob Burton Winborn, Assistant Professor of Guidance and Personnel Services, at a salary of \$11,000 for the period September 21, 1964 to June 11, 1965.
40. Beverly Crabtree, Instructor in Secondary Education and Curriculum, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
41. Paul Slocum, Instructor in Teacher Education, at a salary of \$9000 per year on a 12-month basis effective August 1, 1964.
42. F. Karl Willenbrock, Consultant in the College of Engineering, at a salary of \$1000 per month from June 1, 1964 to September 30, 1964.
43. Ernest W. Smith, Specialist in the Computer Laboratory and Engineering Research, at a salary of \$7500 per year from May 1, 1964 to June 30, 1964.
44. John F. Foss, Assistant Professor of Mechanical Engineering and Engineering Research, at a salary of \$9600 per year on a 10-month basis effective September 1, 1964.
45. Joseph M. Mockaitis, Assistant Professor (Res.) of Botany and Plant Pathology at a salary of \$6500 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
46. Leslie B. Sims, Assistant Professor of Chemistry, at a salary of \$7800 per year on a 10-month basis effective September 1, 1964.
47. William F. Donoghue, Visiting Professor of Mathematics, at a salary of \$14,000 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
48. Daniel A. Moran, Assistant Professor of Mathematics, at a salary of \$9000 per year on a 10-month basis effective September 1, 1964.
49. P. K. Wong, Assistant Professor of Mathematics, at a salary of \$9000 per year on a 10-month basis effective September 1, 1964.
50. Jewel M. Monroe, Instructor in Nursing, at a salary of \$6500 per year on a 12-month basis effective September 1, 1964.
51. Isobel H. Thorp, Instructor in Nursing, at a salary of \$7200 per year on a 10-month basis effective September 1, 1964.
52. Edwin Kashy, Associate Professor of Physics and Astronomy, at a salary of \$10,500 per year on a 10-month basis effective September 1, 1964.
53. Walter Georg Mayer, Assistant Professor (Res.) of Physics and Astronomy, at a salary of \$9240 per year on a 12-month basis effective from May 1, 1964 to June 15, 1964.
54. Walter Bruce Zimmerman, Research Associate of Physics and Astronomy, at a salary of \$900 per month from June 1, 1964 to August 31, 1964.
55. Christopher Charles Heyde, Assistant Professor of Statistics, at a salary of \$8800 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
56. Narahari U. Prabhu, Associate Professor of Statistics, at a salary of \$12,000 per year on a 10-month basis from September 1, 1964 to August 31, 1965.
57. Martin Balaban, Assistant Professor of Zoology, at a salary of \$9200 per year on a 10-month basis effective September 1, 1964.
58. Richard D. Hart, Assistant Professor of Psychology, at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
59. John E. Hunter, Assistant Professor of Psychology and Mathematics at a salary of \$8000 per year on a 10-month basis effective September 1, 1964.
60. John H. Wakeley, Assistant Professor of Psychology, at a salary of \$9500 per year on a 10-month basis effective September 1, 1964.
61. Denton Morrison, Assistant Professor of Sociology and Anthropology at a salary of \$11,200 per year on a 12-month basis effective July 1, 1964.
62. Katharin den Bleyker, Assistant Professor of Social Work, at a salary of \$8500 per year on a 10-month basis effective September 1, 1964 to August 31, 1968.
63. J. Bruce Burke, Assistant Professor of Humanities, at a salary of \$7500 per year on a 10-month basis effective September 1, 1964.
64. Franklin D. Platt, Instructor in Humanities, at a salary of \$7000 per year on a 10-month basis effective September 1, 1964.
65. N. Frances Fletcher, Instructor in Natural Science, at a salary of \$7000 per year on a 10-month basis effective September 1, 1964.



NEW BUSINESS, continued

## Appointments

Appointments, continued

66. Robert G. Franke, Instructor in Natural Science, at a salary of \$7000 per year on a 10-month basis effective September 1, 1964.
67. Andrew McClary, Assistant Professor of Natural Science, at a salary of \$9000 per year on a 10-month basis effective September 1, 1964.
68. Harry K. Stevens, Instructor in Natural Science, at a salary of \$6500 per year on a 10-month basis effective September 1, 1964.
69. Pearl Young Cohen, Librarian, Library, at a salary of \$6200 per year on a 12-month basis effective September 15, 1964.
70. Charles Edward Cleland, Acting Curator in the Museum and Instructor in Sociology and Anthropology, at a salary of \$7500 for the period September 1, 1964 to June 30, 1965.
71. Margaret L. Pegg, Conference Coordinator, Continuing Education, at a salary of \$5600 per year on a 12-month basis effective July 1, 1964 to June 30, 1965.
72. J. W. Kramer, Adviser, Nigeria Program, at a salary of \$8000 per year on a 12-month basis effective May 1, 1964 to April 30, 1966.
73. James W. Ney, Specialist, Ryukyus Project at a salary of \$11,700 per year from August 22, 1964 to August 31, 1964.
74. William McGee, Visiting Artist, Art Department, at a salary of \$1500 for the period June 22, 1964 to July 29, 1964.
75. Robert C. Howes, Assistant Professor of History, at a salary of \$2700 for the period June 22, 1964 to September 4, 1964.
76. Bernard G. Mattson, Assistant Professor of History, at a salary of \$1500 for the period June 22, 1964 to July 29, 1964.
77. Robert G. G riswold, Assistant Professor of Mathematics, at a salary of \$2460 for the period June 22, 1964 to September 4, 1964.
78. Chester E. Tsai, Assistant Professor of Mathematics, at a salary of \$2460 for the period June 22, 1964 to September 4, 1964.
79. Ernest A. Boykins, Instructor in Zoology, at a salary of \$1800 for the period June 22, 1964 to September 4, 1964.

## Transfers

Transfers

1. Donald R. Rowe, from Agricultural Agent, Calhoun County to Extension Director Calhoun County, at a salary of \$9600 per year on a 12-month basis effective May 1, 1964.
2. Paul A. Wilkes, from Agricultural Agent, Ionia County, to Extension Field Dairyman, at a salary of \$8000 per year on a 12-month basis effective September 1, 1964.
3. Thomas Danbury, from Instructor in the Communications Research Center to Instructor in Communication and Dean's Office at the same salary of \$8400 per year effective July 1, 1964.
4. Ira B. Baccus, from Professor of Electrical Engineering to Professor and Assistant to the Dean of Students at the same salary of \$11,040 on a 10-month basis effective May 1, 1964.
5. Eugene de Benko, from Associate Professor in the Library and Administration and Higher Education, to Associate Professor in the Library and the College of Social Science, at the same salary of \$10,000 per year on a 12-month basis effective July 1, 1964.

On motion by Mr. Bagwell, seconded by Mr. Merriman, it was voted to approve the Resignations, Terminations, Leaves, Appointments and Transfers.

Ch. salary  
source David  
Milstein

Miscellaneous

Ch. status  
Doreen  
Leonhardt

1. Change in salary source for David N. Milstein, Assistant Professor of Resource Development, to 100 percent from 71-2845, effective from May 16 to June 30, 1964.
2. Change in status of M. Doreen Leonhardt, Assistant Professor of Foreign Languages, from a temporary basis to a regular appointment, effective July 1, 1964. Mrs. Leonhardt has been employed on a temporary basis since July 1943, and acquires tenure with this change in status, and places her under the old retirement system.
3. Change in dates of sabbatical leave for Nikolai P. Poltoratzky, Professor of Foreign Languages, to one year with half pay, effective from September 1, 1964 to August 31, 1965.
4. Assignment of Thomas L. Bushell, Assistant Professor, full time in History, effective September 1, 1964, with his salary paid 100 percent from 11-3721.
5. John L. Hazard, Professor of Marketing and Transportation, was granted sabbatical leave with half pay from January 1 to June 30, 1964. It is recommended that he also receive half pay from an Economic Development grant, account 71-2847, during the period of his leave.

Ch dates  
sabb. lve  
N.P. Poltor-  
atzky  
T.L. Bushell  
Assigned  
full time in  
History

NEW BUSINESS, continuedMiscellaneous, continued

6. Change Maurice F. Seay from Professor and Chairman of Administration and Higher Education to Assistant Dean of Education and Director of the School of Advanced Studies and Professor and Chairman of Administration and Higher Education, effective June 1, 1964.
7. Change in salary distribution for T. Wayne Taylor, Associate Professor in the College of Education and the Science and Mathematics Teaching Center, to 100 percent from 71-1861, effective from January 5 to February 15, 1964.
8. Change in salary distribution for Robert F. Lanzillotti, Professor and Chairman of Economics, to 100 percent from 71-1919, effective from June 15 to August 15, 1964.
9. Additional title of Acting Associate Director of the School of Labor and Industrial Relations for Fred Shedd, Assistant Professor, effective from July 1, 1964 to June 30, 1965.
10. Continuation of additional payment of \$5400 per year to John F. Thaden, Professor Emeritus of Sociology and Anthropology, for work in Continuing Education, effective from July 1, 1964 to June 30, 1965.
11. Change in salary for Iwao Ishino, Professor of Sociology and Anthropology and assigned to the Ryukyus Project, from \$16,650 to \$15,400 per year, effective June 1, 1964. It is also recommended that he be designated Chief of Party, effective as of March 26, 1964. Dr. Ishino has moved into free military housing.
12. Assignment of John L. O'Donnell, Professor of Accounting and Financial Administration and the Bureau of Business and Economic Research, to the Turkey Project at a salary of \$15,200 per year on a 12-month basis, effective for the following dates:

June 1 to June 10, 1964

July 9, 1964 for an indefinite period

13. Assignment of Eli P. Cox, Jr., Professor of Marketing and Transportation Administration and Director of the Bureau of Business and Economic Research, to the Turkey Project at a salary of \$21,000 per year, effective June 15, 1964, paid from account 71-2039. Dr. Cox will be Chief of Party.
14. Recommendation from the Retirement Committee for a retirement furlough with full pay for Florence Kempf, Professor and Director of the School of Nursing, from September 1, 1964, to August 31, 1964, and retirement at a salary of \$1,093 per year, effective September 1, 1965. Miss Kempf was born April 1, 1899, and has been employed by the University since October 1, 1950.
15. Report of the death of Harvey E. Barnard, Electrician in the Physical Plant of a heart attack on April 28, 1964. Mr. Barnard was born on November 19, 1902, and had been an employee of the University since April 1, 1935.

It is recommended that his widow receive his regular pay for a period of one year beyond the date of death.

16. Report of the death of Casper Blumer, County Extension Director (retired) on May 5, 1964. Mr. Blumer has born on June 9, 1900, was employed by the University of January 1, 1928, and was retired on July 1, 1962.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to authorize the preparation of a resolution on the death of Mr. Blumer to be spread upon the permanent minutes and a copy sent to the widow.

17. Report of the death of Kenneth E. Graves, Custodian in Married Housing, on May 1, 1964. Mr. Graves was born February 10, 1918, and had been employed by the University since June 26, 1963.

18. Report of the death of Burrell E. Henry, Calhoun County Extension Director, on April 23, 1964. Mr. Henry was born on May 11, 1909, and had been employed by the University since February 1, 1936.

It is recommended that his widow receive his salary for a period of one year beyond the date of death.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to authorize the preparation of a resolution on the death of Mr. Henry to be spread upon the permanent minutes and a copy sent to the widow.

19. Report of the death of James Tyson, Professor of Soil Science, on April 15, 1964, of a coronary occlusion. Professor Tyson was born on December 10, 1897, and had been employed by the University since January 1, 1929.

It is recommended that his widow receive his salary for a period of one year beyond the date of death.

20. Recommendations from the Director of Personnel, as follows:

- a. Establish a Clerk-Stenographer III position in 4-H Clubs, paid from 71-7500.
- b. Establish an Assistant Coordinator of Rural Defense AP-IV in Agricultural Engr. 71-7100

Ch. Maurice Seay

Ch. sal. distribution T. Wayne Taylor

Ch. sal distribution R.L. Lanzillotti

Add. title for Fred Shedd

Cont. appt. John F. Thaden

Ch. salary Iwao Ishino

John L. O'Donnell to Turkey Proj.

Eli P. Cox assigned to Turkey proj.

Retirement and furlough for Florence Kempf

Report of death of Harvey Barnard

Report of death of Casper Blumer

Report of death of Kenneth E. Graves

Report of death Burrell Henry

Report of death of James Tyson

Approval recommendations Director of Personnel

5044

## MISCELLANEOUS, continued

Approval  
recommendations  
Director of  
Personnel

## 20. Recommendations from Director of Personnel, continued:

- c. Change from half-time to full-time a Clerk-Stenographer III position in Horticulture, paid 50 percent from 31-1107.
- d. Reclassify an Entomology Technician IX to an Entomologist XI position in Entomology, paid from 71-6700
- e. Reclassify a Cyclotron Designer X to a Coordinator, Cyclotron XII position in Physics and Astronomy, paid from 71-1672
- f. Establish an Editorial Assistant VII position in Statistics.
- g. Establish a Clerk-Stenographer III position in Physiology, paid from 71-1080
- h. Establish a Science Writer AP-III position in Information Services
- i. Reclassify an Office Supervisor, Bulletin Office VIII to an Office Supervisor, Bulletin Office IX, paid half from 71-6700 and half from 71-7700
- j. Transfer an Educational Exchange Coordinator position from a Board appointment to a Foreign Student Adviser AP-VII position in International Programs
- k. Reclassify a Clerk-Stenographer III to a Departmental Secretary V position in Physical Plant Planning and Development.
- l. Establish an Executive Secretary VIII position in the Provost's Office.
- m. Reclassify a Senior Library Clerk IV to a Principal Library Clerk VI position in the Library.
- n. For Data Processing:
  - 1) Reclassify a Principal Tabulating Machine Operator VII to a Data Processing Supervisor X position, paid from 11-2591
  - 2) Reclassify a Data Processing Supervisor X to a Systems and Programs Supervisor AP-IV position, paid from 21-2916 and 11-2591.
- o. Reclassify a Paper Cutter VI to a Paper Cutter VII position in Mimeograph, paid from 21-2937.
- p. Reclassify a Resident Engineer AP-IX to a Construction Superintendent AP-X position in the Physical Plant.
- q. For the Counseling Center:
  - 1) Reclassify a Senior Departmental Secretary VII to a Senior Departmental Secretary VIII position.
  - 2) Reclassify a Clerk-Typist II to a Senior Clerk IV position
- r. For the Health Center:
  - 1) Reclassify 11 Staff Nurse VI to Staff Nurse VII positions
  - 2) Reclassify 3 Staff Nurse VI to Staff Nurse VII positions on a 9-month basis
  - 3) Reclassify 3 Head Nurse VII to Head Nurse VIII positions
  - 4) Reclassify 3 Nurse Supervisor VIII to Nurse Supervisor IX positions
  - 5) Reclassify a Superintendent of Nurses X to a Superintendent of Nurses XI position
  - 6) Reclassify a Superintendent of Nurses X to a Superintendent of Nurses XI position
  - 7) Reclassify 5 Staff Physician AP-IX to Staff Physician AP-X positions
  - 8) Transfer 6 Licensed Practical Nurses I on labor payroll to the clerical-technical payroll
  - 9) Establish 4 Staff Nurse VII positions
  - 10) Establish 2 Staff Physician AP-X positions
  - 11) Establish an X-Ray Technician VII position
  - 12) Establish 2 Licensed Practical Nurses I positions
  - 13) Establish a Medical Technologist VIII position
  - 14) Establish a Physical Therapist AP-III position

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve items 1 through 20.Recommendation  
for Disting.  
Alumni Awards

## 21. Recommendation from the Awards Committee of the Alumni Advisory Council and the Director of Alumni Relations that the following Distinguished Alumni Awards be presented at the June Commencement:

- a. J. Joseph Cranmore, Class of 1935, President, Crompton & Knowles Corporation, Bellwood, Illinois
- b. Dr. Doretta Hoffman, M.S. 1943, Dean, School of Home Economics, Kansas State University, Manhattan, Kansas
- c. Thomas W. Kimen, Sr., Class of 1935, Senior Vice President, Administration, R. R. Donnelley & Sons Company, Chicago, Illinois
- d. Clarence H. Shaver, w/Class of 1920, Chairman of the Board, U. S. Gypsum Company, Chicago, Illinois

Approval  
1964 Honorary  
Degrees

## 2. Recommendation that the following honorary degrees be granted at the June Commencement:

- a. Ralph J. Bunche, Under-Secretary for Special Political Affairs, United Nations -- Doctor of Laws
- b. Maurice J. Day, Senior Vice President, Crucible Steel Company of America, Pittsburgh, Pennsylvania -- Doctor of Engineering
- c. John W. Gardner, President, Carnegie Corporation of New York, the Commencement Speaker -- Doctor of Laws
- d. Jay Laurence Lush, Charles F. Curtiss Distinguished Professorship in Agriculture, Department of Animal Science, Iowa State University, Ames -- Doctor of Laws

On motion by Mr. Stevens, seconded by Mr. Bagwell, it was voted to approve Items 21 and 22.Approval \$5625  
to air con-  
dition Room 501  
Computer Ctr.

## 23. Recommendation from Secretary Breslin for extending air conditioning to Room 501, Computer Center, at an estimated cost of \$5,625, to be charged to the following accounts.

Alterations and Improvements 11-5173	\$2,825
Dairy Herd Improvement Association 31-3613	1,400
Dairy Experiment Station 71-6816	1,400
	<hr/>
	\$5,625

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to approve the above recommendation.

NEW BUSINESS, continuedMiscellaneous, continued

24. On May 8 the following bids were received for installation of street and walk lighting around the International Center, the Science area, and the Fee and Akers Halls:

Hall Electric	\$ 48,300
Hatzel & Buehler	51,500
Central Electric	52,000
Lansing Electric Motors	55,304
Barker-Fowler	55,838

It is recommended that the contract be awarded to Hall Electric, the low bidder, in the amount of \$48,300. The cost of this work will be charged to the various projects.

Contract  
awarded for  
street and  
walk lighting

25. On April 28 the following bids were received for site work for East Campus Dormitories 2 and 3:

T. A. Forsberg, Inc.	\$120,990.00
Crandell Trenching Service	138,240.00
Kenneth Roberts	156,251.94
Kegle Construction Company	187,982.51

It is recommended that the contract be awarded to T. A. Forsberg, Inc., the low bidder, in the amount of \$120,990.

Contract  
awarded for  
site work  
E. Campus  
Dorm #2 and 3

On motion by Mr. Nisbet, seconded by Mr. Bagwell, it was voted to approve Items 24 and 25.

26. Bids on East Campus Dormitory #5 were taken on May 15 as follows:

General Building Work

Granger Construction Company	\$3,890,000
Erickson & Lindstrom Construction Co.	3,892,444
The Christman Company	3,927,000
Miller-Davis Company	3,939,000
Granger Brothers, Inc.	3,998,000

Mechanical

The Spitzley Corporation	1,275,000
The Robert Carter Corporation	1,298,000
Eames and Brown, Inc.	1,335,200
John E. Green Plumbing & Heating Co., Inc.	1,337,000

Electrical

Central Electric Motor & Construction Co.	399,000
Hall Electric Company	429,000
Hatzel & Buehler, Inc.	431,350
Barker-Fowler Electric Co.	438,986
Lansing Electric Motors	456,000
John Miller Electric Company	670,000

Elevator

Haughton Elevator Co.	105,426
Otis Elevator Company	105,988
Westinghouse Electric Corporation	119,144
Detroit Elevator Company	128,000

Kitchen Equipment

Post Fixture Company	216,794
Great Lakes Hotel Supply	218,500
Illinois Range Company	222,421
S. Blickman, Inc.	230,520
Ruslander & Sons, Inc.	236,296
Straus-Duparquet, Inc.	240,933

It is recommended that the Board approve the award of contracts to the low bidders in the amounts shown below as adjusted by selected alternates:

Granger Construction	\$3,880,000
Spitzley Corporation	1,275,000
Central Electric Motor and Construction Co.	399,000
Haughton Elevator Co.	105,426
Post Fixture Company	216,794

With the award of the above contracts, approval of the following budget is requested:

Construction	\$5,659,426
Utilities	19,000
Site	60,000
Architect	285,000
Furniture and Equipment	\$630,000
Furniture--Academic	<u>100,000</u>
Contingency	96,574
	<u>\$6,850,000</u>

continued--

Contracts  
to be awarded  
for E. Campus  
Dorm #5  
after certain  
adjustments  
are made

NEW BUSINESS, continued

## 26. Bids on East Campus Dormitory #5 (continued)

Mr. May will present some revised figures as a result of certain changes in the building design to reduce the cost.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to award contracts to the low bidders with the understanding that certain changes in the scope of the teaching laboratories will be made that will have the effect of reducing substantially the amounts of the various contracts -- these corrections to be covered by change orders with the understanding that the total cost is to be reduced to a figure as near \$5,600,000 as possible.

Contract  
awarded for  
repairing  
southwest wall  
Men's IM Bldg

## 27. On May 8 the following bids were received for repairing the southwest wall of the Men's Intramural Building:

Hanel-Vance Construction	\$11,900
Hausman Construction	13,770
Granger Construction	15,500
Siwek Construction	15,765

This wall has bowed out and needs to be strengthened to avoid more costly repairs. It is recommended the Board approve the awarding of a contract to the low bidder, the Hanel-Vance Construction Company, at a cost of \$11,900.

On motion by Mr. Bagwell, seconded by Mr. Nisbet, it was voted to approve Item 27.

## 28. Receipt of the annual report of the East Lansing Fire Department for the year 1963. The total fire loss to buildings and contents was \$46,434.42 in comparison with \$76,060.04 in 1962. This is the lowest total loss since 1958. Of this loss \$17,816.25 occurred in the City proper and the remaining \$28,618.17 occurred in University buildings.

Gifts and  
Grants

Gifts and Grants

1. Gift of a herd of Guernsey cattle consisting of 16 milking cows, 19 heifers and calves, and 2 bulls, valued at \$25,000 from James Beresford of Tyrone Farms, Metamora, Michigan, for the Dairy Department at the Kellogg Farms.
2. Gift of an air cycle refrigeration package valued at \$200 from the Hamilton Standard Division of United Aircraft Corporation of Windsor Locks, Connecticut, to be used as a laboratory demonstration unit in Mechanical Engineering.
3. Gift of an electric cart valued at \$289.50 from the Morrison Industrial Equipment Company to be used in the Food Stores.
4. Grant of \$4,345.74 from the estate of Daniel S. Updegraff to be used as a student loan fund to be known as "The May E. Updegraff Student Loan Fund."
5. Grants as follows to be used for scholarship purposes:
  - a. From the Mathematical Association of America of Kalamazoo:
    - 1) \$150 for David W. Bengel
    - 2) \$ 50 for Donald Black
    - 3) \$150 for Alan Filipski
  - b. \$350 from Confrerie de la Chaine des Rotisseurs of New York City to be used \$100 for an award to an outstanding junior or senior in restaurant management, and \$250 as a scholarship for some deserving student of junior or senior standing.
  - c. \$200 from the MSU Alumni Club of Western New York for a student from the Western New York area
  - d. To continue previously established scholarships:
    - 1) \$1,000 from Allied Chemical Foundation of New York City for the Solvay Process Scholarship in Engineering
    - 2) For members of the Asher Student Foundation:
      - \$500 from the Asher Student Foundation
      - \$600 from James Edwin Hancock
    - 3) \$500 from the Continental Oil Company of Ponca City, Oklahoma, for students in Chemistry
    - 4) \$750 from Douglas Aircraft Company of Santa Monica, California, for a student in Electrical Engineering
    - 5) \$300 from Home Builders Foundation, Inc., for a sophomore in Residential Building
    - 6) \$200 from Horwath and Horwath of Chicago; \$100 for the endowment account and \$100 to be combined with the income from the endowment and awarded on Honors Night
    - 7) \$500 from Michigan Association of Home Builders of Lansing for a student in Residential Building
    - 8) \$700 from the Michigan Dairy Memorial & Scholarship Foundation of East Lansing
    - 9) \$100 from the Van Buren State Bank of Hartford for the Michigan Bankers Scholarship Fund.
    - 10) For the MSU Faculty Scholarship Fund:
      - \$150 from Russell W. and Dorothy C. Houvener of South Charleston, West Virginia
      - \$50 from Gordon A. Sabine
      - \$750 from an anonymous donor (Roskam Baking Company)
    - 11) For the National Merit Scholarship account 31-3348:
      - \$2,000 from the National Merit Scholarship Corporation of Evanston, Illinois
      - \$100 from the Ametek Company



Gifts and Grants, continued

## 5. Grants for scholarships, continued:

Gifts and  
Grants

## d. To continue previously established scholarships, continued:

## 11) For the National Merit Scholarship account 31-3348

\$100 from the Boeing Company      \$100 Outboard Marine Corporation  
 \$100 from the Container Corporation of America  
 \$100 from the Dow Chemical Company  
 \$100 from the Eaton Manufacturing Company  
 \$200 from the Lehigh Portland Cement Company  
 \$100 from the National Distillers and Chemical Corporation  
 \$100 from Federal-Mogul-Bower Bearings, Inc.  
 \$600 from International Business Machines  
 \$100 from the Shell Companies Foundation  
 \$100 from the A. O. Smith Foundation, Inc.  
 \$200 from the Field Enterprises Educational Corporation  
 \$100 from General Dynamics Corporation  
 \$100 from the Santa Fe Foundation  
 \$100 from ACF Industries  
 \$200 from Swift and Company  
 \$200 from the Standard Oil Foundation

## e. To aid specified students:

\$250 from the Maud Ainslie Scholarship Fund of Louisville, Kentucky  
 \$23 from Mrs. Vivid B. Cobb of Raleigh, North Carolina  
 \$300 from the Educational Foundation for Jewish Girls of New York City  
 \$250 from the Indianapolis Public Schools  
 \$291.67 from the M. & S. Manufacturing Company of Hudson  
 \$500 from the United Church Board for Homeland Ministries of New York City  
 \$115 from The Cleveland District Golf Association of Cleveland

## 6. Grants as follows to be used under the direction of N. P. Ralston in the Cooperative Extension Service to cover part of the salaries of additional Extension Agents in the respective counties:

- a. \$3,000 from the Alpena County Board of Supervisors
- b. \$4,000 from the Barry County Board of Supervisors
- c. \$4,000 from the Branch County Board of Supervisors
- d. \$4,500 from the Calhoun County Board of Supervisors
- e. \$2,500 from the Cheboygan County Board of Supervisors
- f. \$5,000 from the Genesee County Board of Supervisors
- g. \$3,562.50 from the Gratiot County Board of Supervisors
- h. \$3,000 from the Ingham County Board of Supervisors
- i. \$4,075.20 from the Lenawee County Board of Supervisors
- j. \$8,416.71 from the Macomb County Board of Supervisors
- k. \$1,500 from the Mason County Board of Supervisors
- l. \$4,500 from the Oakland County Board of Supervisors
- m. \$3,000 from the Osceola County Board of Supervisors
- n. \$2,597.84 from the Presque Isle County Board of Supervisors

## 7. Grant of \$1,666.64 from the Plant Pest Control Division of the Bureau of Plant Industry of the United States Department of Agriculture to be used under the direction of N. P. Ralston in the Cooperative Extension Service for an insect survey control.

## 8. Approval of a memorandum of agreement with Earl Enterprises, Inc., of Hillsdale covering a grant of \$36,000 to be used under the direction of J. A. Hoefer in Animal Husbandry for a study of artificial insemination of swine under practical conditions, operation and management of a "Boar Stud", and a field testing program.

## 9. Grant of \$5,000 from Ankony Farm of Rhinebeck, New York, to be used under the direction of R. H. Nelson in Animal Husbandry to study genetics of certain recessive traits in beef cattle.

10. Grant of \$36,660 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of J. A. Boezi in Biochemistry for studies of Messenger RNA from *Bacillus subtilis*.

## 11. Grant of \$29,150 from the National Institutes of Health to be used under the direction of Paul K. Kindel in Biochemistry for studies on the biosynthesis of branched-chain sugars.

## 12. Grant of \$51,615 from the National Institutes of Health to be used under the direction of A. J. Morris in Biochemistry for studies of the terminal stages of the biosynthesis of hemoglobin.

## 13. Grant of \$200 from the Farmers and Manufacturers Beet Sugar Association of Saginaw to be used under the direction of S. T. Dexter in Crop Science for the spring labor reduction program.

## 14. Grant of \$975.35 from the Michigan Brewers association to be used under the direction of J. E. Grafius in Crop Science to reimburse the Brewers account for seed purchased for a cooperative research project.

MISCELLANEOUS, continuedGifts and Grants, continuedGifts and  
Grants

15. Grants as follows to be used under the direction of E. H. Everson in Crop Science:
  - a. \$1,095 from the Michigan State Millers Association of Chelsea for an electronic seed counter for breaking the apparent linkage between short straw and low test weight and studies of components of yield.
  - b. \$4,000 from the United States Department of Agriculture to screen world collection of cereals for resistance to cereal leaf beetle.
16. Grant of \$500 from E. I. duPont de Nemours and Company of Wilmington, Delaware, to be used under the direction of W. F. Meggitt in Crop Science to determine the tolerance of several turf grass species to certain herbicides used for weed control, and to determine the degree of crabgrass control from varying rates and formulations of herbicides.
17. Grant of \$1,000 from the Farmers and Manufacturers Beet Sugar Association of Saginaw to be used under the direction of W. F. Meggitt in Crop Science for weed control research in sugar beets.
18. Approval of a memorandum of agreement with the Cooperative Grange League Federation Exchange, Inc., of Ithaca, New York, covering a grant of \$4,000 to be used under the direction of L. D. Brown in Dairy to determine the effect of buffering agents singly and in combination with urea on quality of corn silage.
19. Grant of \$200 from the Wildlife Management Institute of Washington, D.C., to be used under the direction of M. D. Pirnie in Fisheries and Wildlife for a waterfowl book study.
20. Grant of \$3,500 from the Campbell Soup Company of Camden, New Jersey, to be used under the direction of B. S. Schweigert in Food Science for a fellowship for a graduate student.
21. Grant of \$5,000 from the Truss Plate Institute of Miami, Florida, to be used under the direction of B. M. Radcliffe in Forest Products for studies of the influence of moisture content decrease between time of fabrication and loading for wood trussed rafter deflection behavior.
22. Approval of a memorandum of agreement with the Rexall Drug and Chemical Company of Los Angeles covering a grant of \$3,000 to be used under the direction of J. W. Goff in the School of Packaging to investigate both existing and potential methods of gas permeability measurements on component materials and complete packages.
23. Grants as follows from The Packaging Foundation, Inc., of East Lansing:
  - a. \$25,000 to be used for the construction of facilities for the School of Packaging. This is in addition to the \$180,000 previously accepted.
  - b. \$31,000 to be used under the direction of A. C. Beardsell to cover the Executive Director's salary, and other expenses of his office.
24. Grant of \$2,485 from the Michigan State Florists Association of East Lansing to be used under the direction of P. R. Krone and R. S. Lindstrom in Horticulture for the purchase of growth chambers.
25. Grants as follows to be used under the direction of S. K. Ries in Horticulture:
  - a. \$1,000 from Anchem Products, Inc., of Ambler, Pennsylvania, to study the factors responsible for the enhancement of amitrole by the addition of ammonium thiocyanate and triazine compounds.
  - b. \$500 from the California Chemical Company of Moorestown, New Jersey, to study the movement of Paraquat in plants and effect of adjuvants on this movement.
26. Grant of \$39,000 from the Atomic Energy Commission of Argonne, Illinois, to be used under the direction of S. H. Wittwer and M. J. Bukovac in Horticulture to continue a research project.
27. Grant of \$50 from I. A. Schaffhauser of East Lansing to be used under the direction of Leonard Falcone in Music to make a new banner for the MSU Band.
28. Grant of \$100 from Myron D. Higbee of Cleveland, Ohio, to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist graduate students working toward an advanced degree in that Department.
29. Grant of \$400 from the American Society of Travel Agents of Dayton, Ohio, to be used under the direction of Robert McIntosh in Hotel, Restaurant, and Institutional Management for a research project in the field of tourism.
30. Grant of \$10,000 from the Brunswick Corporation of Chicago to be used under the direction of H. O. Barbour in Hotel, Restaurant, and Institutional Management to establish recreation management courses in both the graduate and undergraduate programs; to encourage students to pursue the recreation center management program; and to assist the University in continuing the recreation center management program.
31. Grant of \$5,500 from the McKinsey Foundation for Management Research, Inc., of New York City to be used under the direction of D. E. McFarland in Management to underwrite the Second Annual Personnel Research Conference and publication of a resulting book or proceedings.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

32. Grant of \$14,083 from the Department of Health, Education, and Welfare of Washington, D.C., to be used under the direction of H. J. Oyer in Speech to improve and extend the clinical services program of the Speech and Hearing Clinic in local hospitals and the surrounding communicative disorders associated with neurological and sensory diseases.
33. Grant of \$568.80 from the Deckerville Community Schools to be used under the direction of C. B. MacLean and K. R. Clay in Secondary Education and Curriculum for a study and recommendations for the development of a comprehensive industrial arts program.
34. Grant of \$240 from Whirlpool Corporation of St. Joseph to be used in Engineering and Continuing Education to aid students attending the High School Engineering Institute.
35. Grant of \$7,212.43 from the Minnesota Mining and Manufacturing Company of St. Paul to be used under the direction of T. W. Forbes in Engineering Research to develop information for expressing the physical requirements necessary for the most effective highway traffic sign.
36. Grant of \$12,059 from the National Institutes of Health to be used under the direction of Olaf Mickelsen in Foods and Nutrition to determine the effects of obesity and weight reduction in rats.
37. Grant of \$75 from Dr. H. Fernandez-Moran of Chicago to be used under the direction of Leroy Augenstein in Biophysics to send a student to a scientific meeting.
38. Grant of \$1,000 from the California Chemical Company of Toledo, Ohio, to be used under the direction of E. H. Barnes and A. J. Howitt in Botany and Plant Pathology and Entomology for grape investigations.
39. Grants as follows to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology to aid in support of a graduate research assistantship on seed treatment and soil treatment fungicide:
  - a. \$250 from Chemagro Corporation of Kansas City, Missouri
  - b. \$300 from E. I. duPont deNemours & Company of Wilmington, Delaware
  - c. \$200 from Morton Chemical Company of Ringwood, Illinois
  - d. \$250 from Rohm & Haas Company of Philadelphia, Pennsylvania
  - e. \$250 from Squibb Division of Olin Mathieson Chemical Corporation of New Brunswick, N.J.
40. Grants as follows to be used under the direction of W. J. Hooker in Botany and Plant Pathology:
  - a. \$750 from the Michigan Potato Industry Council of Lansing to determine means of rapid identification of potato leaf roll virus
  - b. \$13,950 from the National Science Foundation of Washington to study cytopathology of Plant virus infections
41. Grants as follows to be used under the direction of E. J. Klos in Botany and Plant Pathology to study fungicidal activities:
  - a. \$750 from the California Chemical Company of Moorestown, New Jersey
  - b. \$750 from the Upjohn Company of Kalamazoo
42. Grant of \$7,450 from the Petroleum Research Fund, American Chemical Society, of Washington, D. C., to be used under the direction of R. H. Schwendeman in Chemistry to provide partial support during his sabbatical leave at the University of Uppsala, Sweden.
43. Grant of \$100 from the Dow Chemical Company of Midland to be used under the direction of R. L. Fischer in Entomology.
44. Grant of \$1,200 from Velsicol Chemical Corporation of Chicago to be used under the direction of Gordon Guyer in Entomology to evaluate various insecticides.
45. Grant of \$3,000 from the United States Department of Agriculture, Plant Pest Control Division, to be used under the direction of James Butcher and Gordon Guyer in Entomology for monitoring studies associated with the Japanese beetle program.
46. Approval of a memorandum of agreement with the Mobil Chemical Company of Metuchen, New Jersey, covering a grant of \$1,200 to be used under the direction of A. J. Howitt and Gordon Guyer in Entomology to evaluate new carbamate insecticides.
47. Grants as follows to be used under the direction of A. J. Howitt in Entomology:
  - a. For the evaluation of the effectiveness of insecticides against fruit insects:
    - 1) \$500 from the Hercules Powder Company of Wilmington, Delaware
    - 2) \$750 from the Niagara Chemical Company of Middleport, New York
    - 3) \$800 from Shell Development of Modesto, California
  - b. \$3,500 from the National Grape Cooperative Association, Inc., of Lawton for study and control of the berry moth, prevention of mildew, and research into insect vectors involved with grapes.
48. Grant of \$1,100 from City Utilities of Kalamazoo to be used under the direction of W. J. Hinze in Geology for ground water geophysical studies in the Kalamazoo area.

NEW BUSINESS, continuedGifts and  
GrantsGifts and Grants, continued

49. Grant of \$25 from Paul A. Prince of Indiana, Pennsylvania, to be used under the direction of M. M. Miller in Geology for the Summer Institute of Glaciological Sciences, Juneau Icefield.
50. Grant of \$39,986 from the National Aeronautics and Space Administration of Washington, D.C., to be used under the direction of D. J. Montgomery in Physics and Astronomy and Engineering Research to conduct a study of NASA-University Relations.
51. Grant of \$52,300 from the National Science Foundation to be used under the direction of M. J. Harrison and T. O. Woodruff in Physics and Astronomy for research on the theory of solid-state plasmas.
52. Grant of \$39,361 from the National Institute of Allergy and Infectious Diseases of Bethesda, Maryland, to be used under the direction of R. N. Band in Zoology to study phylogenetic relationships small soil amoebae and the metabolic changes required for one of them to become a parasite of mammals.
53. Grant of \$18,300 from the National Science Foundation to be used under the direction of M. E. Kreinin in Economics for research on empirical testing of international trade theory.
54. Grant of \$5,165 from The International City Managers' Association of Chicago to be used under the direction of D. A. Booth in Political Science and Continuing Education for a study of problems dealing with council-manager government in cities under 10,000 population as compared with cities of larger population.
55. Grant of \$23,014 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of S. H. Bartley and R. J. Ball in Psychology to study the effects of stimulus intermittency on color perception.
56. Grant of \$16,364 from the Children's Bureau of the United States Department of Health, Education, and Welfare to be used under the direction of Lucille K. Barber in Social Work for developing and offering an institute for faculty teaching undergraduate social welfare courses in colleges and universities in the United States.
57. Grant of \$51,644 from the National Institute of Mental Health of Bethesda, Maryland, to be used under the direction of Max Bruck in Social Work for graduate preparation of psychiatric social workers.
58. Grant of \$2,000 from The Pittsburgh Plate Glass Foundation of Pittsburgh, Pennsylvania, to be used under the direction of Myles Boylan in Urban Planning and Landscape Architecture for a fellowship grant for a master's candidate.
59. Grant of \$250 from Leo A. Haak of East Lansing to the Development Fund for transfer to Social Science to be used under the direction of Douglas Dunham for social science research.
60. Grant of \$8,774 from the Ellis L. Phillips Foundation of New York City to give W. W. Kelly the opportunity of studying for an academic year in the area of academic administration at Rutgers University.
61. Grant of \$9.45 from the Women's Auxiliary to the MSU Chapter of the A.V.M.A. to be used under the direction of Dean Armistead to purchase a book for the Veterinary Library.
62. Grant of \$22,320 from the National Institutes of Health to be used under the direction of P. O. Fromm and J. R. Hoffert in Physiology to study eye diseases in hatchery-reared lake trout.
63. Grant of \$2,000 from The Upjohn Company of Kalamazoo to be used under the direction of Joseph Meites in Physiology to work on extraction of Neurohormones from brain tissue.
64. Grant of \$3,720 from the National Institutes of Health to be used under the direction of John I. Johnson, Jr. in the Institute of Biology and Medicine to obtain marsupial and monotreme generic types of animals for brain specimens, moving picture film to assist in accurate identification of species, and brain and body photographs.
65. Grants as follows to be used under the direction of Homer Higbee in International Programs to provide emergency aid to foreign students:
  - \$5 from Hope P. Borbas of East Lansing
  - \$10 from Mrs. C. F. Clark of East Lansing
  - \$5 from Mrs. William Collings of East Lansing
  - \$25 from the Couples Club of Edgewood Peoples Church of East Lansing
  - \$10 from Mrs. Henry D. Foth of East Lansing
  - \$10 from Mrs. Emily B. Frame of East Lansing
  - \$5 from Eleanor M. Hawkins of East Lansing
  - \$10 from Dorothy D. McGrady of East Lansing
  - \$10 from Claude McMillan, Jr. of East Lansing
  - \$5 from Mrs. Lilly May Pierson of East Lansing
  - \$5 from Charlotte Bennett Schuller of East Lansing
  - \$5 from Mrs. Phyllis Thomas of East Lansing
  - \$25 from Mary Anna Welch of East Lansing
  - \$5 from Mrs. Elisabeth Zorb of East Lansing

Gifts and Grants, continuedGifts and  
Grants

66. Grant of \$5,400 from the United States Department of Agriculture to be used under the direction of O. C. Press and A. D. Sokolow in the Institute of Community Development for a description of the economic and governmental background of Michigan townships in a growing metropolitan area.
67. Grant of \$31,300 from the American Federation of Musicians of Newark, New Jersey, to be used under the direction of W. B. Paul in the Lecture-Concert Series for support of the Congress of Strings.
68. Grant of \$19,200 from the National Science Foundation to be used under the direction of R. H. Baker in the Museum and Zoology for a systematic study of the fulviventer group of cotton rats. This includes summer field work in Mexico and laboratory and Museum studies at Michigan State University.
69. Grant of \$2,004.45 from the family and friends of Martin Soria to purchase some painting and art object for the Kresge Art Center. The money is being transferred from the Development Fund.
70. Grant of \$3,500 from the Campbell Soup Company of Camden, New Jersey, to be credited to the Discretionary Gift Fund. This is an unrestricted grant to the University in support of a fellowship in Food Science.
71. Grants as follows from the National Science Foundation for support of undergraduate instructional scientific equipment programs:
  - \$1,940 to be used under the direction of D. P. White in Forestry
  - \$2,070 to be used under the direction of J. M. Mason in the Science and Mathematics Teaching Center
  - \$15,000 to be used under the direction of A. I. Popov in Chemistry
  - \$8,700 to be used under the direction of C. S. Thornton in Zoology
  - \$6,120 to be used under the direction of L. M. Sommers in Geography
  - \$5,000 to be used under the direction of Paul Bakan in Psychology
  - \$13,390 to be used under the direction of R. F. Johnston in Physiology

On motion by Mr. Huff, seconded by Mr. Nisbet, it was voted to accept the Gifts and Grants.

ADDITIONAL MISCELLANEOUS

1. At the April Board meeting the rules and regulations covering campus parking and driving were distributed and discussed. The Board approved them in principle and authorized preliminary planning to activate this program. It is now recommended that the Board approve the following recommendations to become effective September 1, 1964:

Approval of  
Campus  
Driving and  
Parking  
recommenda-  
tionsRECOMMENDATIONS RELATING TO  
CAMPUS PARKING AND DRIVING

## A. Students

1. Any student not living in University-operated housing on campus may register a motor vehicle as a commuter student.
  - a. Married students residing in University married housing facilities will be considered commuter students.
2. Continue to permit all other students except freshmen and first-year Short Course students to register as resident students.
3. There will be no commuter or resident student driving anywhere on the campus in the area bounded by Michigan and Grand River Avenues, Hagadorn Road, Harrison Road, and the Grand Trunk Railroad between 7:00 a.m. and 6:00 p. m. Monday through Friday except that:
  - a. Students living in Shaw Halls, Mason-Abbot, and Snyder-Phillips Halls may drive on Bogue Street and that portion of Shaw Lane between Bogue Street and the parking ramp entrance. They may drive off campus by the same route.
  - b. Residents living in Owen Graduate Halls may drive on Bogue Street and Shaw Lane by the most direct route to enter and leave lot "O".
  - c. Residents living in Van Hoosen Hall may drive on Bogue Street to enter and leave the campus from their parking lot by the most direct route.
  - d. Residents living in Wonders, Case, and Wilson Halls may drive on Stadium Road to Harrison Road by the most direct route to enter and leave lot "F".
4. Students certified by the Health Service as having full disability will continue to have the same parking and driving privileges as full-time employees. Key cards will be issued to them for all gated areas.
5. Restrict resident and commuter student parking at all times in the area west of Farm Lane between West Circle Drive and the river.



NEW BUSINESS, continued

Approval  
Campus Parking  
and driving  
recommenda-  
tions

Additional Miscellaneous, continued

## 1. Campus parking and driving regulations, continued:

## A. Students, continued:

6. Students in Shaw Halls and Mason-Abbot, Snyder-Phillips Halls will use the parking ramp in a special area designated for their use.

B. Graduate Assistants, Graduate Research Assistants, Special Graduate Research Assistants, Departmental Graduate Assistants, Pre-Doctoral Fellows, Assistant Instructors enrolled for 10 or less credits, Resident Hall Assistants, and spouses of students who are full-time employees.

1. Individuals in the above categories may park in any legal parking space south of the river. Key cards will be issued to those who register and pay the required fee so they may use any gated lot in the south campus area or the parking ramp.

a. The above may drive on north campus, but may not park there. It is hoped that additional parking facilities eventually can be provided so that spouses of students employed full time can park in the north campus area.

## C. Faculty and Full-time Employees

1. Will be required to pay a fee for parking in any of the parking areas on the campus within the area of Michigan Avenue and Grand River Avenue, Hagadorn Road, Harrison Road, and Mt. Hope Road (excluding the commuter storage lot). Stores employees, Brody Hall employees, and others in offices immediately adjacent to the above boundaries will be required to pay the same fee.

a. A basic annual fee will be assessed and payment made, if desired, by payroll deduction.

b. Key cards will be issued to those who pay the required fee. This will permit them to use any gated facility.

c. Faculty and other employees who do not wish to pay the basic fee or use the commuter lot may still use the metered and gated areas without registering their cars.

d. Those wishing to rent an individually reserved parking space in the designated area may do so by paying an additional fee.

## D. Visitor Parking

1. Visitors may park in only metered or gated parking areas, 7:00 a.m. to 6:00 p.m., Monday through Friday.

a. The Kellogg Center parking area, lot "K" will be gated.

b. The parking ramp will be gated with the exception of that portion designated for students.

c. Install meters as follows:

1) 15 meters west and south of Giltner Hall

2) 36 meters in the parking bay north of the Physics-Mathematics building

3) 6 meters adjacent to the Dairy Plant in Anthony Hall

4) 12 meters, Owen Graduate Halls

5) 5 meters, Brody Service Drive

6) 8 meters, Museum parking area

7) 8 additional meters, Personnel Building

2. The gates controlling all gated areas except lot "K" and the parking ramp will be raised at 7:00 p.m.

## E. Fees

1. The following basic fees will be assessed:

a. Students -- \$6 per year

1) Fully disabled students will be given full parking and driving privileges without additional charge.

b. Graduate Assistants, Graduate Research Assistants, Special Graduate Research Assistants, Departmental Graduate Assistants, Pre-Doctoral Fellows, Assistant Instructors enrolled for 10 or less credits,

NEW BUSINESS, continuedAdditional Miscellaneous, continued

## 1. Campus Parking and driving regulations, continued:

## E. Fees, continued

## 1. Basic fee assessed, continued:

## b. Continued

Resident Hall Assistants, and spouses of students employed full time on the north campus -- \$12 per year.

## c. Faculty and employees, including spouses of students employed full time on the south campus.

## 1) July 1 to June 30 -- \$18

a) If faculty and employees elect to pay the basic annual fee of \$18 by payroll deduction, the collection will be made at the rate of \$2 per month, October through June.

## 2) January 1 to June 30 -- \$12

## 3) Reserved space in designated areas 7:00 a.m. to 7:00 p.m., Monday through Friday and 7:00 a.m. to noon Saturday -- \$48 per year.

## 4) The parking fee in gated lots will be increased to 25 cents.

## F. Capacity of Commuter Lot

1. Commuter students registered 3,400 cars this last winter quarter. Some of the commuter students in the above total were registered only for evening classes. Schedule variations will also reduce the number to be accommodated at any one time. Our best guess is that the new commuter lot off Mt. Hope Road, to be designated lot "Y", should be prepared initially to accommodate between 1,500 and 2,000 commuter cars.

## G. Faculty and Staff Appeals

1. Appeals by employees for summonses issued under these regulations should be made to an on-campus adjudicating body.

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the recommendations relating to campus parking and driving regulations.

Reports for Board Members

1. The following alterations and improvements have been approved since the last meeting of the Trustees and charged to the accounts indicated:

From Alterations and Improvements Account 11-5173

a. Erect 10-target pistol range on Jolly Road for Public Safety	\$1,600
b. Alterations to Room 220, Morrill Hall, for office space for new staff member in Social Work	1,550
c. Alterations to Room 225D, Morrill Hall, and additional electrical outlets for office space for new staff member in Social Work	1,550
d. Rectify ventilation problem in Rooms 201A and 201C, Kresge Art Center	1,100
e. Install electrical outlets for typewriters and closed circuit TV cable in Room 311, Berkey Hall, for Business Law, Insurance, and Office Administration	950
f. Install wall closing in the corridor of Bessey Hall outside office of the Dean of University College	500
g. Conversion of Room 108A, Horticulture Building, to constant temperature room-- $\frac{1}{2}$ of cost	400
h. Install 5 electrical outlets in classrooms 115, 116, 117, 118, and 119, Eppley Center, for College of Business	50

From Foods and Nutrition Experiment Station Account 71-6660

a. Conversion of Room 6B, Women's Gymnasium, to an Animal Room for research to be carried on by Foods and Nutrition and Health, Physical Education, and Recreation	1,350
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From Microbiology and Public Health Experiment Station Account 71-2068

a. Furnish and install air conditioner in Room 114, Giltner Hall, for Microbiology and Public Health	625
--	-----

From Horticulture Experiment Station Account 71-2641

a. Conversion of Room 108A, Horticulture Building, to constant temperature room-- $\frac{1}{2}$ of cost	400
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Total \$10,075

2. Additional pay to salaried employees as per list on file.

Campus  
parking and  
driving  
regulations

Approval  
Alterations  
and Improve-  
ments

5054

Resignations  
at Oakland U.

OAKLAND UNIVERSITY

Resignations and Terminations

1. Frank F. Lee, Associate Professor and Acting Chairman of Sociology and Anthropology August 14, 1964.
2. Loren L. Sgro, Assistant Librarian, Library, June 30, 1964.

Leaves

Leaves--Other

1. John E. Maher, Associate Professor of Economics without pay from August 15, 1964 to August 14, 1965 for work with the Joint Council on Economic Education.

Appointments

Appointments

1. John Browning Cameron, Instructor in Art at a salary of \$6800 per year on a 10-month basis effective August 15, 1964.
2. Clifford V. Harding, Professor of Biology, at a salary of \$13,200 per year on a 10-month basis effective August 1, 1964.
3. James E. Davis, Assistant Professor of Chemistry at a salary of \$8500 per year on a 10-month basis effective August 15, 1964.
4. John Norman Austin, Instructor in Classics at a salary of \$7200 per year on a 10-month basis effective August 15, 1964.
5. Edward Starr, Instructor in Economics at a salary of \$7700 per year on a 10-month basis effective August 15, 1964.
6. Leonardas V. Gerulaitis, Assistant Professor of History at a salary of \$7500 per year on a 10-month basis effective September 1, 1964 to August 31, 1965.
7. John W. Dettman, Professor of Mathematics, at a salary of \$11,700 per year on a 10-month basis effective August 15, 1964.
8. Amitendranath Tagore, Assistant Professor of Modern Foreign Languages at a salary of \$7500 per year on a 10-month basis effective August 15, 1964.
9. Wilbur W. Kent, Jr. Assistant Professor of Music at a salary of \$8000 per year on a 10-month basis effective August 15, 1964.
10. Roger Henry Marz, Assistant Professor of Political Science at a salary of \$8600 per year on a 10-month basis effective August 15, 1964.
11. Emily Oestereicher, Instructor Sociology and Anthropology at a salary of \$7200 per year on a 10-month basis effective August 15, 1964.
12. Marc E. Briod, Instructor in Teacher Education at a salary of \$7000 per year on a 10-month basis effective August 15, 1964.
13. Francis X. Russo, Assistant Professor of Teacher Education at a salary of \$8000 per year on a 10-month basis effective August 15, 1964.

On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to approve the Resignations and Terminations, Leaves and Appointments.

Promotions  
approved at  
Oakland U.

Miscellaneous

1. Promotion recommendations to be effective July 1, 1964, as follows:

To Professor:

Walter S. Collins

- Music

To Associate Professor:

\*Sheldon L. Appleton

Maurice F. Brown

Donald C. Hildum

\*Robert C. Howes

\*Norman Susskind

- Political Science

- English

- Psychology

- History

- Modern Foreign Languages

To Assistant Professor

John L. Beardman

- Art

\*Acquires tenure with this promotion

2. Chancellor Varner presented a proposed revision of the rules of tenure at Oakland University.

On motion by Mr. Bagwell, seconded by Dr. Smith, it was voted to approve the new rules of tenure at Oakland University as presented to be effective July 1, 1964.

Gifts and Grants

1. Grant of \$163 from Delta Kappa Gamma Society of Rochester for Scholarship Account 32-3226.
2. Grant of \$100 from the Good Shepherd Lutheran Church of Royal Oak for Scholarship Account 32-3359.
3. Grant of \$5,400 from the National Science Foundation to be used under the direction of Paul Tomboulia in Chemistry for support of an undergraduate science education program.
4. Grants as follows to be used under the direction of Chancellor Varner for the Meadow Brook Music Festival:
  - a. \$2,500 from the Rochester Branch of the National Bank of Detroit
  - b. \$5,000 from the McGregor Fund of Detroit
5. Grant of \$35 from Chancellor Varner to be credited to the Discretionary Gift Account.

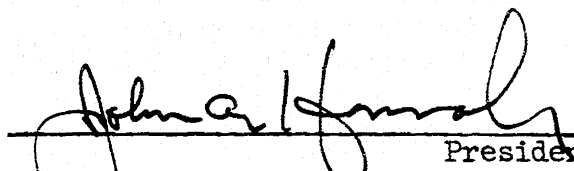
On motion by Mr. Stevens, seconded by Mr. Huff, it was voted to approve Item 1 and to accept the above Gifts and Grants.

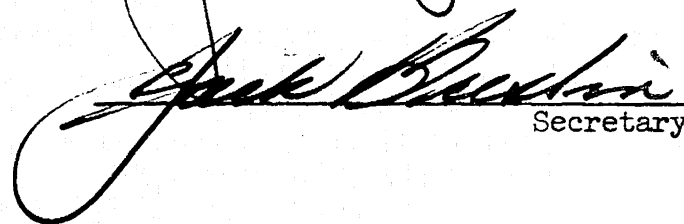
The meeting adjourned at 12:30 p.m.

After discussion, it was decided on the following schedule of future meetings: June 18, with a preliminary meeting on the evening of June 17 in East Lansing.

The July Board meeting will be held on July 24, with a preliminary meeting on July 23 at Oakland University.

There will be no August meeting.

  
President

  
Secretary

Gifts and  
Grants for  
Oakland  
University